SRI MANAKULA VINAYAGAR
ENGINEERING COLLEGE
(An Autonomous Institution)
Puducherry - 605 107

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

External Audit

Academic Year
2022 - 2023

Date of Audit
SEPTEMBER 25-26, 2023

NAAC
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

EXTERNAL AUDIT

ACADEMIC YEAR 2022-2023

DATE: 25.09.2023 AND 26.09.2023

A Preamble to Academic and Administrative Audit

The Academic and Administrative Audit (AAA) aims to ensure quality sustenance in all practices of academic and administrative system of the institution. As a part of the audit process, the IQAC has structured a format for the evaluation based on the Criteria specification by NAAC. The main objective of the audit is to review, assess and evaluate the performance of various criteria as listed below

1. Curricular Aspects
2. Teaching, Learning and Evaluation
3. Feedback of Stake holders
4. Research, Innovation and Publications
5. Collaboration and Linkages
6. Student Progression
7. Activities Conducted/ Organized by the Department
8. Achievements by students and faculty members

This will ensure quality assurance to its stakeholders. The auditing process of the above stated criteria is carried out biannually one at the end of the odd semester by the internal expert members and the other at the end of the academic year covering both semesters by the external peer members.

This AAA was conducted by nominating External peer members and communicated to department heads through an internal circular dated 04.09.2023. External expert members Dr.Dillibabu, Professor and HoD, Industrial Engineering Department CEG, Guindy and Dr.Subhuraj, Principal, T J Institute of Technology, Karapakkam, Chennai participated in conducting this audit during September 25-26, 2023.

The audit observations are presented as a non-conformance report, sent to the respective Heads of the Department and the action taken report for the non-conformances is submitted by the respective Head of the department is also attached in this report.

IQAC Coordinator
(Dr.AA.Arivalagar)

Director cum Principal
(Dr.V.S.K. Venkatachalapathy)

SRI MANAKULA VINAYAGAR
ENGINEERING COLLEGE
An Autonomous Institution,
Accredited by NAAC with 'A' grade
Puducherry - 605 107

NAAC
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

INTERNAL QUALITY ASSURANCE CELL

SMVEC/IQAC/ 02 /CIRCULAR/22 Date: 04.09.2023

CIRCULAR

This is to inform that IQAC plan to conduct an External Academic and Administrative Audit (AAA) for the academic year 2022-23 (Odd and Even Semester) on 25th September and 26th September 2023. In this connection, All HoD's are requested to prepare the AAA report as per the format provided by IQAC. The soft copy of the AAA report needs to be shared to IQAC mail (iqac@smvec.ac.in) on or before 21.09.23. The external expert members will verify all the details provided in AAA report along with supporting documents.

Your cooperation in this regard is highly appreciated.

(Dr. Arivalagar.AA)
IQAC Coordinator

A copy submitted to Director cum Principal

Cc to

The Registrar / The Controller of Examinations

Dean Academics (Circuit) / Dean Academics (Core) / Dean, R&D / Principal (B.Arch)

HoD (EEE) / HoD (ECE) / HoD(CSE) / HoD (IT) / HoD (ICE) / HoD (Civil) / HoD(Mech)

HoD (Mechatronics) / HoD (BME) / HoD (AI&DS) / HoD (CCE) / HoD (CSBS) / HoD (FT)

HoD (Management Studies) / HoD (Master of Computer Application) / File

Date: 23/09/2023

Program Schedule for External Peer Team Academic and Administrative Audit by

Prof.Dr. Dilli Babu, HoD, Industrial Engineering Department, CEG, Guindy and

Prof.Dr. SubhuRaj, Principal, T J Institute of Technology, Karapakkam, Chennai

during **September 25-26, 2023**

Day1 (25/09/2023)

10:00 – 10.15am	Opening Meeting (Welcome Note by **Dr.V.S.K. Venkatachalapathy, Director cum Principal** and introduction by Auditees)
10.15-10.30am	Presentation by Coordinator, IQAC
10:30-11:15am	Introduction by each department by HoDs (3minutes for each department)
11:15-11:30am	Tea Break
11:30-12:30pm	Visit to office, Library, Centre of Excellence and other facilities
12:30-01:15pm	Lunch Break
01:15-4:30pm	Academic and Administrative Audit- EEE, ECE, CSE, IT, Mech, Civil Department, ICE, Library, Physical Education Department

Day2 (26/09/2023)

09:30-11:30am	Academic and Administrative Audit - MBA, MCA department and Extension activities
11:30-11.45am	Tea Break
11:45-04:30pm	Academic and Administrative Audit - Mechatronics, AIDS, BME, CCE, CSBS, FT Department, School of Architecture, Office of CoE and Registrar
04:30-05:30pm	Exit Meeting (Discussion on findings and recommendations, action items with due dates ending with energy on a positive note) with Director cum Principal, Registrar, CoE, Dean-Academics, IQAC Core Team and all HoDs

IQAC Coordinator
(Dr.AA.Arivalagar)

Director cum Principal
(Dr.V.S.K.Venkatachalapathy)

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ACADEMIC AND ADMINISTRATIVE AUDIT - NON COMPLIANCE REPORT (2022-2023)

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ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF

ELECTRICAL AND ELECTRONICS ENGINEERING

ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2022-2023)

External Audit

SECTION – 1: BASIC INFORMATION

Audit Date	25.09.2023
Name of the Department	**ELECTRICAL AND ELECTRONICS ENGINEERING**
Year of Establishment	1999
Programs Offered	Name of the Program: Electrical and Electronics Engineering — Approved Intake: 120 Name of the Program: M. Tech (Power Electronics and Drives) — Approved Intake: 18
Head of the Department	Dr. S. Anbumalar M.E., Ph. D
Number of full time Teachers	Professor: 4 Associate Professor: 7 Assistant Professor: 30
Number of Technical Staff	06
Number of Students	For B.Tech: First Year 105; Second Year 88; Third Year 124; Fourth Year 118; **Total 435** For M. Tech: First Year –; Second Year 01; **Total 01**
Faculty Student Ratio	1:11 (B.Tech); 1:1 (M. Tech)

SECTION – 2: CURRICULAR ASPECTS

2.1 Academic Plan

S. No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	–
2	Faculty Subject Preferences	Yes	–
3	Elective choices from the Students	Yes	–
4	Course allotment to the Faculty	Yes	–
5	Time Table (UG and PG)	Yes	–
6	Lesson plan for each Course	Yes	–

Recommendations:

Section	Remarks
Curricular Aspects	-
Teaching, Learning and Evaluation	Need to maintain a separate report in identifying Slow and Advanced Learners.
Structured Feedback	-
Research, Innovation and Publications	• Research grants are available but less in number • Consultancy works are minimum and need to be increased
Collaborations and Linkages	-
Student Progression	Need record of students carried out Entrepreneurship
Activity Conducted / Organized by the Department	Department has to conduct a separate international conferences regularly.
Achievements	-
General Remarks	-

Signature of the External Academic Audit Experts

25/09/23

Prof. Dr. S. Subbaraj
Principal
T J Institute of Technology
Karapakkam, Chennai - 600097

25/09/23

Prof. Dr. Dillibabu Ramalingam
Department of Industrial Engineering,
College of Engineering
Guindy

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF

ELECTRONICS AND COMMUNICATION ENGINEERING

ACADEMIC AND ADMINISTRATIVE AUDIT PRO FORMA FOR ACADEMIC DEPARTMENTS

Academic Year 2022-2023 (Even Semester)

External Audit

SECTION –1: BASIC INFORMATION

Audit Date	25.9.2023
Name of the Department	Department Electronics and Communication Engineering
Year of Establishment	1999
Programs Offered	

Name of the Program	Approved Intake
B.Tech – Electronics and Communication Engineering	240
M.Tech – Electronics and Communication Engineering	24
M.Tech – VLSI & Embedded Systems	24

Head of the Department	**Dr.P.Raja**
Number of full time Teachers	

Designation	
Professor	07
Associate Professor	03
Assistant Professor	48

Number of Technical Staff	06
Number of Students	

For UG -------:

Year	Total
First Year	237
Second Year	214+12
Third Year	217
Fourth Year	210
Total	890

For PG -----:

Year	Courses	Strength
First Year	ECE	03
	VLSI&ES	05
Second Year	ECE	-
	VLSI&ES	01
	Total	09

For PhD

Year	Courses	Strength
First Year	ECE	06
	Total	06

Faculty Student Ratio	1:16

SECTION –2: CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	Nil
2	Faculty Subject Preferences	Yes	Nil
3	Elective choices from the Students	Yes	Nil
4	Course allotment to the Faculty	Yes	Nil
5	Time Table (UG and PG)	Yes	Nil
6	Lesson plan for each course	Yes	Nil

Declaration by HoD

I am aware that the above information provided by the department will be validated by the Academic and Administrative Audit (AAA) committee during the visit.

Head of the Department

External Audit Experts

25/09/23.

Prof. Dr. S. Subbaraj
Principal
T J Institute of Technology
Karapakkam, Chennai - 600097

25/09/23

Prof.Dr.Dillibabu Ramalingam
Department of Industrial Engineering,
College of Engineering
Guindy

Recommendations:

Section	Remarks
Curricular Aspects	Increase the number of core subjects
Teaching, Learning and Evaluation	Assign mandatory courses to suitable faculty members; employ additional pedagogical tools. Conduct centralized evaluation for the CAT. Ensure the maintenance of Mentor-Mentee Session Records.
Structured Feedback	Incorporate additional feedback from core industrialists
Research, Innovation and Publications	Consider establishing an Innovation Club.
Collaborations and Linkages	Strengthen industry interactions further.
Student Progression	Monitor and enhance progress in academic results..
Activity Conducted / Organized by the Department	Implement additional activities to enhance student versatility.
Achievements	Promote and support extracurricular activities.
General Remarks	Nil

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF

COMPUTER SCIENCE AND ENGINEERING

ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2022-2023)

External Audit

SECTION –1: BASIC INFORMATION

Audit Date	25.09.2023
Name of the Department	Computer Science and Engineering
Year of Establishment	1999
Programs Offered	

Name of the Program	Approved Intake
U.G Programs -B.Tech	180
P.G Programs – M.Tech	24
Doctoral Program-Ph.D	10

Head of the Department	Dr.K.Premkumar
Number of full time Teachers	Professor: 3
	Associate Professor: 9
	Assistant Professor: 34
Number of Technical Staff	5
Number of Students	For B.Tech:

Year	Strength
First Year	188
Second Year	188
Third Year	188
Fourth Year	176
Total	740

For M.Tech

Year	Strength
First Year	4
Second Year	7
Total	11

For Ph.D

Registered	5

Faculty Student Ratio	1:15	-

SECTION –2: CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	
2	Faculty Subject Preferences	Yes	
3	Elective choices from the Students	Yes	
4	Course allotment to the Faculty	Yes	
5	Time Table (UG and PG)	Yes	
6	Lesson plan for each Course	Yes	

Recommendations:

Section	Remarks
Curricular Aspects	Documents not available
Teaching, Learning and Evaluation	Nil
Structured Feedback	Action taken report is required
Research, Innovation and Publications	Nil
Collaborations and Linkages	Nil
Student Progression	Nil
Activity Conducted / Organized by the Department	Nil
Achievements	Nil
General Remarks	Nil

Signature of the External Academic Audit Experts

25/09/23

Prof. Dr. S. Subbaraj
Principal
T J Institute of Technology
Karapakkam, Chennai - 600097

25/09/23

Prof.Dr.Dillibabu Ramalingam
Department of Industrial Engineering,
College of Engineering
Guindy

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF

INFORMATION TECHNOLOGY

ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2022-2023)

SECTION –1: BASIC INFORMATION

External Audit

Audit Date	25.09.2023
Name of the Department	Information Technology
Year of Establishment	1999
Programs Offered	Name of the Program: B.Tech (Information Technology) — Approved Intake: **180**; M.Tech (Networking) — Approved Intake: **18**
Head of the Department	**Dr.R. Raju, Professor**
Number of full time Teachers	Professor: **2**; Associate Professor: **5**; Assistant Professor: **38**
Number of Technical Staff	05
Number of Students	For B.Tech: First Year **182**; Second Year **186**; Third Year **160**; Fourth Year **161**; Total **689**. For M.Tech: First Year **0**; Second Year **0**; Total **0**
Faculty Student Ratio	**1:15**

SECTION –2: CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	Department follows the common academic calendar approved by the academic council and distributed through Dean Academics for the UG PG students
2	Faculty Subject Preferences	Yes	A common template is floated among the faculty members to collect their subject preferences and attached
3	Elective choices from the Students	Yes	The process of selection of courses and the supporting documents for the implementation of the process is attached
4	Course allotment to the Faculty	Yes	Course Allotted to the faculty on basis of their course preferences
5	Time Table (UG and PG)	Yes	Follows and adheres to all aspects as per AICTE and institution recommendation
6	Lesson plan for each Course	Yes	Prepared in alignment with the academic calendar.

Recommendations:

Section	Remarks
Curricular Aspects	All relevant documents are verified
Teaching, Learning and Evaluation	Supporting documents for Certificate Courses and Mandatory Courses are not produced
Structured Feedback	All relevant documents are verified
Research, Innovation and Publications	All relevant documents are verified
Collaborations and Linkages	All relevant documents are verified
Student Progression	All relevant documents are verified
Activity Conducted / Organized by the Department	All relevant documents are verified
Achievements	All relevant documents are verified
General Remarks	Most of the documents are available in the department except the file mentioned above

Signature of the External Academic Audit Experts

25/09/23

Prof. Dr. S. Subbaraj
Principal
T J Institute of Technology
Karapakkam, Chennai - 600097

25/09/23

Prof.Dr.Dillibabu Ramalingam
Department of Industrial Engineering,
College of Engineering
Guindy

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF

MECHANICAL ENGINEERING

ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2022-23)

External Audit

SECTION –1 : BASIC INFORMATION

Audit Date	25.09.2023
Name of the Department	Mechanical Engineering
Year of Establishment	2008
Programs Offered	

Name of the Program	Approved Intake
B.Tech Mechanical Engineering	180
M.Tech Manufacturing Engineering	24
Ph.D Mechanical Engineering	Tentative

Head of the Department	Dr.G.G.Sozhamannan	
Number of full time Teachers	Professor	7
	Associate Professor	10
	Assistant Professor	36
Number of Technical Staff	4	
Number of Students	For B.Tech:	For M.Tech

Year	Strength
First Year	75
Second Year	108
Third Year	129
Fourth Year	133
Total	445

Year	Strength
First Year	4
Second Year	5
Total	9

Faculty Student Ratio	1:15

SECTION –2 : CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	
2	Faculty Subject Preferences	Yes	
3	Elective choices from the Students	Yes	
4	Course allotment to the Faculty	Yes	
5	Time Table (UG and PG)	Yes	
6	Lesson plan for each Course	Yes	

Recommendations:

Section	Remarks
Curricular Aspects	All relevant documents are verified
Teaching, Learning and Evaluation	All relevant documents are verified
Structured Feedback	All relevant documents are verified
Research, Innovation and Publications	Publication count need to be increased
Collaborations and Linkages	Sponsored or Industry Projects count need to be increased
Student Progression	Placement in core companies should be arranged
Activity Conducted / Organized by the Department	Organize more FDP/STTP in the department
Achievements	All relevant documents are verified
General Remarks	Most of the documents are available in the department except the file mentioned above

Signature of the External Academic Audit Experts

25/09/23

Prof. Dr. S. Subbaraj
Principal
T J Institute of Technology
Karapakkam, Chennai - 600097

25/09/23

Prof.Dr.Dillibabu Ramalingam
Department of Industrial Engineering,
College of Engineering
Guindy

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF

INSTRUMENTATION AND CONTROL ENGINEERING

ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2022-2023)

EXTERNAL AUDIT

SECTION –1: BASIC INFORMATION

Audit Date	26.9.2023	
Name of the Department	Instrumentation and Control Engineering	
Year of Establishment	2002	
Programs Offered	Name of the Program: B.Tech Approved Intake: 60	
Head of the Department	Dr.L.M.Varalakshmi	
Number of full time Teachers	Professor	1
	Associate Professor	2
	Assistant Professor	12
Number of Technical Staff		
Number of Students	For B.Tech:	For M.Tech
	Year / Strength First Year: 47 Second Year: 45 Third Year: 31 Fourth Year: 32 Total: 155	Year / Strength First Year: - Second Year: - Total: -
Faculty Student Ratio	1:16	-

SECTION –2 : CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
	Odd 22		
1	Department Academic Calendar	**Yes**	
2	Faculty Subject Preferences	**Yes**	
3	Elective choices from the Students	**Yes**	
4	Course allotment to the Faculty	**Yes**	
5	Time Table (UG)	**Yes**	
6	Lesson plan for each Course	**Yes**	
	Even 23		
1	Department Academic Calendar	**Yes**	
2	Faculty Subject Preferences	**Yes**	
3	Elective choices from the Students	**Yes**	
4	Course allotment to the Faculty	**Yes**	
5	Time Table (UG)	**Yes**	
6	Lesson plan for each Course	**Yes**	

Recommendations:

Section	Remarks
Curricular Aspects	-
Teaching, Learning and Evaluation	Record of counselling and mentoring to be updated and documented.
Structured Feedback	-
Research, Innovation and Publications	Need to initiate the research and has to increase the no of patents.
Collaborations and Linkages	-
Student Progression	-
Activity Conducted / Organized by the Department	-
Achievements	-
General Remarks	-

Signature of the External Academic Audit Experts

26/09/23

Prof.Dr.Dillibabu Ramalingam
Professor and Head
Department of Industrial Engineering
College of Engineering, Guindy

26/09/23

Prof.Dr.S.Subbaraj
Principal
T J Institute of Technology
Karapakkam, Chennai-600097

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF

CIVIL ENGINEERING

ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year: 2022-2023)

EXTERNAL AUDIT

SECTION –1: BASIC INFORMATION

Audit Date	25.09.2023	
Name of the Department	Civil Engineering	
Year of Establishment	2012	
Programs Offered	Name of the Program: U.G programs -B.Tech	Approved Intake: 60
Head of the Department	Dr.S.Sundararaman	
Number of full time Teachers	Professor	2
	Associate Professor	Nil
	Assistant Professor	22
Number of Technical Staff	1	
Number of Students	For B.Tech:	For M.Tech
	Year / Strength: First Year 37; Second Year 42; Third Year 40; Fourth Year 35; Total 154	Year / Strength: First Year NA; Second Year NA; Total NA
Faculty Student Ratio	1:15	-

SECTION –2: CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1.	Department Academic Calendar	Yes	-
2.	Faculty Subject Preferences	Yes	-
3.	Elective choices from the Students	Yes	-
4.	Course allotment to the Faculty	Yes	-
5.	Time Table (UG and PG)	Yes	-
6.	Lesson plan for each Course	Yes	-

Recommendations:

Section	Remarks
Curricular Aspects	All relevant documents are verified
Teaching, Learning and Evaluation	Elective course circular for choosing the course to be made available Feedback on the certificate courses offered by department to be present in the department
Structured Feedback	All relevant documents are verified
Research, Innovation and Publications	All relevant documents are verified
Collaborations and Linkages	Research grant and consultancy works can be enhanced
Student Progression	All relevant documents are verified
Activity Conducted / Organized by the Department	All relevant documents are verified
Achievements	All relevant documents are verified
General Remarks	Most of the documents are available in the department except the file mentioned above

Signature of the External Academic Audit Experts

25/09/23

Prof. Dr. S. Subbaraj
Principal
T J Institute of Technology
Karapakkam, Chennai - 600097

25/09/23

Prof. Dr. Dillibabu Ramalingam
Department of Industrial Engineering,
College of Engineering
Guindy

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF

MECHATRONICS

ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2022-2023)

External Audit

SECTION –1 : BASIC INFORMATION

Audit Date	26.09.2023	
Name of the Department	Mechatronics	
Year of Establishment	2019	
Head of the Department	Dr.G.Balamuruga MohanRaj	
Number of full time Teachers	Professor	1
	Associate Professor	-
	Assistant Professor	11
Number of Technical Staff		
Number of Students	For B.Tech:	For M.Tech

For B.Tech:

Year	Strength
First Year	34
Second Year	42
Third Year	30
Fourth Year	15
Total	121

For M.Tech

Year	Strength
First Year	-
Second Year	-
Total	-

Faculty Student Ratio	1:11	

SECTION –2: CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	Academic calendar is framed every semester including the guest lectures, technical competitions and internals and project reviews
2	Faculty Subject Preferences	Yes	At the beginning of every semester subject preferences are collected from the faculties based on their specialization and separate forms are maintained in the department.
3	Elective choices from the Students	Yes	Different electives are floated among students, if more than 20 students optional elective that specific elective is chosen for the particular groups. The electives are categorized in different mechanical specializations.
4	Course allotment to the Faculty	Yes	Once the faculties give their subject willingness, HoD in discussion with academic coordinator allots subjects to the faculties.
5	Time Table (UG and PG)	Yes	Time table are framed by allotting 6 hours for analytical subjects (4 credit papers)with additional tutorial hour and 5 hours for theory subjects(3credit papers)

Recommendations:

Section	Remarks
Curricular Aspects	All relevant documents are verified
Teaching, Learning and Evaluation	All relevant documents are verified
Structured Feedback	All relevant documents are verified
Research, Innovation and Publications	Publication count need to be increased
Collaborations and Linkages	Industry and sponsored projects need to be encouraged
Student Progression	Placement in core companies should be arranged.
Activity Conducted / Organized by the Department	More FDP/STTP need to be organized
Achievements	All relevant documents are verified
General Remarks	All relevant documents are verified

Signature of the External Academic Audit Experts

26/09/23

Prof. Dr. S. Subbaraj
Principal
T J Institute of Technology
Karapakkam, Chennai - 600097

26/09/23

Prof.Dr.Dillibabu Ramalingam
Department of Industrial Engineering,
College of Engineering
Guindy.

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF

BIO MEDICAL ENGINEERING

ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2022-2023)

External Audit

SECTION –1 : BASIC INFORMATION

Audit Date	26.09.2023	
Name of the Department	BIOMEDICAL ENGINEERING	
Year of Establishment	2019	
Programs Offered	Name of the Program: B.Tech – Biomedical Engineering; Approved Intake: 60	
Head of the Department	Dr.A.Vijayalakshmi	
Number of full time Teachers	Professor	1
	Associate Professor	
	Assistant Professor	13
Number of Technical Staff		
Number of Students	For B.Tech:	For M.Tech
	Year / Strength: First Year 55; Second Year 39; Third Year 48; Fourth Year 35; Total 177	Year / Strength: First Year -; Second Year -; Total -
Faculty Student Ratio	1:17	

SECTION –2: CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	
2	Faculty Subject Preferences	Yes	
3	Elective choices from the Students	Yes	
4	Course allotment to the Faculty	Yes	
5	Time Table (UG and PG)	Yes	
6	Lesson plan for each Course	Yes	

Recommendations:

Section	Remarks
Curricular Aspects	Intimation of internal BoS members circular to be enclosed
Teaching, Learning and Evaluation	
Structured Feedback	
Research, Innovation and Publications	
Collaborations and Linkages	
Student Progression	Students pursuing higher studies supporting documents to be maintained
Activity Conducted / Organized by the Department	
Achievements	
General Remarks	

Signature of the External Academic Audit Experts

26/09/23

Prof.Dr.Dillibabu Ramalingam
Professor and Head
Department of Industrial Engineering
College of Engineering, Guindy

26/09/23

Prof.Dr.S.Subbaraj
Principal
T J Institute of Technology
Karapakkam, Chennai-600097

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF

ARTIFICIAL INTELLIGENCE AND DATA SCIENCE

ACADEMIC AND ADMINISTRATIVE AUDIT

ACADEMIC YEAR 2022 - 2023)

EXTERNAL AUDIT

SECTION –1 : BASIC INFORMATION

Audit Date	26.09.2023	
Name of the Department	B.Tech(Artificial Intelligence and Data Science)	
Year of Establishment	15.06.2020	
Programs Offered	Name of the Program: B.Tech(Artificial Intelligence and Data Science) — Approved Intake: 120	
Head of the Department	Dr. J.MADHUSUDANAN	
Number of full time Teachers	Professor	1
	Associate Professor	2
	Assistant Professor	16
Number of Technical Staff		
Number of Students	For B.Tech:	For M.Tech
Faculty Student Ratio	1:15	

For B.Tech:

Year	Strength
First Year	120
Second Year	112
Third Year	56
Fourth Year	-
Total	-

For M.Tech

Year	Strength
First Year	-
Second Year	-
Total	-

SECTION –2 : CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	
2	Faculty Subject Preferences	Yes	
3	Elective choices from the Students	Yes	
4	Course allotment to the Faculty	Yes	
5	Time Table (UG and PG)	Yes (UG)	
6	Lesson plan for each Course	Yes	

Recommendations:

Section	Remarks
Curricular Aspects	-
Teaching, Learning and Evaluation	Suggest incorporating more interactive teaching methodologies and technology integration to further engage students and promote a dynamic learning experience.
Structured Feedback	-
Research, Innovation and Publications	Recommend fostering stronger collaborations with industry partners and encouraging faculty to actively engage in research initiatives, contributing to increased visibility and impact.
Collaborations and Linkages	-
Student Progression	-
Activity Conducted / Organized by the Department	-
Achievements	Needs encouragement for faculty to participate in events organized outside the institution
General Remarks	Quality assurance, periodic external benchmarking, and the establishment of a continuous improvement framework to elevate the department's standing and contribute to the institution's overall success.

Signature of the External Academic Audit Experts

26/09/23

Prof. Dr. Dillibabu Ramalingam,
Professor and Head,
Department of Industrial Engineering,
College of Engineering Guindy.

26/09/23

Prof. Dr. S. Subbaraj,
Principal,
TJ Institute of Technology,
Karapakkam, Chennai.

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF

COMPUTER SCIENCE AND BUSINESS SYSTEMS

ACADEMIC AND ADMINISTRATIVE AUDIT

Academic Year 2022-2023

External Audit

SECTION –1: BASIC INFORMATION

Audit Date	26.09.2023	
Name of the Department	Computer Science and Business Systems	
Year of Establishment	**2020**	
Programs Offered	Name of the Program: B.Tech. CSBS	Approved Intake: **60**
Head of the Department	Dr. N. Danapaquiame	
Number of full time Teachers	Professor	01
	Associate Professor	00
	Assistant Professor	10
Number of Technical Staff	-	
Number of Students	For B.Tech:	For M.Tech

Year	Strength
First Year	56
Second Year	53
Third Year	53
Fourth Year	-
Total	162

Year	Strength
First Year	-
Second Year	-
Total	-

Faculty Student Ratio	1:15	-

SECTION –2: CURRICULAR ASPECTS

2.1 Academic Plan

S. No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	
2	Faculty Subject Preferences	Yes	
3	Elective Choices from the Students	Yes	
4	Course allotment to the Faculty	Yes	
5	Time Table (UG and PG)	Yes (UG)	
6	Lesson plan for each Course	Yes	

2.2 Participation of the Faculty in the Curriculum development for courses offered in UG and PG programs

S. No	Name of the Faculty	Participated as	Course	Year / Sem
1	Dr. N. Danapaquiame	Board Chairman	UG courses	UG all years

Recommendations:

Section	Remarks
Curricular Aspects	The curriculum provides students with a broad range of learning experiences.
Teaching, Learning and Evaluation	The department has a clear and consistent approach to teaching, learning, and evaluation.
Structured Feedback	The department uses feedback data to inform its decision-making about teaching and learning.
Research, Innovation and Publications	The department effectively disseminates research findings to the academic community and the public.
Collaborations and Linkages	The department has a process for evaluating the effectiveness of its collaborations.
Student Progression	The department has established clear and measurable student progression goals.
Activity Conducted / Organized by the Department	The department involves relevant stakeholders in the planning, implementation, and evaluation of activities.
Achievements	The department has effectively managed its resources.
General Remarks	To Emphasize Entrepreneurial and Innovation Skills.

Signature of the External Academic Audit Experts

26/09/23

Prof. Dr. S. Subbaraj
Principal
T J Institute of Technology
Karapakkam, Chennai - 600097

26/09/23

Prof.Dr.Dillibabu Ramalingam
Department of Industrial Engineering,
College of Engineering
Guindy

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF

COMPUTER SCIENCE AND COMMUNICATION ENGINEERING

ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2022 - 2023)

External Audit

SECTION –1: BASIC INFORMATION

Audit Date	26.09.2023
Name of the Department	Computer and Communication Engineering
Year of Establishment	2020
Programs Offered	Name of the Program: B.Tech- Computer and Communication Engineering; Approved Intake: 60
Head of the Department	Dr.V.Bharathi
Number of full time Teachers	Professor: 1 Associate Professor: - Assistant Professor: 11
Number of Technical Staff	-
Number of Students	For B.Tech:

Year	Strength
First Year	59
Second Year	57
Third Year	48
Fourth Year	-
Total	164

Faculty Student Ratio	1:15

SECTION –2: CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	
2	Faculty Subject Preferences	Yes	
3	Elective choices from the Students	Yes	
4	Course allotment to the Faculty	Yes	
5	Time Table (UG and PG)	Yes	
6	Lesson plan for each Course	Yes	

3	Mrs.T.Sivaranjani	Machine Learning and its real time applications	SMVEC	06.03.2023 - 10.03.2023
		Webinar on IPR-Patents, Design Filling Process under National Intellectual Property Awareness Mission	NIPAM	19.12.2022
4	Mr. M. Gobinath	Machine Learning and its real time applications	SMVEC	06.03.2023 - 10.03.2023
5	Ms.M. Indumathi	Machine Learning and its real time applications	SMVEC	06.03.2023 - 10.03.2023
		Emerging Research Trends in Block chain & Data Science	Dr.MGR Educational and Research Institute	08.05.2023 - 12.5.2023
6	Ms.S.Keerthana	Machine Learning and its real time Applications	SMVEC	06.03.23 - 10.03.23

Declaration by HoD

I am aware that the above information provided by the department will be validated by the Academic and Administrative Audit (AAA) committee during the visit

Head of the Department
Dr.V.Bharathi

Recommendations

Section	Remarks
Curricular Aspects	
Teaching, Learning and Evaluation	Documents submitted is mismatched with the hours indicated.
Structured Feedback	
Research, Innovation and Publications	Require to initiate consultancy work.
Collaborations and Linkages	Need to focus on Industry oriented projects and MOU's.
Student Progression	
Activity Conducted / Organized by the Department	Minimum 2 programme per year need to organized by the department for faculty.
Achievements	Need to encourage the students and faculty achievements in various activities.
General Remarks	

Signature of the External Academic Audit Experts

26/09/23

Prof.Dr.Subhuraj
Principal,
Thangavelu Engineering College,
Chennai.

26/09/23

Prof.Dr.Dilli Babu
Professor and Head of Dept.of Industrial Engg.,
College of Engineering,
Guindy.

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF

FASHION TECHNOLOGY

ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2022-2023)

External Audit

SECTION –1 : BASIC INFORMATION

Audit Date	26.09.2023	
Name of the Department	Fashion Technology	
Year of Establishment	2020	
Programs Offered	Name of the Program: B.Tech Approved Intake: 60	
Head of the Department	Dr.J.Thanikai Vimal	
Number of full time Teachers	Professor	
	Associate Professor	1
	Assistant Professor	7
Number of Technical Staff		
Number of Students	For B.Tech:	For M.Tech

For B.Tech:

Year	Strength
First Year	19
Second Year	13
Third Year	22
Fourth Year	-
Total	54

For M.Tech

Year	Strength
First Year	-
Second Year	-
Total	-

Faculty Student Ratio		

SECTION –2 : CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	YES	
2	Faculty Subject Preferences	YES	
3	Elective choices from the Students	YES	
4	Course allotment to the Faculty	YES	
5	Time Table (UG and PG)	YES	
6	Lesson plan for each Course	YES	

Recommendations:

Section	Remarks
Curricular Aspects	Documentary evidences for subject preference, subject allotment, skill development courses, Mandatory courses need to be evidenced
Teaching, Learning and Evaluation	Mentoring done need to be evidenced through proper documentation
Structured Feedback	Parent meeting conducted needs to be documented and feedback to be collected in prescribed format
Research, Innovation and Publications	Need to concentrate on R &D for research oriented projects to get funding from external agencies, publish paper in reputed journals and file patents.
Collaborations and Linkages	Nil
Student Progression	Nil
Activity Conducted / Organized by the Department	A minimum of 2 programme to be conducted in a year
Achievements	All certificates are available. Need to sequentially arrange the certificates of students achievements
General Remarks	Nil

Signature of the External Academic Audit Experts

26/09/23

Prof.Dr.Subhuraj
Principal,
Thangavelu Engineering College,
Chennai.

26/09/23

Prof.Dr.Dilli Babu
Professor and Head of Dept.of Industrial Engg.,
College of Engineering,
Guindy.

ACADEMIC AND ADMINISTRATIVE AUDIT

SCHOOL OF ARCHITECTURE

ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2022-2023)

EXTERNAL AUDIT

SECTION –1: BASIC INFORMATION

Audit Date	25.09.2023
Name of the Department	School of Architecture
Year of Establishment	2017
Programs Offered	Name of the Program: B.Arch. (Bachelor of Architecture); Approved Intake: 40
Principal	Prof.Ar.S. Manoharan
Number of full time Teachers	Professor: 1 Associate Professor: 3 Assistant Professor: 10
Number of Technical Staff	1
Number of Students	For B.Arch.:

Year	Strength
First Year	26
Second Year	16
Third Year	25
Fourth Year	24
Fifth Year	11
Total	102

Faculty Student Ratio	1:10

SECTION –2: CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	**Yes**	
2	Faculty Subject Preferences	**Yes**	
3	Elective choices from the students	**Yes**	
4	Course allotment to the faculty	**Yes**	
5	Time Table (UG)	**Yes**	
6	Lesson plan for each Course	**Yes**	

Recommendations:

Section	Remarks
Research, Innovation and Publications	Need to concentrate on publishing research papers in reputed journals.
Collaborations and Linkages	Functional MoU's required for training, placements, internship etc.,
Details of Faculty participated in Refresher Courses, Orientation Courses, Seminars, Workshops, Conferences at National and International Level	Need to concentrate on Seminars, Workshops, Conferences at National and International Level
General Remarks	Documents are available, suggested to Improve.

Signature of the External Academic Audit Experts

25/09/23

Prof. Dr. S. Subbaraj
Principal
T J Institute of Technology
Karapakkam, Chennai - 600097

25/09/23

Prof.Dr.Dillibabu Ramalingam
Department of Industrial Engineering,
College of Engineering
Guindy, Chennai.

ACADEMIC AND ADMINISTRATIVE AUDIT

MASTER OF COMPUTER APPLICATIONS

ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2022-2023)

External Audit

SECTION –1 : BASIC INFORMATION

Audit Date	**03/11/2023**	
Name of the Department	Master of Computer Applications	
Year of Establishment	2002	
Programs Offered	Name of the Program: P.G programs -MCA	Approved Intake: 120
Head of the Department	Dr. A. Ramalingam	
Number of full time Teachers	Professor	02
	Associate Professor	03
	Assistant Professor	11
Number of Technical Staff	01	
Number of Students	For MCA	For M.Tech

For MCA

Year	Strength
First Year	117
Second Year	117
Third Year	
Fourth Year	
Total	234

For M.Tech

Year	Strength
First Year	NIL
Second Year	NIL
Total	NIL

Faculty Student Ratio	1:15	

SECTION –2 : CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	**Yes**	-
2	Faculty Subject Preferences	**Yes**	-
3	Elective choices from the Students	**Yes**	-
4	Course allotment to the Faculty	**Yes**	-
5	Time Table (UG and PG)	**Yes**	-
6	Lesson plan for each Course	**Yes**	-

Recommendations:

Section	Remarks
Curricular Aspects	-
Teaching, Learning and Evaluation	Proof need to be submitted for slow learners.
Structured Feedback	-
Research, Innovation and Publications	-
Collaborations and Linkages	Need initiation by faculty to MoU's to be signed for better linkages and collaboration with industry and they must be functional.
Student Progression	-
Activity Conducted / Organized by the Department	-
Achievements	Need initiation by faculty and students for active participation in various professional societies and get recognition through to societies/ bodies, Appointed / Nominated on Editorial Boards /Reviewers
General Remarks	-

Signature of the External Academic Audit Experts

3/11/23

Prof. Dr. S. Subbaraj
Principal
T J Institute of Technology
Karapakkam, Chennai - 600097

03/11/2023

Prof.Dr.Dillibabu Ramalingam
Department of Industrial Engineering,
College of Engineering
Guindy

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF MANAGEMENT STUDIES

ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2022-2023)
External Audit

SECTION –1: BASIC INFORMATION

Audit Date	03/11/2023
Name of the Department	Master of Business Administration
Year of Establishment	2005
Programs Offered	Name of the Program: MBA, Approved Intake: 180 Name of the Program: Ph.D., Approved Intake: 4
Head of the Department	Dr.N.S.N. Cailassame
Number of full time Teachers	Professor: 03 Associate Professor: 03 Assistant Professor: 18
Number of Technical Staff	
Number of Students	MBA First Year: 180 Second Year: 181 Total: 361
Faculty Student Ratio	1:15

SECTION –2 : CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	
2	Faculty Subject Preferences	Yes	
3	Elective choices from the students	Yes	
4	Course allotment to the faculty	Yes	
5	Time Table (UG and PG)	Yes	
6	Lesson plan for each Course	Yes	

Recommendations:

Section	Remarks
Curricular Aspects	--
Teaching, Learning and Evaluation	--
Structured Feedback	--
Research, Innovation and Publications	Needs more focus on R &D for good research projects, apply for funding and consultancy works
Collaborations and Linkages	--
Student Progression	Number of Higher studies and Entrepreneur is Nill in the department
Activity Conducted / Organized by the Department	--
Achievements	Require documentary evidence for awards/recognition received.
General Remarks	--

Signature of the External Academic Audit Experts

3/11/23

Prof. Dr. S. Subbaraj
Principal
T J Institute of Technology
Karapakkam, Chennai - 600097

03/11/23

Prof.Dr.Dillibabu Ramalingam
Department of Industrial Engineering,
College of Engineering
Guindy

ACADEMIC AND ADMINISTRATIVE AUDIT NON COMPLIANCE - REPORT

ACADEMIC YEAR 2022-2023

SMVEC / IQAC /EXT / AAA/ 2022-23 /02 29-09-2023

NON-CONFORMANCES IN AAA

To

The Head of the Department
Department of Electrical and Electronics Engineering
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC / 02/ CIRCULAR / 23 dated 04-09-2023

*****

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 25th September 2023. The following non-conformances were observed during the audit.

Section No.	Particulars	Remarks Given
SECTION – 3: TEACHING, LEARNING AND EVALUATION		
3.4	Activities for Slow and Advanced Learners	Need to maintain a separate report in identifying Slow and Advanced Learners.
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	Research grants are available but less in number.
5.2	Consultancy Works	Consultancy works are minimum and need to be increased
SECTION – VII: STUDENT PROGRESSION		
7.3	Entrepreneur	Need record of students carried out Entrepreneurship
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT		
8.2	FDP /Workshop / STTP / Conference for Faculty	Department has to conduct a separate international conferences regularly.

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before October 27, 2023

Thanking You
Yours Truly

29/09

Dr.AA. Arivalagar
IQAC Coordinator

SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE
An Autonomous Institution, Accredited by NAAC with 'A' grade
Puducherry - 605 107

NAAC NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC /EXT / AAA/ 2022-23 /02 29-09-2023

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Electronics and Communication Engineering
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC / 02/ CIRCULAR / 23 dated 4-9-2023

*****

An Academic and Administrative Audit (AAA) was conducted by the External Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 25 September 2023. The following non-conformance was observed during the audit.

Section No.	Particular	Remarks
1	Curricular Aspects	Core subjects to be more
2	Teaching, Learning and Evaluation	Mandatory course to be allotted to appropriate Faculty ,More pedagogical tools may be used, central evaluation may be carried out for CAT,Mentor – Mentee Session Record Maintained
3	Structured Feedback	More Core Industrialist feedback to be included
4	Research, Innovation and Publications	Innovation club can be created
5	Collaborations and Linkages	More Industry Interaction is needed
6	Student Progression	Progress in result should be taken care.
7	Activity Conducted / Organized by the Department	More activity to increase the versatility of the students to be undergone
8	Achievements	Extra-curricular activities to be encouraged

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before October 27, 2023

29/09

Thanking You
Yours Truly
Dr.AA. Arivalagar
IQAC Coordinator

SRI MANAKULA VINAYAGAR
ENGINEERING COLLEGE
An Autonomous Institution,
Accredited by NAAC with 'A' grade
Puducherry - 605 107

NAAC

INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC EXT / AAA/2022-2023 /02 29-09-2023

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Computer Science and Engineering
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC / 02/ CIRCULAR / 23

*****

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 25th September 2023. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION –2 : CURRICULAR ASPECTS		
2.1	Academic Plan	Document evidences for preference, allotment of courses to faculty and electives chosen by students needs proper documentation and recorded for traceability
2.1.2	Faculty Subject Preferences	
2.1.3	Elective choices from the Students	
2.1.4	Course allotment to the Faculty	
SECTION – IV : STRUCTURED FEEDBACK		
4.2	Parent Meet / Parent Feedback on Teaching conducted with action taken report	Parent meeting record and the feedback mechanism to be initiated and action taken report to be maintained

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before October 27, 2023

Thanking You
Yours Truly

29/09

Dr.AA. Arivalagar
IQAC Coordinator

SMVEC / IQAC / EXT / AAA / 2022-23 /02 29-09-2023

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Information Technology
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub: Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref: SMVEC / IQAC / 02/ CIRCULAR / 23 dated 04-09-2023

*****

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 25thSeptember 2023. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – III: TEACHING, LEARNING AND EVALUATION		
2.6	List of Certification Courses offered by the department	Supporting documents for all the Certificate Courses and Mandatory Courses are needed
2.7	List of Mandatory Courses offered by the department	

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before 27th October 2023

Thanking You
Yours Truly

29/09

Dr.A.A. Arivalagar
IQAC Coordinator

SRI MANAKULA VINAYAGAR
ENGINEERING COLLEGE
An Autonomous Institution,
Accredited by NAAC with 'A' grade
Puducherry - 605 107

NAAC
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/EXT/AAA/ 2022-23 /04

29-09-2023

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Mechanical Engineering
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC / 04 / CIRCULAR / 23 dated 04-09-2023

*****

An Academic and Administrative Audit (AAA) was conducted by the External Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 25th September 2023. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.3	Faculty Publications	Publication count need to be increased
SECTION – VI: COLLABORATIONS AND LINKAGES		
6.2	Sponsored / Industry Projects	Sponsored or Industry Projects count need to be increased
SECTION – VII: STUDENT PROGRESSION		
7.1	Placement	Placement in core companies should be arranged
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT		
8.2	FDP /Workshop / STTP / Conference for Faculty	Organize more FDP/STTP in the department

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before October 27, 2023

Thanking You
Yours Truly

29/09

Dr.AA. Arivalagar
IQAC Coordinator

SMVEC / IQAC /EXT / AAA/ 2022-23 /02 29-09-2023

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Instrumentation and Control Engineering
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub: Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref: SMVEC / IQAC / 02/ CIRCULAR / 23 dated 4-9-2023

*****

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2021-22 in your department on 25th September 2023. The following non-conformance were observed during the audit.

Section No.	Particular	Remarks
SECTION –III: TEACHING, LEARNING AND EVALUATION		
3.5	Counseling and Mentoring	**Record of counselling and mentoring to be updated and documented.**
SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS		
5.1	Research grants, Projects completed and on-going from various funding agencies	**Need to initiate works related to research**
5.3.6	Number of Patent (Filed)	**Need to add two more patents to the list submitted.**

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before October 27, 2023

Thanking You

Yours Truly

29/09

Dr.AA. Arivalagar
IQAC Coordinator

SRI MANAKULA VINAYAGAR
ENGINEERING COLLEGE
An Autonomous Institution,
Accredited by NAAC with 'A' grade
Puducherry - 605 107

NAAC
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/EXT/AAA/ 2022-23 /04

29-09-2023

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Civil Engineering
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC / 04 / CIRCULAR / 23 dated 04-09-2023

*****

An Academic and Administrative Audit (AAA) was conducted by the External Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 25th September 2023. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – II: CURRICULAR ASPECTS		
2.4	List of Open Elective Courses offered by Other department	Elective course circular for choosing the course to be made available
2.6	List of Certification Courses offered by the Department	Feedback on the certificate courses offered by department to be present in the department
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.1 & 5.2	Research Grants, Projects completed and ongoing from various Funding Agencies	Research grant and consultancy works can be enhanced

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before October 27, 2023

Thanking You
Yours Truly

Dr.AA. Arivalagar
IQAC Coordinator

SMVEC / IQAC/EXT/AAA/ 2022-23 /04 29-09-2023

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Mechatronics
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC / 04 / CIRCULAR / 23 dated 04-09-2023

*****

An Academic and Administrative Audit (AAA) was conducted by the External Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 26th September 2023. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS		
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	Need to initiate to get Funding Agencies
5.2	Consultancy Works	Need to initiate to get Consultancy Works
5.3	Patent	Focus on work to get Patent in Future.
SECTION – VI: COLLABORATIONS AND LINKAGES		
6.2	Sponsored / Industry Projects	Industry and sponsored projects need to be encouraged
SECTION – VII: STUDENT PROGRESSION		
7.1	Placement	Need to improve the placement
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT		
8.2	FDP /Workshop / STTP / Conference for Faculty	Insisted to conduct FDP/Workshop/STTP in the department

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before October 27, 2023

Thanking You
Yours Truly

Dr.AA. Arivalagar
IQAC Coordinator

SMVEC / IQAC / EXT/ AAA/ 2022-23 /04

29-09-2023

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Biomedical Engineering
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC / 04/ CIRCULAR / 23 dated 04-09-2023

*****

An Academic and Administrative Audit (AAA) was conducted by the External Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 26th September 2023. The following non-conformances were observed during the audit.

SECTION – I: BASIC INFORMATION		
1.1	Approved Intake	CENTAC students allotment copy in should be filled in the department

SECTION – II : CURRICULAR ASPECTS		
2.1	Participation of the Faculty in the Curriculum development for courses offered in UG and PG programs	Intimation of internal BoS members circular to be enclosed

SECTION – VII: STUDENT PROGRESSION		
7.2	Higher Studies	Students pursuing higher studies supporting documents to be maintained

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before October 27, 2023.

Thanking You
Yours Truly

29/09

Dr.AA. Arivalagar
IQAC Coordinator

SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE
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Puducherry - 605 107

NAAC NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/EXT/AAA/ 2022-23 /04 29-09-2023

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Artificial Intelligence and Data Science
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC / 04 / CIRCULAR / 23 dated 04-09-2023

*****

An Academic and Administrative Audit (AAA) was conducted by the External Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 26th September 2023. The following non-conformances were observed during the audit.

SECTION – IX: ACHIEVEMENTS		
9.2	Participation of teachers in various activities as a Members of Committees at University Level / State Level / National Level / International Level bodies	**Needs encouragement for faculty to participate in events organized outside the institution**
9.3	Details of Faculty Appointed / Nominated on Editorial Boards /Reviewers	
9.4	Awards / Prizes and Recognitions received by teachers at University, State, National and International Level	

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before October 27, 2023

Thanking You
Yours Truly

29/09

Dr.AA. Arivalagar
IQAC Coordinator

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Puducherry - 605 107

NAAC

INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/EXT/AAA/ 2022-23 /04 29-09-2023

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Computer Science & Business Systems
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC / 04 / CIRCULAR / 23 dated 04-09-2023

*****

An Academic and Administrative Audit (AAA) was conducted by the External Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 26th September 2023. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
	SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS	
5.3.5	Number of Books / Book Chapters	Need to publish books/ book chapters

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before October 27, 2023

Thanking You
Yours Truly

25/09

Dr.AA. Arivalagar
IQAC Coordinator

SMVEC / IQAC /EXT/ AAA/ 2022-23 /02

29-09-2023

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Computer and Communication Engineering
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC / 02/ CIRCULAR / 23 dated 4-09-2023

*****

An Academic and Administrative Audit (AAA) was conducted by the External Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 26th September 2023. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – III: TEACHING, LEARNING AND EVALUATION		
3.4	Activities for Slow and Advanced Learners	Documents submitted mismatched with the hours indicated
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.2	Consultancy Works	Need to initiate consultancy work
SECTION – VI: COLLABORATIONS AND LINKAGES		
6.2	Sponsored / Industry Projects	Need to focus on Industry oriented projects and MOU's.
6.4	Functional Memorandum of Understanding (MoU)	
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT		
8.2	FDP /Workshop / STTP / Conference for Faculty	Need to organize minimum of 2 programme per year for faculty.
SECTION – IX: ACHIEVEMENTS		
9.1	Awards and Prizes Received by Students	Needs encouragement for faculty and student to participate in events organized outside the institution.
9.2	Participation of teachers in various activities as a Members of Committees at University Level / State Level / National Level / International Level bodies.	

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before October 27, 2023.

Thanking You

Yours Truly

Dr.AA. Arivalagar
IQAC Coordinator

SMVEC / IQAC /02 / AAA/ 2022-23 /01 29-09-2023

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Fashion Technology
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC / 01/ CIRCULAR / 23 dated 04-09-2023

*****

An Academic and Administrative Audit (AAA) was conducted by the External Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 26th September 2023. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION –2 : CURRICULAR ASPECTS		
2.1	**Academic Plan**	
2.1.2	Faculty Subject Preferences	**Documentary evidences for subject preference, subject allotment, skill development courses, Mandatory courses need to be evidenced**
2.1.4	Course allotment to the Faculty	
2.5	List of Skill Development Courses offered by the department	
2.7	List of Mandatory Courses offered by the department	
SECTION –3: TEACHING, LEARNING AND EVALUATION		
3.5	Counseling and Mentoring	**Mentoring done need to be evidenced through proper documentation**
3.7	Learning Outcomes	**Course Attainment not initiated and need to be conducted by fixing targets for each batch of students.**
SECTION – IV : STRUCTURED FEEDBACK		
4.2	Parent Meet / Parent Feedback on Teaching conducted with action taken report	**Parent meeting conducted needs to be documented and feedback to be collected in prescribed format**

SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS		
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	**Need to concentrate on R &D for research oriented projects to get funding from external agencies, publish paper in reputed journals and file patents.**
5.2	Consultancy Works	
5.3	Faculty Publications	
5.3.1	Number of Publication in National Journals	
5.3.2	Number of Publication in International Journals	
5.3.3	Number of Publication in National Conferences	
5.3.4	Number of Publication in International Conferences	
5.3.5	Number of Books / Book Chapters	
5.3.6	Number of Patent (Filed)	
5.3.7	Number of Patents Granted	
SECTION – VI: COLLABORATIONS AND LINKAGES		
6.4	Functional Memorandum of Understanding (MoU)	**MoU to be signed with reputed organization for better placements, internship etc.,**
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT		
8.1	Technical Event / Workshop for Student	**A minimum of 2 programme to be conducted in a year**
8.2	FDP /Workshop / STTP / Conference for Faculty	
SECTION -- IX: ACHIEVEMENTS		
9.3	Details of Faculty Appointed / Nominated on Editorial Boards /Reviewers	**Faculty need to participate in various professional bodies and receive awards to their credit. Supporting documents need to be evidenced on the achievements a faculty has obtained.**
9.4	Awards / Prizes and Recognitions received by teachers at University, State, National and International Level	

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before October 27, 2023.

Thanking You

Yours Truly

29/09

Dr.AA. Arivalagar
IQAC Coordinator

500

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INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC / EXT / AAA / 2022-23 /02 29-09-2023

NON-CONFORMANCES IN AAA

To
The Principal
School of Architecture
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub: Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref: SMVEC / IQAC / 02/ CIRCULAR / 23 dated 04-09-2023

*****

An Academic and Administrative Audit (AAA) were conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your school on 11th March 2022. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
	SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS	
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	**Need to concentrate on publishing research papers in reputed journals and file patents. Documentary evidence essential for receiving funds from external agencies**
5.2	Consultancy Works	
5.3	**Faculty Publications**	
5.3.1	Number of Publication in National Journals	
5.3.2	Number of Publication in International Journals	
5.3.3	Number of Publication in National Conferences	
5.3.5	Number of Books / Book Chapters	
5.3.6	Number of Patent (Filed)	
5.3.7	Number of Patents Granted	

SECTION – VI: COLLABORATIONS AND LINKAGES		
6.2	Sponsored / Industry Projects	**Functional MoU's required for training, placements, internship etc.,**
6.4	Functional Memorandum of Understanding (MoU)	
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT		
8.1	Technical Event / Workshop for Student	**Faculty requeried to do Seminars, Workshops, Conferences at National and International Level**
8.2	FDP /Workshop / STTP / Conference for Faculty	

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before October 27, 2023.

Thanking You
Yours Truly

29/09

Dr.AA. Arivalagar
IQAC Coordinator

SMVEC / IQAC /EXT / AAA/ 2022-23 /02

06-11-2023

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Master of Computer Applications
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC / 02/ CIRCULAR / 23 dated 03-11-2023

*****

An Academic and Administrative Audit (AAA) was conducted by the External Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 03rd Nov 2023. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
	SECTION – III : TEACHING, LEARNING AND EVALUATION	
3.4	Activities for Slow and Advanced Learners	**Proof need to be submitted.**
	SECTION – VI: COLLABORATIONS AND LINKAGES	
6.4	Functional Memorandum of Understanding (MoU)	**Need initiation by faculty to MoU's to be signed for better linkages and collaboration with industry and they must be functional.**
	SECTION – IX: ACHIEVEMENTS	
9.2	Participation of teachers in various activities as a Members of Committees at University Level / State Level / National Level / International Level bodies	**Need initiation by faculty and students for active participation in various professional societies and get recognition through to societies/ bodies, Appointed / Nominated on Editorial Boards /Reviewers**
9.3	Details of Faculty Appointed / Nominated on Editorial Boards /Reviewers	

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before Dec 15, 2023

Thanking You
Yours Truly

Dr.AA. Arivalagar
IQAC Coordinator

22-23

SRI MANAKULA VINAYAGAR
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INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC /02 / AAA/ 2022-23 /01 06-11-2023

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Management Studies
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC / 01/ CIRCULAR / 22 dated 03-11-2023

*****

An Academic and Administrative Audit (AAA) was conducted by the External Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 3rd November 2023. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS		
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	Needs more focus on R &D for good research projects, apply for funding and consultancy works
5.2	Consultancy Works	
SECTION – VI: COLLABORATIONS AND LINKAGES		
6.2	Sponsored / Industry Projects	Need to concentrate on it.
SECTION – VII: STUDENT PROGRESSION		
7.2	Higher Studies	Number of Higher studies and Entrepreneur is Nill in the department
7.3	Entrepreneur	
SECTION – IX: ACHIEVEMENTS		
9.4	Awards / Prizes and Recognitions received by teachers at University, State, National and International Level	Require documentary evidence for awards/recognition received.
9.5	Details of Faculty participated in Refresher Courses, Orientation Courses, Seminars, Workshops, Conferences at National and International Level	Request hard copy documentation for faculty participation in seminars and workshops.

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before December 15, 2023

Thanking You
Yours Truly

Dr.AA. Arivalagar
IQAC Coordinator

ACADEMIC AND ADMINISTRATIVE AUDIT
ACTION TAKEN REPORT

ACADEMIC YEAR 2022-2023

SMVEC / HEAD – EEE /EXT / AAA/ 23 26-10-2023

ACTION TAKEN REPORT

To

Dr.AA. Arivalagar
IQAC Coordinator
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Action taken Report submission for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC /EXT / AAA/ 2022-23 /02

*****

An Academic and Administrative Audit (AAA) was conducted by the External Expert Members nominated by IQAC for the Academic Year 2022-23 in our department on 25th September 2023. It is hereby informed that we have attached action take report for the non-conformances in AAA as given below.

Section No.	Particulars	Remarks Given	Action Taken
SECTION – 3: TEACHING, LEARNING AND EVALUATION			
3.4	Activities for Slow and Advanced Learners	Need to maintain a separate report in identifying Slow and Advanced Learners.	The Department has framed the guidelines to identify slow learners and advanced learners. The faculty members maintaining a separate report for the slow and advanced learners as per the guidelines.
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS			
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	Research grants are available but less in number.	A distinct team has been framed based on the faculty domain areas. Each team is responsible for submitting proposals for Research Grants within their respective domain areas to the various funding agencies.
5.2	Consultancy Works	Consultancy works are minimum and need to be increased	Approached nearby industries to carry out more consultancy works.
SECTION – VII: STUDENT PROGRESSION			

7.3	Entrepreneur	Need record of students carried out Entrepreneurship	The details of Students those who are Entrepreneurs were collected and their details are available in the department.
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT			
8.2	FDP /Workshop / STTP / Conference for Faculty	Department has to conduct a separate international conferences regularly.	Faculty members have submitted proposals to various funding agencies for the conduction of International conferences.

Thanking You
Yours Truly

Dr.P.Jamuna

SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE
(An Autonomous Institution)
Puducherry - 605 107

DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

SMVEC/ECE/IQAC/EXT/AAA/2022-23/02 25.10.2023

From
The Head of the Department
Department of Electronics and Communication Engineering
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry-605 107

Dear Sir

Sub: Action Taken Report for Non-Conformances in AAA –Reg

Ref: SMVEC / IQAC /EXT / AAA/ 2022-23 /02 dated 29.09.23

The following non-conformance was received during the Academic and Administrative Audit (AAA) conducted by the External Expert members nominated by IQAC for the academic year 2022-23 in ECE on 25 September 2023.

Section No.	Particular	Remarks
1	Curricular Aspects	Increase the number of core subjects
2	Teaching, Learning and Evaluation	Assign mandatory courses to suitable faculty members; employ additional pedagogical tools. Conduct centralized evaluation for the CAT. Ensure the maintenance of Mentor-Mentee Session Records.
3	Structured Feedback	Incorporate additional feedback from core industrialists
4	Research, Innovation and Publications	Consider establishing an Innovation Club.
5	Collaborations and Linkages	Strengthen industry interactions further.
6	Student Progression	Monitor and enhance progress in academic results..
7	Activity Conducted / Organized by the Department	Implement additional activities to enhance student versatility.
8	Achievements	Promote and support extracurricular activities.

In response to the previously mentioned non-conformance the following measures are being put into effect.

Section No.	Particular	Action Taken
1	Curricular Aspects	Plan to gather expert feedback for the inclusion of core subjects.
2	Teaching, Learning and Evaluation	The allocation of mandatory courses to suitable faculty members has been communicated to the Dean of Academics. Progress is underway to recommend pedagogical tools. Considering the possibility of central evaluation for the CAT. Faculty members are advised to properly maintain Mentor-Mentee Session Records
3	Structured Feedback	Scheduled to collect additional feedback from core industrialists for the upcoming semester.
4	Research, Innovation and Publications	The potential creation of an Innovation Club is currently being considered.
5	Collaborations and Linkages	Conveyed Placement team to take necessary Action
6	Student Progression	Monitoring and enhancing academic results is prioritized
7	Activity Conducted / Organized by the Department	Planning for more activities to enhance student versatility
8	Achievements	Encouraging and supporting extracurricular activities remains a focus.

Department takes careful consideration while offering corrections to any remarks made by the IQAC. Every section has been thoroughly reviewed to ensure that it is appropriate, and the supporting documentation is included for your reference.

Thanking You

Yours Truly

Dr.P.Raja

HoD/ECE

SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE
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Madagadipet, Puducherry - 605 107

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

SMVEC / Head-CSE /EXT / AAA/ 23 27-10-2023

Sir,

Sub: Action taken report for Non-conformances in AAA – Reg.
Ref: SMVEC / IQAC /EXT/ AAA/ 2022-23/02

Action taken report for Non-conformances in AAA, which was held on 25.09.2023. The following sectios are Non-conformances and their action plan.

Section No.	Particular	Comments	Action Plan
SECTION –2 : CURRICULAR ASPECTS			
2.1	Academic Plan	Document evidences for preference, allotment of courses to faculty and electives chosen by students needs proper documentation and recorded for traceability	Document will be submitted before 31st January.
2.1.2	Faculty Subject Preferences		
2.1.3	Elective choices from the Students		
2.1.4	Course allotment to the Faculty		
SECTION – IV : STRUCTURED FEEDBACK			
4.2	Parent Meet / Parent Feedback on Teaching conducted with action taken report	Parent meeting record and the feedback mechanism to be initiated and action taken report to be maintained	Hard copy of the report will be

Yours faithfully

HOD/CSE
Dr.K.Premkumar

SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE
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Madagadipet, Puducherry - 605 107

DEPARTMENT OF INFORMATION TECHNOLOGY

SMVEC/Head-IT/EXT/AAA/23 25.10.2023

Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

Ref: SMVEC / IQAC / EXT / AAA / 2022-23 /02

Action Taken Report for Non-Conformances in AAA, which was held on 25thSeptember 2023.

Section No.	Particular	Comments	Remarks
SECTION – III: TEACHING, LEARNING AND EVALUATION			
2.6	List of Certification Courses offered by the department	Supporting documents for all the Certificate Courses and Mandatory Courses are needed	All the Certificate Courses and Mandatory Courses are documented
2.7	List of Mandatory Courses offered by the department		

Thanking you

Yours Truly

HoD / IT
(Dr.R.Raju)

SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE
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Madagadipet, Puducherry - 605 107

DEPARTMENT OF MECHANICAL ENGINEERING

SMVEC/ Head-Mechanical /EXT/AAA/23 18.10.2023

Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

Ref: SMVEC / IQAC / EXT/ AAA / 2022-23 / 02

Action Taken Report for Non-Conformance in AAA, which was held on 29.09.2023.

Section No.	Particular	Comments	Remarks
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS			
5.3	Faculty Publications	Publication count need to be increased	Informed to faculties to publish minimum two publication per year
SECTION – VI: COLLABORATIONS AND LINKAGES			
6.2	Sponsored / Industry Projects	Sponsored or Industry Projects count need to be increased	Made MoU with industries and contacted non-government agencies for sponsored projects
SECTION – VII: STUDENT PROGRESSION			
7.1	Placement	Placement in core companies should be arranged	Made MoU with core industries for placement
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT			
8.2	FDP /Workshop / STTP / Conference for Faculty	Organize more FDP/STTP in the department	Applied for ATAL FDP and quotation given to management to conduct internal FDP

Thanking you

Yours faithfully

HoD –Mechanical
(Dr.G.G.Sozhamannan)

SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE
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Madagadipet, Puducherry - 605 107

DEPARTMENT OF INSTRUMENTATION AND CONTROL ENGINEERING

SMVEC/Head-ICE/EXT/AAA/23 23.10.2023

Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

Ref: SMVEC / IQAC /EXT / AAA/ 2022-23 /02

Action Taken Report for Non-Conformances in AAA, which was held on 4.09.2023.

Section No.	Particular	Contents	Remarks
SECTION –III: TEACHING, LEARNING AND EVALUATION			
3.5	Counseling and Mentoring	Record of counselling and mentoring to be updated and documented.	Record of mentoring report is made available in department.
SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS			
5.1	Research grants, Projects completed and on-going from various funding agencies	Need to initiate works related to research	Will focus more on research within the next quarter.
5.3.6	Number of Patent (Filed)	Need to add two more patents to the list submitted.	

Thanking you

Yours faithfully

HoD – ICE
(Dr.L.M.Varalakshmi)

SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE
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Madagadipet, Puducherry - 605 107

DEPARTMENT OF CIVIL ENGINEERING

SMVEC/Head-Civil/EXT/AAA/23

21.10.2023

Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

Ref: SMVEC / IQAC / EXT/ AAA / 2022-23 / 02

Action Taken Report for Non-Conformance in AAA, which was held on 29.09.2023.

Section No.	Particular	Comments	Remarks
SECTION – II: CURRICULAR ASPECTS			
2.4	List of Open Elective Courses offered by Other department	Elective course circular for choosing the course to be made available	The elective courses disseminated to all students through circular with mentioning of last date
2.6	List of Certification Courses offered by the Department	Feedback on the certificate courses offered by department to be present in the department	Feedback is available on daily basis for each certificate course
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS			
5.1 & 5.2	Research Grants, Projects completed and ongoing from various Funding Agencies	Research grant and consultancy works can be enhanced	The consultancy jobs offered by the department is published to all stakeholders

Thanking you

Yours faithfully

21/10/23

HoD –Civil
(Dr.S.Sundararaman)

SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE
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Madagadipet, Puducherry - 605 107

DEPARTMENT OF MECHATRONICS

SMVEC/Head-Mctr/EXT/AAA/23 27.10.2023

Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

Ref: SMVEC / IQAC / EXT/ AAA / 2022-23 / 02

Action Taken Report for Non-Conformance in AAA, which was held on 29.09.2023.

Section No.	Particular	Comments	Remarks
SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS			
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	Need to initiate to get Funding Agencies	Improve the Research Consultancy Works and patent publications in the future
5.2	Consultancy Works	Need to initiate to get Consultancy Works	
5.3	Patent	Focus on work to get Patent in Future.	
SECTION – VI: COLLABORATIONS AND LINKAGES			
6.2	Sponsored / Industry Projects	Industry and sponsored projects need to be encouraged	Made MoU with industries and contacted non-government agencies for sponsored projects
SECTION – VII: STUDENT PROGRESSION			
7.1	Placements	Hard copy to be maintained	Hard copy is made available in the department.
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT			
8.2	FDP /Workshop / STTP / Conference for Faculty	Insisted to conduct FDP/Workshop/STTP in the department	Insisted to conduct the FDP minimum one per semester

Thanking you

Yours faithfully

HoD –Mechatronics
(Dr.G.Balamuruga MohanRaj)

SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE
(An Autonomous Institution)
Puducherry - 605 107

DEPARTMENT OF BIOMEDICAL ENGINEERING

SMVEC / Head-BME / EXT/ AAA / 23 27.10.2023

Action taken report for Non-conformances in AAA

To

The IQAC Coordinator

Sri Manakula Vinayagar Engineering College

Puducherry – 605107

Sir,

Sub : Action Taken Report for Non-Conformances in AAA – Reg.

Ref : SMVEC / IQAC /EXT / AAA/ 2022-23 /02

Section No.	Particular	Comments	Remarks
SECTION – I: BASIC INFORMATION			
1.1	Approved Intake	CENTAC students allotment copy should be filed in the department	Allotment copies for CENTAC students along with the name list is available in the department file
SECTION – II : CURRICULAR ASPECTS			
2.1	Participation of the Faculty in the Curriculum development for courses offered in UG and PG programs	Intimation of internal BoS members circular copy to be enclosed	Internal BoS members intimation circular is enclosed
SECTION – VII: STUDENT PROGRESSION			
7.2	Higher Studies	Students pursuing higher studies supporting documents to be maintained	Student pursuing higher studies - admission allotment order copy to be maintained along with ID card proof

Dr.A.Vijayalakshmi
HOD/BME

DEPARTMENT OF ARTIFICIAL INTELLIGENCE AND DATA SCIENCE

SMVEC/ Head-AI&DS /EXT/AAA/23 27.10.2023

Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

Ref: SMVEC / IQAC / EXT/ AAA / 2022-23 / 02

Action Taken Report for Non-Conformance in AAA, which was held on 29.09.2023.

Section No.	Particular	Comments	Remarks
SECTION – IX: ACHIEVEMENTS			
9.2	Participation of teachers in various activities as a Members of Committees at University Level / State Level / National Level / International Level bodies	Needs encouragement for faculty to participate in events organized outside the institution	Consultancy works initiated and faculty members are asked to publish their journals in reputed journals. Faculties are requested to nominate themselves to the editorial/ reviewers committee. Faculties are requested to participate in various professional bodies and encouraged to receive awards to their credit
9.3	Details of Faculty Appointed / Nominated on Editorial Boards /Reviewers		
9.4	Awards / Prizes and Recognitions received by teachers at University, State, National and International Level		

Thanking you

Yours faithfully

HoD – AI&DS
(Dr.J.Madhusudanan)

SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE
(An Autonomous Institution)
Puducherry - 605 107

DEPARTMENT OF COMPUTER SCIENCE AND BUSINESS SYSTEMS

SMVEC/Head-CSBS/EXT/AAA/23 27.10.2023

Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

Ref: SMVEC / IQAC / EXT/ AAA / 2022-23 / 02

Action Taken Report for Non-Conformance in AAA, which was held on 29.09.2023.

Section No.	Particular	Comments	Remarks
SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS			
5.3.5	Number of Books / Book Chapters	Need to publish books/ book chapters	Developed and implemented a book proposal submission process.

Thanking you

Yours faithfully

HoD –CSBS
(Dr. N. Danapaquiame)

SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE
(An Autonomous Institution)
(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)
(Accredited by NBA-AICTE, New Delhi, Accredited by NAAC with "A" Grade)
Madagadipet, Puducherry - 605 107

DEPARTMENT OF COMPUTER AND COMMUNICATION ENGINEERING

SMVEC/Head-CCE/EXT/AAA/23

25.10.2023

Sir,

Sub: Action taken report for Non-conformances in AAA – Reg.
Ref: SMVEC / IQAC /EXT/ AAA/ 2022-23 /02

Action taken report for Non-conformances in AAA, which was held on 26.09.2023. The following section are Non-conformances and their action plan.

S.No	Particular	Comments	Action plan
	Section –III: Teaching, Learning and Evaluation		
3.4	Activities for Slow and Advanced Learners	Documents submitted mismatched with the hours indicated.	Hours handled are corrected according to the lesson plan.
	Section-V: Research, Innovation and Publications		
5.2	Consultancy Works	Need to initiate consultancy work.	Consultancy work was initiated and their supporting documents are going to submit in the next academic year.
	Section-VI: Collaborations and Linkages		
6.2	Sponsored / Industry Projects	Need to focus on Industry oriented projects and MOU's.	Approached the Industry. To be achieved in upcoming academic year.
6.4	Functional Memorandum of Understanding (MoU)		
	Section – VIII: Activity Conducted / Organized by the Department		
8.2	FDP /Workshop / STTP / Conference for Faculty	Need to organize minimum of 2 programme per year for faculty.	Planned to organize FDP for faculties.
	Section – IX: Achievements		
9.1	Awards and Prizes Received by Students	Needs encouragement for faculty and student to participate in events organized outside the institution.	Motivated the students and faculty to participate in various activities and they will be recognized for their achievements.
9.2	Participation of teachers in various activities as a Members of Committees at University Level / State Level / National Level / International Level bodies		

Thanking you
Yours faithfully

HOD/CCE
Dr.V.Bharathi

Department of Fashion Technology

27-10-2023

Action Tacken report for - NON-CONFORMANCES IN AAA

Section No.	Particular	Remarks	Action Taken
SECTION –2 : CURRICULAR ASPECTS			
2.1	**Academic Plan**		
2.1.2	Faculty Subject Preferences	**Documentary evidences for subject preference, subject allotment, skill development courses, Mandatory courses need to be evidenced**	**Internal Circular sent to subject faculty and get the willingness. Through internal circular information sent to the staff With undersigned**
2.1.4	Course allotment to the Faculty		
2.5	List of Skill Development Courses offered by the department		**Concern staff and Head Endorsed**
2.7	List of Mandatory Courses offered by the department		**Circular sent**
SECTION –3: TEACHING, LEARNING AND EVALUATION			
3.5	Counseling and Mentoring	**Mentoring done need to be evidenced through proper documentation**	**Document followed by concern mentor**
SECTION – IV : STRUCTURED FEEDBACK			
4.2	Parent Meet / Parent Feedback on Teaching conducted with action taken report	**Parent meeting conducted needs to be documented and feedback to be collected in prescribed format**	**Parents contact /visit the dept. staff once in semester if necessary.**
SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS			
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	**Need to concentrate on R &D for research oriented projects to get funding from external agencies, publish paper in reputed journals and file patents.**	**Under process**
5.2	Consultancy Works		
5.3	Faculty Publications		
5.3.1	Number of Publication in National Journals		
5.3.2	Number of Publication in International Journals		
5.3.3	Number of Publication in National Conferences		

5.3.4	Number of Publication in International Conferences		
5.3.5	Number of Books / Book Chapters		
5.3.6	Number of Patent (Filed)		
5.3.7	Number of Patents Granted		
SECTION – VI: COLLABORATIONS AND LINKAGES			
6.4	Functional Memorandum of Understanding (MoU)	**MoU to be signed with reputed organization for better placements, internship etc.,**	**MoU Copy attached**
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT			
8.1	Technical Event / Workshop for Student	**A minimum of 2 programme to be conducted in a year**	**Planning is going on**
8.2	FDP /Workshop / STTP / Conference for Faculty		**Planning is going on**

Thanking you

Yours faithfully

HOD-IT

(Dr.J.Thanikai Vimal)

SCHOOL OF ARCHITECTURE

SMVEC/Principal-B.Arch.EXT/AAA/23 27.10.2023

Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

Ref: SMVEC / IQAC /EXT/ AAA / 2022-23 / 02

Action Taken Report for Non-Conformances in AAA, which was held on 25.09.2023.

Section No.	Particular	Comments	Remarks
SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS			
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	Need to concentrate on publishing research papers in reputed journals and file patents. Documentary evidence essential for receiving funds from external agencies	Publishing research papers in reputed journals initiated in upcoming months.
5.2	Consultancy Works		
5.3	**Faculty Publications**		
5.3.1	Number of Publication in National Journals		
5.3.2	Number of Publication in International Journals		
5.3.3	Number of Publication in National Conferences		
5.3.5	Number of Books / Book Chapters		
5.3.6	Number of Patent (Filed)		
5.3.7	Number of Patents Granted		
SECTION – VI: COLLABORATIONS AND LINKAGES			
6.2	Sponsored / Industry Projects	Industry sponsored projects need to be accelerated and documented.	Industrial projects proposals will be identified
6.4	Functional Memorandum of Understanding (MoU)	Functional MoU's required for training, placements, internship etc.,	MoU's with Industry and Institution will be Identified

SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT			
8.1	Technical Event / Workshop for Student	Faculty required to do Seminars, Workshops, Conferences at National and International Level	Faculty insisted to do Seminars, Workshops, Conferences at National and International Level
8.2	FDP /Workshop / STTP / Conference for Faculty		

Thanking you

Yours faithfully

Principal –School of Architecture
(Ar.S.Manoharan)

SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE
(An Autonomous Institution)
(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)
(Accredited by NBA-AICTE, New Delhi, Accredited by NAAC with "A" Grade)
Madagadipet, Puducherry - 605 107

DEPARTMENT OF MASTER OF COMPUTER APPLICATIONS

SMVEC/Head-MCAI/EXT/AAA/23

14.12.2023

Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

Ref: SMVEC / IQAC / EXT/ AAA / 2022-23 / 02

Action Taken Report for Non-Conformance in AAA, which was held on 06.11.2023.

Section No.	Particular	Comments	Remarks
SECTION – III : TEACHING, LEARNING AND EVALUATION			
3.4	Activities for Slow and Advanced Learners	Proof need to be submitted.	Hard copy is made available in department
SECTION – VI: COLLABORATIONS AND LINKAGES			
6.4	Functional Memorandum of Understanding (MoU)	Need initiation by faculty to MoU's to be signed for better linkages and collaboration with industry and they must be functional.	3 MOU's are initiated and industry activities are also handled by companies, details are maintained in the department
SECTION – IX: ACHIEVEMENTS			
9.2	Participation of teachers in various activities as a Members of Committees at University Level / State Level / National Level / International Level bodies	Need initiation by faculty and students for active participation in various professional societies and get recognition through to societies/ bodies, Appointed / Nominated on Editorial Boards /Reviewers	Faculties are joined as member in ISTE,CSI professional societies,
9.3	Details of Faculty Appointed / Nominated on Editorial Boards /Reviewers		Faculties are participated in conference as in technical committee member .

Thanking you

Yours faithfully

HOD – MCA

(Dr. A. Ramalingam)

22-23
E

DEPARTMENT OF MANAGEMENT STUDIES

SMVEC/Head-MBA/01/AAA/23 14.12.2023

Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

Ref: SMVEC / IQAC / 02/ AAA / 2022-23 / 01

Action Taken Report for Non-Conformances in AAA, which was held on 03.11.2023.

Section No.	Particular	Comments	Remarks
SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS			
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	Needs more focus on R &D for good research projects, apply for funding and consultancy works	Applied for research grands and waiting for the results.
5.2	Consultancy Works		Approached many of the organisations and waiting for their approval
SECTION – VI: COLLABORATIONS AND LINKAGES			
6.2	Sponsored / Industry Projects	There are no any sponsored / industry projects	Ongoing efforts to identify and secure sponsored or industry projects. Regularly monitoring opportunities and engaging with potential partners. No specific issues or challenges reported at this time.
SECTION – VII: STUDENT PROGRESSION			
7.2	Higher Studies	Number of Higher studies and Entrepreneur is Nill in the department	Given the successful placement of the majority of postgraduate students and the ongoing job search by a few, there is a prevailing inclination against pursuing further higher studies or entrepreneurship among the student body.
7.3	Entrepreneur		

SECTION – IX: ACHIEVEMENTS			
9.4	Awards / Prizes and Recognitions received by teachers at University, State, National and International Level	Require documentary evidence for awards/recognition received.	Hard copies of all documents will be made available today.
9.5	Details of Faculty participated in Refresher Courses, Orientation Courses, Seminars, Workshops, Conferences at National and International Level	Request hard copy documentation for faculty participation in seminars and workshops.	

Thanking you

Yours faithfully

HoD –Management Studies
(Dr.N.S.N. Cailassame)

Sri Manakula Vinayagar
Engineering College
(An Autonomous Institution)

Puducherry - 605 107