



SRI MANAKULA VINAYAGAR
ENGINEERING COLLEGE
(AN AUTONOMOUS INSTITUTION)

ACADEMIC AND ADMINISTRATIVE AUDIT

Internal Audit | April 8-9, 2024



INTERNAL QUALITY ASSURANCE CELL



**SRI MANAKULA VINAYAGAR
ENGINEERING COLLEGE**

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Puducherry - 605 107



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ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

INTERNAL AUDIT

ACADEMIC YEAR 2023-2024

DATE: 08.04.2024 AND 09.04.2024



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A Preamble to Academic and Administrative Audit

The Academic and Administrative Audit (AAA) aims to ensure quality sustenance in all practices of academic and administrative system of the institution. As a part of the audit process, the IQAC has structured a format for the evaluation based on the Criteria specification by NAAC. The main objective of the audit is to review, assess and evaluate the performance of various criteria as listed below

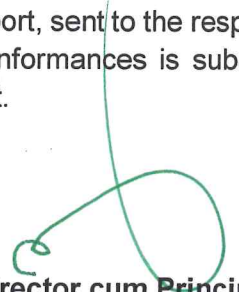
1. Curricular Aspects
2. Teaching, Learning and Evaluation
3. Feedback of Stake holders
4. Research, Innovation and Publications
5. Collaboration and Linkages
6. Student Progression
7. Activities Conducted/ Organized by the Department
8. Achievements by students and faculty members

This will ensure quality assurance to its stakeholders. The auditing process of the above stated criteria is carried out biannually one at the end of the odd semester by the internal expert members and the other at the end of the academic year covering both semesters by the external peer members.

This AAA was conducted by nominating internal faculty members and communicated to department heads through an internal circular dated 25.03.2024. Internal expert members from various departments participated in conducting this audit and was conducted on 08.04.2024 and 09.04.2024.

The audit observations are presented as a non-conformance report, sent to the respective Heads of the Department and the action taken report for the non-conformances is submitted by the respective Head of the department is also attached in this report.


IQAC Coordinator
(Dr.A.A.Arivalagar)


Director cum Principal
(Dr.V.S.K. Venkatachalapathy)



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SMVEC/IQAC/ 01 /CIRCULAR/24

Date: 25.03.2024

CIRCULAR

This is to inform that IQAC plan to conduct an Internal Academic and Administrative Audit (AAA) for the academic year 2023-24 (odd semester) on April 8th and 9th 2024. In this connection, All HoD's are requested to prepare the AAA report as per the format provided by IQAC. The soft copy of the AAA report needs to be shared to IQAC mail (iqac@smvec.ac.in) on or before 03.04.24. The internal expert members nominated by IQAC will verify all the details provided in AAA report along with supporting documents.

Your cooperation in this regard is highly appreciated.

(Dr. Arivalagar.AA)
IQAC Coordinator

Dr.V.S.K.Venkatachalapathy
Director cum Principal

A copy submitted to Director cum Principal

Cc

The Controller of Examinations | Dean Academics (Circuit) | Dean Academics (Core) | Dean, R&D
Principal (SoA) | HoD (EEE) | HoD (ECE) | HoD(CSE) | HoD (IT) | HoD (ICE) | HoD (Civil) |
HoD(Mech) | HoD (Mechatronics) | HoD (BME) | HoD (AI&DS) | HoD (CCE) | HoD (CSBS) | HoD
(FT) | HoD (Management Studies) HoD (Computer Application) | Office file



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SMVEC/IQAC/02/Note/24/01

27.03.2024

Note

Submitted

Sub: Nomination of Internal Expert Member for Academic and Administrative Audit Process - Reg.

With reference to the above subject it is planned to conduct the Internal Academic and Administrative Audit on 08.04.2024 and 09.04.2024 for the Academic Year 2023-2024 (Odd Semester). The following internal expert members are nominated to conduct the Audit in the respective departments.

Sl.No.	Name of the Expert Member	Designation /Department	Auditing Department
1 ✓	Dr.K.Lakshmi	Professor/ IT	EEE and AI&DS
	Dr.R.Jayabharathi	Associate Professor/ Mech	
2 ✓	Dr.D.Raja	Associate Professor/ EEE	ECE and MCTR
	Dr.K.Hemalatha	Associate Professor/ Mech	
3 ✓	Dr.K.Naveen Kumar	Assistant Professor/ ICE	CSE and CSBS
	Dr.S.B.Lenin	Professor/ ECE	
4 ✓	Dr.D.Sivaraj	Assistant Professor/ EEE	IT and BME
	Dr.R.Ramachandiran	Associate Professor/ CSE	
5 ✓	Dr. N.Thilagavathi	Assistant Professor/ Mech	MECH and ICE
	Dr.S.Pougajendy	Professor/ MBA	
6 ✓	Dr.R.Ravi Sankar	Associate Professor/ Mech	CCE and CIVIL
	Dr.B.Elamurugan	Associate Professor/ MBA	
7 ✓	Dr.J.Pradeep	Associate Professor/ ECE	B..ARCH and FT
	Dr.S.Ganesh Kumaran	Associate Professor/ EEE	
8 ✓	Dr.M.Ganesan	Associate Professor/ CSE	MCA and MBA
	Dr.L.Martin	Associate Professor/ MECH	

(Dr. Arivalagar.AA)

IQAC Coordinator

For Approval

(Dr.V.S.K.Venkatachalapathy)

Director cum Principal



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INTERNAL ACADEMIC AND ADMINISTRATIVE AUDIT REPORT (2023-2024)

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**INTERNAL ACADEMIC AND ADMINISTRATIVE AUDIT
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ACADEMIC AND ADMINISTRATIVE AUDIT

**DEPARTMENT OF
ELECTRICAL AND ELECTRONICS ENGINEERING**



ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2023-2024)

Internal Audit

SECTION -1: BASIC INFORMATION

Audit Date	10.04.2024		
Name of the Department	ELECTRICAL AND ELECTRONICS ENGINEERING		
Year of Establishment	1999		
Programmes Offered	Name of the Program	Approved Intake	
	Electrical and Electronics Engineering	120	
Head of the Department	Dr.P.Jamuna M.E., Ph.D		
Number of full time Teachers	Professor	3	
	Associate Professor	6	
	Assistant Professor	19	
Number of Technical Staff	06		
Number of Students	For B. Tech:		
	Year	Strength	
	First Year	108	
	Second Year	112	
	Third Year	88	
	Fourth Year	124	
	Total	432	
Faculty Student Ratio	1:16		

SECTION - 2: CURRICULAR ASPECTS

2.1 Academic Plan

S. No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	—
2	Faculty Subject Preferences	Yes	—
3	Elective choices from the Students	Yes	—
4	Course allotment to the Faculty	Yes	—
5	Time Table (UG and PG)	Yes	—
6	Lesson plan for each Course	Yes	—



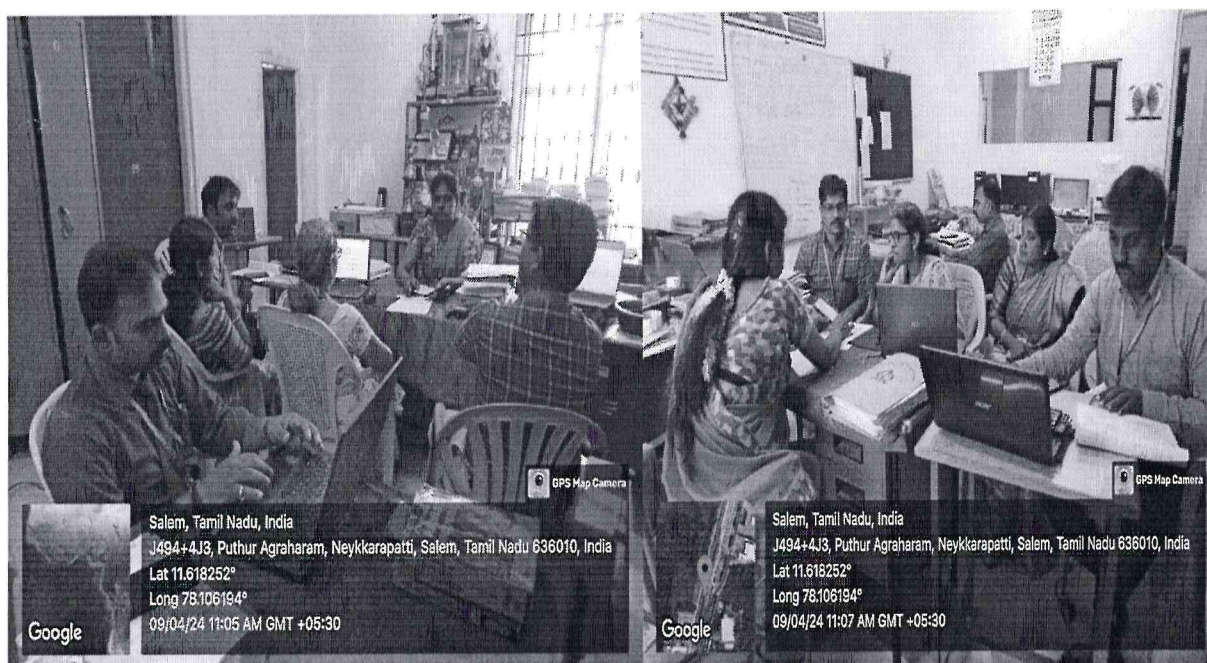
Recommendations:

Section	Remarks
Curricular Aspects	All necessary documents relevant to curricular aspects are in place.
Teaching, Learning and Evaluation	- The department is conducting activities for Advanced Learners and Slow Learners, sample evidence copy may be kept in the department. - Mentoring record sheets need to be added chronologically as the student progresses to the higher semesters.
Structured Feedback	Feedback from the stake holders is available.
Research, Innovation and Publications	All records relevant to research, innovation and publication are available. Most of the publications are UGC indexed, SCI indexed publications may be improved.
Collaborations and Linkages	Documents for collaboration and linkages are in place. Supporting documents for collaborative activities are available.
Student Progression	The ID cards/ Admission letters of students' higher studies were exhibited by the department.
Activities Conducted Organized by the Department	Activities reports of department events were verified.
Achievements	The evidences of students/staff achievements were exhibited by the department.
General Remarks	The department is functioning well and maintains all the records.

Signature of the Internal Academic Audit Experts

Dr. R. Jayabarathi
Associate Professor
Department of Mechanical Engineering,
SMVEC

Dr. K. Lakshmi,
Professor, Department of Information
Technology, SMVEC



*Internal Audit was conducted for Department of Electrical and Electronics Engineering by internal expert members
Dr. K. LAKSHMI Professor/Dept of IT & **Dr. R.Jayabharathi** Associate Professor/Dept of Mech on 10.04.2024*

Signature of the Internal Academic Audit Experts

Dr. K. LAKSHMI

Professor

Department of Information Technology
 Sri Manakula Vinayagar Engineering College,
 Puducherry

Dr. R. Jayabharathi

Associate Professor

Department of Mechanical Engineering
 Sri Manakula Vinayagar Engineering College,
 Puducherry



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ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING



**ACADEMIC AND ADMINISTRATIVE AUDIT PRO FORMA FOR ACADEMIC
DEPARTMENTS**
Academic Year 2023-2024
Internal Audit

SECTION -1: BASIC INFORMATION

Audit Date	10.04.2024																																					
Name of the Department	Department Electronics and Communication Engineering																																					
Year of Establishment	1999																																					
Head of the Department	Dr.P.Raja																																					
Programs Offered	<table border="1"> <tr> <th>Name of the Program</th> <th>Approved Intake</th> </tr> <tr> <td>B.Tech – Electronics and Communication Engineering</td> <td>240</td> </tr> <tr> <td>M.Tech – Electronics and Communication Engineering</td> <td>24</td> </tr> <tr> <td>M.Tech – VLSI & Embedded Systems</td> <td>24</td> </tr> </table>			Name of the Program	Approved Intake	B.Tech – Electronics and Communication Engineering	240	M.Tech – Electronics and Communication Engineering	24	M.Tech – VLSI & Embedded Systems	24																											
Name of the Program	Approved Intake																																					
B.Tech – Electronics and Communication Engineering	240																																					
M.Tech – Electronics and Communication Engineering	24																																					
M.Tech – VLSI & Embedded Systems	24																																					
Programs Discontinued if any	Nil																																					
	Professor	7																																				
	Associate Professor	6																																				
	Assistant Professor	44																																				
Number of Technical Staff	06																																					
Number of Students	<table border="1"> <tr> <th colspan="2">For UG -----:</th> <th colspan="3">For PG -----:</th> </tr> <tr> <th>Year</th> <th>Strength</th> <th>Year</th> <th>Courses</th> <th>Strength</th> </tr> <tr> <td>First Year</td> <td>224</td> <td>First Year</td> <td>ECE</td> <td>Nil</td> </tr> <tr> <td>Second Year</td> <td>242</td> <td>Year</td> <td>VLSI&ES</td> <td>03</td> </tr> <tr> <td>Third Year</td> <td>226</td> <td>Second Year</td> <td>ECE</td> <td>01</td> </tr> <tr> <td>Fourth Year</td> <td>217</td> <td>Year</td> <td>VLSI&ES</td> <td>01</td> </tr> <tr> <td>Total</td> <td>911</td> <td>Total</td> <td></td> <td>05</td> </tr> </table>			For UG -----:		For PG -----:			Year	Strength	Year	Courses	Strength	First Year	224	First Year	ECE	Nil	Second Year	242	Year	VLSI&ES	03	Third Year	226	Second Year	ECE	01	Fourth Year	217	Year	VLSI&ES	01	Total	911	Total		05
For UG -----:		For PG -----:																																				
Year	Strength	Year	Courses	Strength																																		
First Year	224	First Year	ECE	Nil																																		
Second Year	242	Year	VLSI&ES	03																																		
Third Year	226	Second Year	ECE	01																																		
Fourth Year	217	Year	VLSI&ES	01																																		
Total	911	Total		05																																		
Faculty Student Ratio	1:16																																					

SECTION -2: CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	-
2	Faculty Subject Preferences	Yes	-
3	Elective choices from the Students	Yes	-
4	Course allotment to the Faculty	Yes	-
5	Time Table (UG and PG)	Yes	-
6	Lesson plan for each course	Yes	-

		through artificial intelligence challenges and opportunities		
6	Dr.R.Kurinjimalar	Seminar on advancements in Instrumentation Engineering through artificial intelligence challenges and opportunities	SERB Sponsored,National level seminar	2 Days
7	Ms.R.Gayathri	Seminar on advancements in Instrumentation Engineering through artificial intelligence challenges and opportunities	SERB Sponsored,National level seminar	2 Days
8	Ms.R.Gayathri	FDP on latest trend and techniques in software engineering: An Industry Perceptive	Christ University,Department of Computer science	7 Days

Declaration by HoD

I am aware that the above information provided by the department will be validated by the Academic and Administrative Audit (AAA) committee during the visit


Head of the Department

Dr. P. RAJA

Professor & Head

Department of Electronics & Communication Engineering
Sri Manakula Vinayagar Engineering
(An Autonomous Institution)
Puducherry - 605107

Recommendations:

Section	Remarks
Curricular Aspects	Documents are available for the curricular aspects (except 2.12, 2.2 & 2.7) and need to be maintained 2.1.2 Faculty subject preferences 2.2 Faculty participation in curriculum development 2.7 Report for the mandatory courses like induction programme, physical education and professional ethics
Teaching, Learning and Evaluation	Documents are available for Teaching, Learning and Evaluation (except 3.4 & 3.5) and need to be maintained 3.4 Activity report for advanced learners 3.5 class wise student profile record
Structured Feedback	Documents are available
Research, Innovation and Publications	Documents are available
Collaborations and Linkages	Documents are available for Collaborations and Linkages and need to be maintained
Student Progression	Documents are available

Activity Conducted / Organized by the Department	Documents are available
Achievements	Documents are available
General Remarks	Documents are neatly maintained

Internal Audit Experts



Dr.K.Hemalatha
Professor
Department of Mechanical Engineering
SMVEC, Puducherry.



Dr.D.Raja
Professor
Department of Electrical and Electronics
Engineering
SMVEC, Puducherry.



10.04.19
Dr. K. Hemalatha
Professor
Department of Mechanical Engineering
SMVEC, Puducherry.

10.04.19
Dr. D. Raja
Professor
Department of Electrical and Electronics Engineering
SMVEC, Puducherry.

Documents are available	Documents are available
Documents are available	Documents are available
Documents are available	Documents are available
Documents are available	Documents are available
Documents are available	Documents are available
Documents are available	Documents are available
Documents are available	Documents are available
Documents are available	Documents are available
Documents are available	Documents are available
Documents are available	Documents are available



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ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING



ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2023-24)

Internal Audit

SECTION -1: BASIC INFORMATION

Audit Date	08-04-2024			
Name of the Department	COMPUTER SCIENCE AND ENGINEERING			
Year of Establishment	1999			
Programs Offered	Name of the Program	Approved Intake		
	B.Tech CSE	180		
	M.Tech CSE	24		
	M.Tech CSE(BDA)	30		
	Ph,D CSE	-		
Head of the Department	Dr. K. PREMKUMAR			
Number of full time Teachers	Professor	3		
	Associate Professor	9		
	Assistant Professor	29		
Number of Technical Staff	5			
Number of Students	For B.Tech:		For M.Tech CSE	
	Year	Strength	Year	Strength
	First Year	175	First Year	4
	Second Year	196	Second Year	6
	Third Year	188	Total	10
	Fourth Year	189		
	Total	748		
Faculty Student Ratio	1:18			

SECTION -2: CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	YES	-
2	Faculty Subject Preferences	YES	-
3	Elective choices from the Students	YES	-
4	Course allotment to the Faculty	YES	-
5	Time Table (UG and PG)	YES	-
6	Lesson plan for each Course	YES	-



Date: 13.04.2024

Recommendations for Computer Science Engineering:

Section	Remarks
Curricular Aspects	All documents submitted as part of the curriculum are authentic and verified the same.
Teaching, Learning and Evaluation	All documents related to teaching, learning, and evaluation are authentic and verified the same.
Structured Feedback	Hard copy of Analyzing feedback from various stakeholder's documents have been verified
Research, Innovation and Publications	All documents are verified related to Research, Innovation and Publications, and suggested to improve Scopus and SCI publications.
Collaborations and Linkages	Documents are verified and suggested to concentrate on more MoU and other MoU related activities.
Student Progression	Student placement, higher studies details are verified
Activity Conducted / Organized by the Department	Suggest faculties to involve more activities like, Resource Person, Reviewer in Conference and Journals.
Achievements	All the Achievements related files and documents are verified
General Remarks	Good

Signature of the Internal Academic Audit Experts

S.B. Lenin

Dr.S.B. Lenin,
Professor,
Department of ECE,
Sri Manakula Vinayagar Engineering College.

Dr. K. Naveen Kumar

Dr. K.Naveen Kumar,
Assistant Professor,
Department of ICE,
Sri Manakula Vinayagar Engineering College.



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ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF INFORMATION TECHNOLOGY



ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2023-2024)

Internal Audit

SECTION -1: BASIC INFORMATION

Audit Date	08.04.2024		
Name of the Department	Information Technology		
Year of Establishment	1999		
Programs Offered	Name of the Program		Approved Intake
	B.Tech (Information Technology)		180
Head of the Department	Dr.R. Raju, Professor		
Number of full time Teachers	Professor	3	
	Associate Professor	5	
	Assistant Professor	26	
Number of Technical Staff	05		
Number of Students	For B.Tech:		
	Year	Strength	
	First Year	172	
	Second Year	184	
	Third Year	186	
	Fourth Year	160	
	Total	702	
Faculty Student Ratio	1:19		

SECTION -2: CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	Department follows the common academic calendar approved by the academic council and distributed through Dean Academics for the UG PG students
2	Faculty Subject Preferences	Yes	A common template is floated among the faculty members to collect their subject preferences and attached
3	Elective choices from the Students	Yes	The process of selection of courses and the supporting documents for the implementation of the process is attached
4	Course allotment to the Faculty	Yes	Course Allotted to the faculty on basis of their course preferences
5	Time Table (UG and PG)	Yes	Follows and adheres to all aspects as per AICTE and institution recommendation
6	Lesson plan for each Course	Yes	Prepared in alignment with the academic calendar.

Recommendations:

Section	Remarks
Curricular Aspects	All relevant documents are verified
Teaching, Learning and Evaluation	All relevant documents are verified
Structured Feedback	All relevant documents are verified
Research, Innovation and Publications	Priority to be given for Funding Projects and Importance to be given for Grant Patent
Collaborations and Linkages	All relevant documents are verified
Student Progression	All relevant documents are verified
Activity Conducted / Organized by the Department	A minimum of 2 programme per semester to be conducted
Achievements	All relevant documents are verified
General Remarks	All the documents are arranged properly and maintained

Signature of the Internal Academic Audit Experts

Dr.D.Sivaraj
Associate Professor
Department of Electrical and Electronics
Engineering,
SMVEC



Dr. R. Ramachandiran
Professor
Department of Computer Science and
Engineering,
SMVEC



ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2023-24)

Internal Audit

SECTION -1 : BASIC INFORMATION

Audit Date	08.04.2024			
Name of the Department	Mechanical Engineering			
Year of Establishment	2008			
Programs Offered	Name of the Program		Approved Intake	
	B.Tech Mechanical Engineering		180	
	M.Tech Manufacturing Engineering		24	
	Ph.D Mechanical Engineering		-	
Head of the Department	Dr.G.G.Sozhamannan			
Number of full time Teachers	Professor	7		
	Associate Professor	10		
	Assistant Professor	25		
Number of Technical Staff	4			
Number of Students	For B.Tech:		For M.Tech	
	Year	Strength	Year	Strength
	First Year	76	First Year	1
	Second Year	92	Second Year	4
	Third Year	106	Total	5
	Fourth Year	129		
	Total	403		
Faculty Student Ratio	1:15			

SECTION -2 : CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	
2	Faculty Subject Preferences	Yes	
3	Elective choices from the Students	Yes	
4	Course allotment to the Faculty	Yes	
5	Time Table (UG and PG)	Yes	
6	Lesson plan for each Course	Yes	



Academic and Administrative Audit

Internal Audit Recommendations

ICE – Department

Audit Date: 9/4/24

Time: 12.00 pm

Section		Remarks
2	Curricular Aspects	-
3	Teaching, Learning and Evaluation	-
4	Structural Feedback	-
5	Research ,Innovation and Publications	• Number of Science Indexed journals can be increased • Department should take initiative for doing consultancy work. • Patent is not registered for any innovative work in the specified duration • Department must initiate to publish books/book chapters
6	Collaborations and Linkages	Department must concentrate for getting sponsored projects from industries
7	Student Progression	-
8	Activity Conducted/Organized by the Department	-
9	Achievements	-
General Remarks		All records are available

N. Thilagavathi

Dr.N.Thilagavathi
Associate Professor
IT- Department
SMVEC

S. Pougajendy

Dr.S.Pougajendy
Professor
MBA
SMVEC



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ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF CIVIL ENGINEERING



ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year: 2023 - 2024)

INTERNAL AUDIT

SECTION -1: BASIC INFORMATION

Audit Date	08.04.2024			
Name of the Department	Civil Engineering			
Year of Establishment	2012			
Programs Offered	Name of the Program		Approved Intake	
	U.G program -B.Tech Civil		60	
Head of the Department	Dr.S.Sundararaman			
Number of full time Teachers	Professor	02		
	Associate Professor	Nil		
	Assistant Professor	18		
Number of Technical Staff	2			
Number of Students	For B.Tech:		For M.Tech	
	Year	Strength	Year	Strength
	First Year	36	First Year	NA
	Second Year	38	Second Year	NA
	Third Year	42	Total	NA
	Fourth Year	40		
	Total	156		
Faculty Student Ratio	1:15		-	

SECTION -2: CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1.	Department Academic Calendar	Yes	-
2.	Faculty Subject Preferences	Yes	-
3.	Elective choices from the Students	Yes	-
4.	Course allotment to the Faculty	Yes	-
5.	Time Table (UG and PG)	Yes	-
6.	Lesson plan for each Course	Yes	-

2.2 Participation of the Faculty in the Curriculum development for courses offered in UG and PG programs

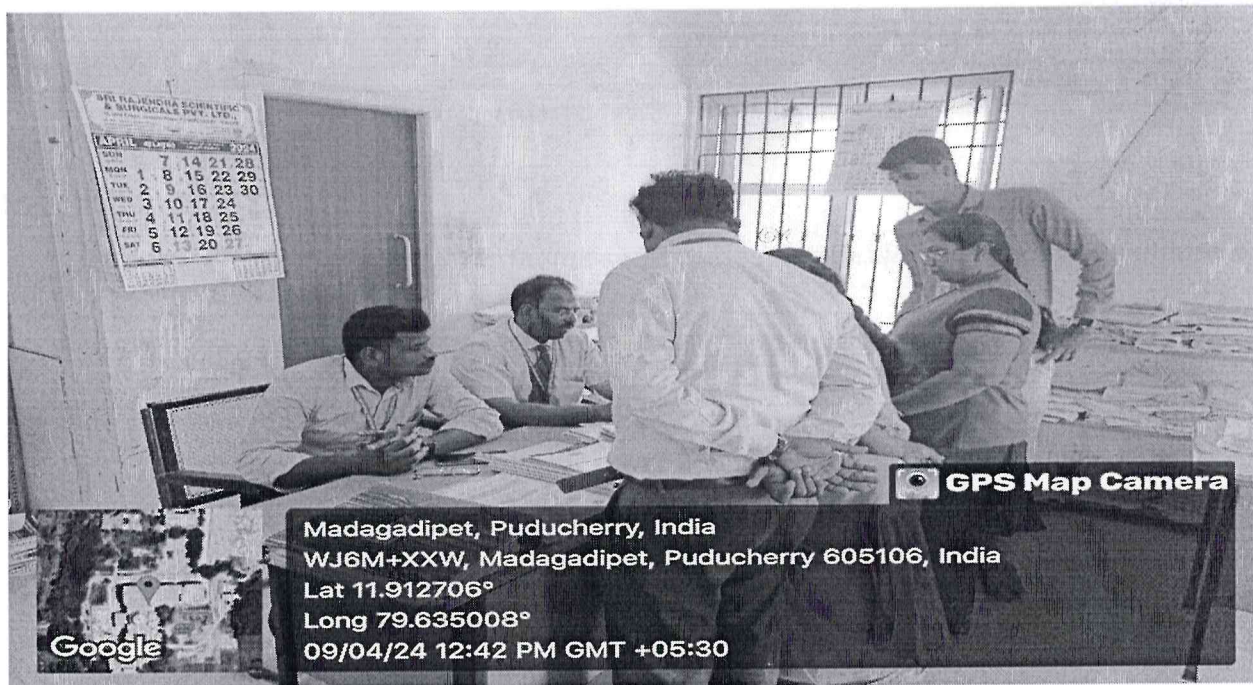
S.No	Name of the Faculty	Participated as	Course	Year / Sem
1.	Dr.S.Sundararaman	Coordinator	B.Tech Civil	I,II,III and IV year
2.	Dr. S.Jayakumar	Coordinator	B.Tech Civil	I,II,III and IV year
3.	Ms. G. Yamuna	Department -In charge	B.Tech Civil	I,II,III and IV year



15-04-2024

Recommendations for CIVIL Engineering Department

Section	Remarks
Curricular Aspects	All documents related to curricular aspects have been thoroughly reviewed and are in order.
Teaching, Learning and Evaluation	The teaching, learning, and evaluation documents have undergone careful scrutiny and are accurate.
Structured Feedback	The structured feedback documents have been meticulously examined and are correct.
Research, Innovations and Publications	While research grant and consultancy works are need to be improved. Suggest encouraging more research publications.
Collaborations and Linkages	It is recommended that we establish more collaboration with industry for projects.
Student Progression	Student progression is satisfactory.
Activity Conducted / Organized by the Department	The department has successfully conducted and organized various activities
Achievements	All documents related to achievements have been verified and are correct.
General Remarks	Satisfactory



Signature of the Internal Academic Audit Experts

Dr. Ravisankar

Associate Professor
 Department of Mechanical Engineering
 Sri Manakula Vinayagar Engineering College
 Madagadipet, Puducherry

Dr. B. Elamurugan

Associate Professor
 Department of Management studies
 Sri Manakula Vinayagar Engineering College
 Madagadipet, Puducherry



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INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF MECHATRONICS



ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2023-2024)

Internal Audit

SECTION -1: BASIC INFORMATION

Audit Date	12.04.2024		
Name of the Department	Mechatronics		
Year of Establishment	2019		
Programs Offered	Name of the Program		Approved Intake
	B.Tech Mechatronics		60
Head of the Department	Dr.G. Balamuruga Mohan Raj		
Number of full time Teachers	Professor	1	
	Associate Professor	2	
	Assistant Professor	10	
Number of Technical Staff			
Number of Students	For B.Tech:		
	Year	Strength	
	First Year	38	
	Second Year	45	
	Third Year	42	
	Final Year	30	
	Total	155	
Faculty Student Ratio	1:18		

SECTION -2: CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	Academic calendar is framed every semester including the guest lectures, technical competitions and internals and project reviews
2	Faculty Subject Preferences	Yes	At the beginning of every semester subject preferences are collected from the faculties based on their specialization and separate forms are maintained in the

Recommendations:

Section	Remarks
Curricular Aspects	Appropriate formats need to be maintained for Faculty course willingness and allotment
Teaching, Learning and Evaluation	1.Attainment level need to be fixed and worked accordingly 2.Expert Lectures need to be organized
Structured Feedback	QCM alone is maintained. Other feedback from stake holders need to be collected
Research, Innovation and Publications	Only 1 paper published. Activities related to R&D are to be improved
Collaborations and Linkages	Need to concentrate on MoU, Industrial projects and consultancy work
Student Progression	Good
Activity Conducted / Organized by the Department	Only three programmes organized
Achievements	Faculty participations need to be improved
General Remarks	• More concentration required in R&D • More concentration required in Industry-institute interaction • More concentration required on activity conducted and organized by the department

Signature of the External Academic Audit Experts

Dr.K.Hemalatha
Professor
Department of Mechanical Engineering
SMVEC, Puducherry.



Dr.D.Raja
Professor
Department of Electrical and Electronics Engineering
SMVEC, Puducherry.



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INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF BIO MEDICAL ENGINEERING



ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2023-2024)

Internal Audit

SECTION -1: BASIC INFORMATION

Audit Date	09.04.2024																														
Name of the Department	BIOMEDICAL ENGINEERING																														
Year of Establishment	2019																														
Programs Offered	<table border="1"> <tr> <td>Name of the Program</td> <td colspan="2">Approved Intake</td> </tr> <tr> <td>B.Tech – Biomedical Engineering</td> <td colspan="2">60</td> </tr> </table>			Name of the Program	Approved Intake		B.Tech – Biomedical Engineering	60																							
Name of the Program	Approved Intake																														
B.Tech – Biomedical Engineering	60																														
Head of the Department	Dr.A.Vijayalakshmi																														
Number of full time Teachers	Professor	1																													
	Associate Professor	NIL																													
	Assistant Professor	15																													
Number of Technical Staff																															
Number of Students	<table border="1"> <tr> <td colspan="2">For B.Tech:</td> <td colspan="2">For M.Tech</td> </tr> <tr> <td>Year</td> <td>Strength</td> <td>Year</td> <td>Strength</td> </tr> <tr> <td>First Year</td> <td>46</td> <td>First Year</td> <td>-</td> </tr> <tr> <td>Second Year</td> <td>55</td> <td>Second Year</td> <td>-</td> </tr> <tr> <td>Third Year</td> <td>39</td> <td>Total</td> <td>-</td> </tr> <tr> <td>Fourth Year</td> <td>48</td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td>188</td> <td></td> <td></td> </tr> </table>			For B.Tech:		For M.Tech		Year	Strength	Year	Strength	First Year	46	First Year	-	Second Year	55	Second Year	-	Third Year	39	Total	-	Fourth Year	48			Total	188		
For B.Tech:		For M.Tech																													
Year	Strength	Year	Strength																												
First Year	46	First Year	-																												
Second Year	55	Second Year	-																												
Third Year	39	Total	-																												
Fourth Year	48																														
Total	188																														
Faculty Student Ratio	1:15																														

SECTION -2: CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	
2	Faculty Subject Preferences	Yes	
3	Elective choices from the Students	Yes	
4	Course allotment to the Faculty	Yes	
5	Time Table (UG and PG)	Yes	
6	Lesson plan for each Course	Yes	

Recommendations:

Section	Remarks
Curricular Aspects	-
Teaching, Learning and Evaluation	-
Structured Feedback	-
Research, Innovation and Publications	Efforts to be taken in Research and Development to publish papers in reputed journals and to apply for patent.
Collaborations and Linkages	Need more focus in industry oriented projects
Student Progression	-
Activity Conducted / Organized by the Department	-
Achievements	-
General Remarks	-

Signature of the Internal Academic Audit Experts


Dr.R.Ramachandiran
Associate Professor
Department of Computer Science
Engineering
SMVEC, Puducherry


Dr.D.Sivaraj
Assistant Professor
Department of Electrical and Electronics
Engineering
SMVEC, Puducherry



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INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF ARTIFICIAL INTELLIGENCE AND DATA SCIENCE



ACADEMIC AND ADMINISTRATIVE AUDIT

(ACADEMIC YEAR 2023 - 2024)

INTERNAL AUDIT

SECTION -1 : BASIC INFORMATION

Audit Date	9.4.2024		
Name of the Department	B.Tech(Artificial Intelligence and Data Science)		
Year of Establishment	15.06.2020		
Programs Offered	Name of the Program		Approved Intake
	B.Tech(Artificial Intelligence and Data Science)		120
	M.Tech(Artificial Intelligence and Data Science)		30
Head of the Department	Dr. J.MADHUSUDANAN		
Number of full time Teachers	Professor	1	
	Associate Professor	2	
	Assistant Professor	29	
Number of Technical Staff	1		
Number of Students	For B.Tech		For M.Tech
	Year	Strength	
	First Year	120	
	Second Year	120	
	Third Year	112	
	Fourth Year	56	
	Total	408	
	Year	Strength	
	First Year	07	
	Second Year	-	
	Total	07	
Faculty Student Ratio	1:13		

SECTION -2 : CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	
2	Faculty Subject Preferences	Yes	
3	Elective choices from the Students	Yes	
4	Course allotment to the Faculty	Yes	
5	Time Table (UG and PG)	Yes (UG)	
6	Lesson plan for each Course	Yes	



Recommendations:

Section	Remarks
Curricular Aspects	All necessary documents relevant to curricular aspects are in place.
Teaching, Learning and Evaluation	- The department is conducting activities for Advanced Learners and Slow Learners, sample evidence copy may be kept in the department - Mentoring records should be kept properly. - CO-PO attainment needs to be prepared for all courses
Structured Feedback	Feedback from the stakeholders are available. Student Exit survey and Alumni survey is not applicable since the first batch is in final year only.
Research, Innovation and Publications	All records relevant to research, innovation and publication are available. Number of publications/ patents may be improved
Collaborations and Linkages	Documents for collaboration and linkages are in place. Supporting documents for collaborative activities are available. Students have gone for industrial visits to relevant companies. More MoUs can be added.
Student Progression	Placement details of the students are available. Higher studies details are not applicable this year.
Activities Conducted Organized by the Department	Activities reports need elaboration with relevant supporting documents.
Achievements	The evidences of student achievements were exhibited by the department.
General Remarks	The department is performing well. File maintenance needs improvement.

Signature of the Internal Academic Audit Experts

Dr. R. Jayabarathi
Associate Professor
Department of Mechanical Engineering,
SMVEC

Dr. K. Lakshmi,
Professor,
Department of Information Technology,
SMVEC



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INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF COMPUTER SCIENCE AND BUSINESS SYSTEMS



ACADEMIC AND ADMINISTRATIVE AUDIT

Academic Year 2023-2024 (Odd Sem)

Internal Audit

SECTION -1: BASIC INFORMATION

Audit Date	09.04.2024			
Name of the Department	Computer Science and Business Systems			
Year of Establishment	2020			
Programs Offered	Name of the Program	Approved Intake		
	B.Tech. CSBS	60		
Head of the Department	Dr. N. Danapaquame			
Number of full time Teachers	Professor	01		
	Associate Professor	00		
	Assistant Professor	17		
Number of Technical Staff	-			
Number of Students	For B.Tech:		For M.Tech	
	Year	Strength	Year	Strength
	First Year	59	First Year	-
	Second Year	57	Second Year	-
	Third Year	53	Total	-
	Fourth Year	53		
	Total	222		
Faculty Student Ratio	1:15		-	

SECTION -2: CURRICULAR ASPECTS

2.1 Academic Plan

S. No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	
2	Faculty Subject Preferences	Yes	
3	Elective Choices from the Students	Yes	
4	Course allotment to the Faculty	Yes	
5	Time Table	Yes (UG)	
6	Lesson plan for each Course	Yes	

2.2 Participation of the Faculty in the Curriculum development for courses offered in UG and PG programs

S. No	Name of the Faculty	Participated as	Course	Year / Sem
1	Dr. N. Danapaquame	Board Chairman	UG courses	UG all years



Date: 13.04.2024

Recommendations for Computer Science and Business Systems

Section	Remarks
Curricular Aspects	All documents submitted as part of the curriculum are authentic and verified the same.
Teaching, Learning and Evaluation	All documents related to teaching, learning, and evaluation and verified the same. Learning outcomes completed 75 % only.
Structured Feedback	Hard copy of Analyzing feedback from various stakeholder's documents have been verified
Research, Innovation and Publications	All documents are verified related to Research, Innovation and Publications, and suggested to concentrate to publish in Scopus Journals and SCI Publications.
Collaborations and Linkages	Documents are verified and suggested to concentrate on more MoUs.
Student Progression	• Student placement details are verified. • Higher studies and Entrepreneur are not applicable because first batch students are pursuing
Activity Conducted / Organized by the Department	Suggestion given to conduct a more guest lectures/workshop/seminar in the forth coming semesters.
Achievements	Suggest faculties to involve more activities like, Resource Person, Reviewer in Conference and Journals.
General Remarks	Good

Signature of the Internal Academic Audit Experts

S.B. Lenin
13/4/24

Dr.S.B. Lenin,
Professor,

Department of ECE,

Sri Manakula Vinayagar Engineering College.

Dr. K. Naveen Kumar
13/4/24

Dr. K.Naveen Kumar,
Assistant Professor,

Department of ICE,

Sri Manakula Vinayagar Engineering College.



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INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF COMPUTER SCIENCE AND COMMUNICATION ENGINEERING



ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2023 - 2024)

SECTION -1: BASIC INFORMATION

Audit Date	9.04.2024		
Name of the Department	Computer and Communication Engineering		
Year of Establishment	2020		
Programs Offered	Name of the Program		Approved Intake
	B.Tech- Computer and Communication Engineering		60
Head of the Department	Dr.V.Bharathi		
Number of full time Teachers	Professor	1	
	Associate Professor	2	
	Assistant Professor	11	
Number of Technical Staff	-		
Number of Students	For B.Tech:		
	Year	Strength	
	First Year	57	
	Second Year	59	
	Third Year	57	
	Fourth Year	48	
	Total	221	
Faculty Student Ratio	1:13		

SECTION -2: CURRICULAR ASPECTS

2.1 Academic Plan

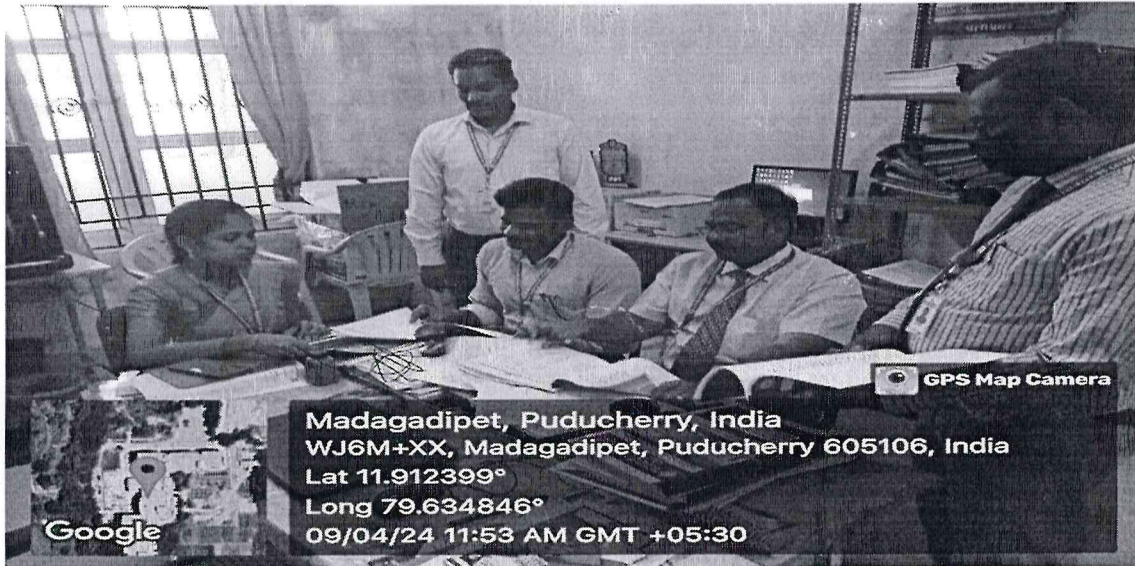
S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	-
2	Faculty Subject Preferences	Yes	-
3	Elective choices from the Students	Yes	-
4	Course allotment to the Faculty	Yes	-
5	Time Table (UG and PG)	Yes	-
6	Lesson plan for each Course	Yes	-



15-04-2024

Recommendations for Computer and Communications Engineering

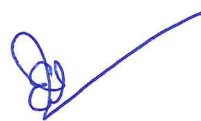
Section	Remarks
Curricular Aspects	All documents related to curricular aspects have been thoroughly reviewed and are in order.
Teaching, Learning and Evaluation	The teaching, learning, and evaluation documents have undergone careful scrutiny and are accurate.
Structured Feedback	The structured feedback documents have been meticulously examined and are correct.
Research, Innovations and Publications	Suggest to strengthen the funded project and more research publication
Collaborations and Linkages	While all documents related to collaborations and linkages are correct, we recommend expanding our network by increasing the number of MOUs.
Student Progression	We encourage students to actively participate in various events to enhance their progression.
Activity Conducted / Organized by the Department	The department has successfully conducted and organized various activities.
Achievements	All documents related to achievements have been verified and are correct. It is suggested that faculties be encouraged to participate in various activities as members of committees at University, State, National, and international level bodies.
General Remarks	Satisfactory



Signature of the Internal Academic Audit Experts


Dr. Ravisankar

Associate Professor
Department of Mechanical Engineering
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry


Dr. B. Elamurugan

Associate Professor
Department of Management studies
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry



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INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF FASHION TECHNOLOGY



ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2023-2024)

(Internal Audit)

SECTION -1 : BASIC INFORMATION

Audit Date	09.04.2024			
Name of the Department	Fashion Technology			
Year of Establishment	2020			
Programs Offered	Name of the Program		Approved Intake	
	B.Tech		60	
Head of the Department	Dr.J.Thanikai Vimal			
Number of full time Teachers	Professor			
	Associate Professor		1	
	Assistant Professor		8	
Number of Technical Staff				
Number of Students	For B.Tech:		For M.Tech	
	Year	Strength	Year	Strength
	First Year	-	First Year	-
	Second Year	19	Second Year	-
	Third Year	13	Total	-
	Fourth Year	21		
	Total	53		
Faculty Student Ratio				

SECTION -2 : CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	YES	
2	Faculty Subject Preferences	YES	
3	Elective choices from the Students	YES	
4	Course allotment to the Faculty	YES	
5	Time Table (UG and PG)	YES	
6	Lesson plan for each Course	YES	

Recommendations:

General Remarks	All documents are present, and it is suggested to incorporate the above-mentioned details. Good
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Signature of the Internal Academic Audit Experts



Dr. J. Pradeep,

Associate Professor,
Department of ECE,

Sri Manakula Vinayagar Engineering College.



Dr. S. Ganesh Kumaran,

Associate Professor,
Department of EEE,

Sri Manakula Vinayagar Engineering College.



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INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

SCHOOL OF ARCHITECTURE



ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2023-2024)

INTERNAL AUDIT

SECTION -1: BASIC INFORMATION

Audit Date	09.04.2024		
Name of the Department	School of Architecture		
Year of Establishment	2017		
Programs Offered	Name of the Program		Approved Intake
	B.Arch. (Bachelor of Architecture)		40
Principal	Prof.Ar.S. Manoharan		
Number of full time Teachers	Professor	2	
	Associate Professor	3	
	Assistant Professor	10	
Number of Technical Staff	1		
Number of Students	For B.Arch.:		
	Year	Strength	
	First Year	19	
	Second Year	26	
	Third Year	16	
	Fourth Year	25	
	Fifth Year	24	
	Total	110	
Faculty Student Ratio	1:10		

SECTION -2: CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	
2	Faculty Subject Preferences	Yes	
3	Elective choices from the students	Yes	
4	Course allotment to the faculty	Yes	
5	Time Table (UG)	Yes	
6	Lesson plan for each Course	Yes	

Recommendations:

Section	Remarks
Section - 2: Curricular Aspects	All documents submitted for the curriculum are verified
Section - 3: Teaching, Learning and Evaluation	All the expert lecture / workshop conducted need to prepare in Report Format
Section - 5: Research, Innovation and Publications	Need to focus on Research Grant, Consultancy Works and Patent
Section -8: Activity Conducted/ Organized by the Department	Encourage faculty members to engage in additional activities such as like, Resource Person, Reviewer in Conference and Journals.
Section - 9: Achievements	All files and documents related to achievements are verified.
General Remarks	All documents are present, and it is suggested to incorporate the above-mentioned details. Overall, it's commendable.

Signature of the Internal Academic Audit Experts**Dr.J.Pradeep,**

Associate Professor,

Department of ECE,

Sri Manakula Vinayagar Engineering College.

**Dr. S.Ganesh Kumaran,**

Associate Professor,

Department of EEE,

Sri Manakula Vinayagar Engineering College.



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INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

MASTER OF COMPUTER APPLICATIONS



ACADEMIC AND ADMINISTRATIVE AUDIT

(Academic Year 2023-2024)

Internal Audit

SECTION -1 : BASIC INFORMATION

Audit Date	09/04/2024		
Name of the Department	Master of Computer Applications		
Year of Establishment	2002		
Programs Offered	Name of the Program	Approved Intake	
	P. G Program - MCA	180	
Head of the Department	Mr.R.Ramakrishnan		
Number of full time Teachers	Professor	02	
	Associate Professor	07	
	Assistant Professor	11	
Number of Technical Staff	01		
Number of Students	For MCA:		
	Year	Strength	
	First Year	155	
	Second Year	116	
	Total	271	
Faculty Student Ratio	1:15		

SECTION -2 : CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	YES	-
2	Faculty Subject Preferences	YES	-
3	Elective choices from the Students	YES	-
4	Course allotment to the Faculty	YES	-
5	Time Table (UG and PG)	YES	-
6	Lesson plan for each Course	YES	-

2.2 Participation of the Faculty in the Curriculum development for courses offered in UG and PG programs

S.No	Name of the Faculty	Participated as	Course	Year / Sem
1.	Dr.A.Ramalingam	Department -In charge	PG-MCA	I,II year
2.	Mr.R.Ramakrishnan	Department -In charge	PG-MCA	I,II year
3.	Dr.T.Amalraj Victoire	Department -In charge	PG-MCA	I,II year
4.	Mrs.M.Vasuki	Department -In charge	PG-MCA	I,II year
5.	Dr.A.Karunamurthy	Department -In charge	PG-MCA	I,II year
6.	Mr.V.Udayakumar	Department -In charge	PG-MCA	I,II year

11.	M.Vasuki	Research paper writing and publishing in high impact journals	R&D/ECE/SMVEC	25/09/23
12.	V.Udhayakumar,	Research paper writing and publishing in high impact journals	R&D/ECE/SMVEC	25/09/23
13.	Dr.A.karunamurthy	Research paper writing and publishing in high impact journals	R&D/ECE/SMVEC	25/09/23

Declaration by HoD

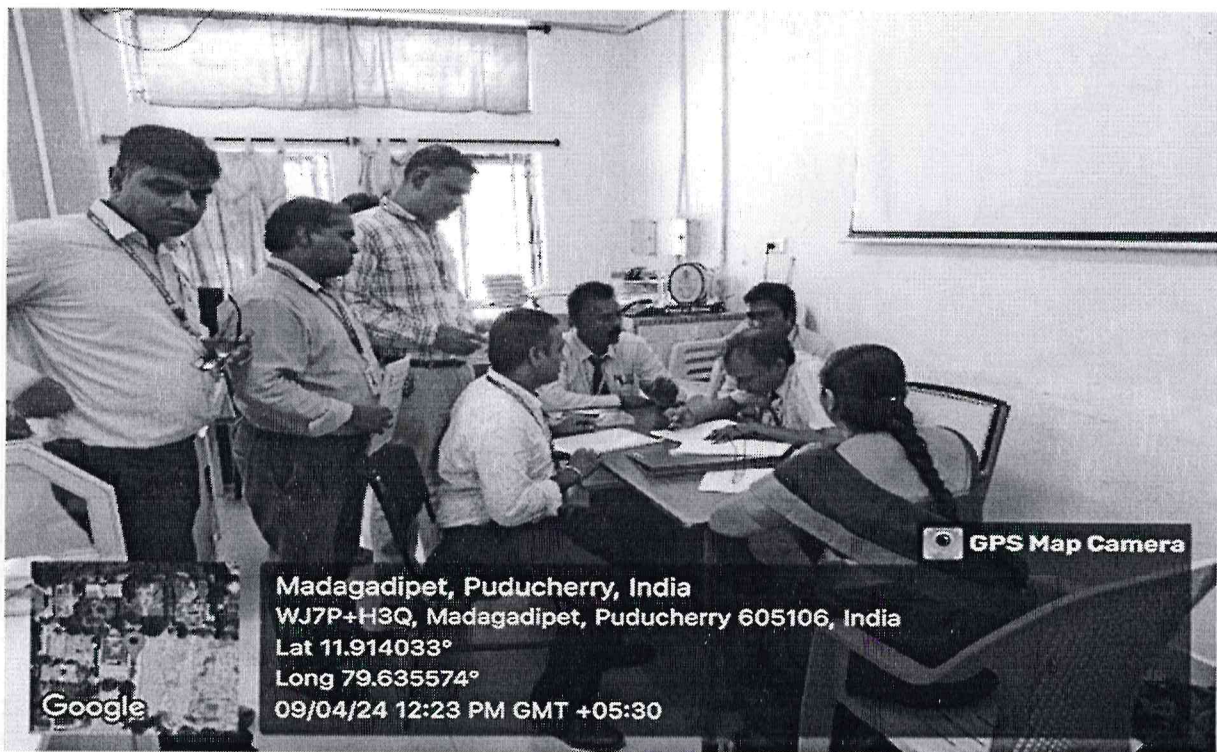
I am aware that the above information provided by the department will be validated by the Academic and Administrative Audit (AAA) committee during the visit



Head of the Department
[R. RAMAKRISHNAN]

Recommendations:

Section	Remarks
Curricular Aspects	All relevant documents are Verified
Teaching, Learning and Evaluation	All relevant documents are verified
Structured Feedback	All relevant documents are verified
Research, Innovation and Publications	Priorities given to Journal publication and Research Projects
Collaborations and Linkages	Concentrate on Industrial Projects
Student Progression	All relevant documents are verified
Activity Conducted / Organized by the Department	A minimum of 2 Programme per semester to be conducted
Achievements	Concentrate more in student participation in various events
General Remarks	All the documents are arranged properly and maintained



AAA Internal Audit conducted by Dr. M.Ganesan , Associate Professor from CSE department and Dr.L.Martin, Associate Professor from Mechanical department on 09/04/2024

Signature of the Internal Academic Audit Experts

M. Ganesan

Dr. M.Ganesan
Associate Professor,
Department of Computer science and
Engineering, SMVEC

L. Martin
12/04/24

Dr.L.Martin
Associate Professor,
Department of Mechanical Engineering
SMVEC



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INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT

DEPARTMENT OF MANAGEMENT STUDIES



ACADEMIC AND ADMINISTRATIVE AUDIT
(Academic Year 2023-2024)
Internal Audit

SECTION -1: BASIC INFORMATION

Audit Date	09/04/2024		
Name of the Department	Master of Business Administration		
Year of Establishment	2005		
Programs Offered	Name of the Program		Approved Intake
	MBA		180
	Ph.D.		4
Dean and Head of the Department	Dr. D. Saravanan		
Number of full time Teachers	Professor	03	
	Associate Professor	03	
	Assistant Professor	18	
Number of Technical Staff			
Number of Students	MBA		
	Year	Strength	
	First Year	180	
	Second Year	178	
	Total	358	
Faculty Student Ratio	1:15		

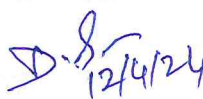
SECTION -2 : CURRICULAR ASPECTS

2.1 Academic Plan

S.No	Particular	Available (Yes / No)	Remarks
1	Department Academic Calendar	Yes	
2	Faculty Subject Preferences	Yes	
3	Elective choices from the students	Yes	
4	Course allotment to the faculty	Yes	
5	Timetable (UG and PG)	Yes	
6	Lesson plan for each Course	Yes	

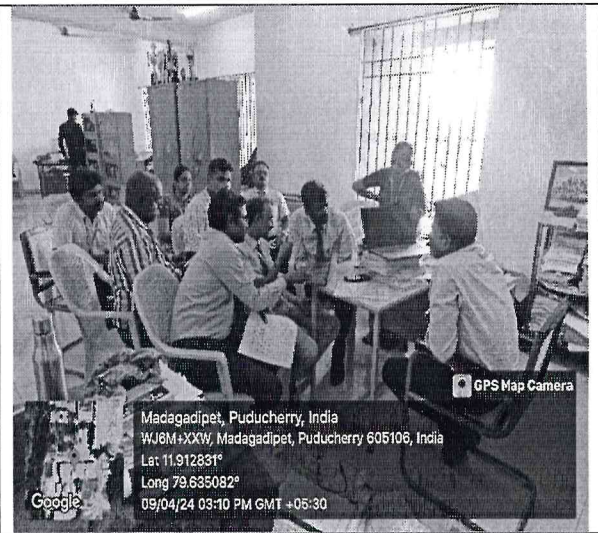
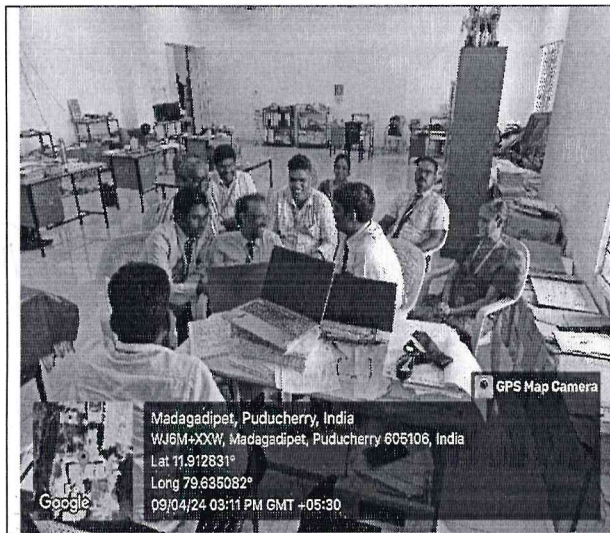
Declaration by HoD

I am aware that the above information provided by the department will be validated by the Academic and Administrative Audit (AAA) committee during the visit


12/4/24
Dean/DMS

Recommendations:

Section	Remarks
Curricular Aspects	All relevant documents are verified.
Teaching, Learning and Evaluation	All relevant documents are verified
Structured Feedback	Student EXIT Survey report missing ; Remaining documents verified
Research, Innovation and Publications	Priority to be given 5-1, 5-2, Publication, Impact factor is Irrelevant.
Collaborations and Linkages	All relevant documents are verified
Student Progression	Motivate the Students to Higher Studies and Entrepreneurship.
Activity Conducted / Organized by the Department	A minimum of 2 programs per semester to be Conducted
Achievements	Concentrate more in student participation in various events
General Remarks	Most of the documents only in soft copy. Maintain Hard copy in department



Signature of the Internal Academic Audit Experts

M. Ganesan
Dr.M.Ganesan
 Associate Professor
 Dept of Computer Science Engineering,
 SMVEC,
 Pudhucherry.

L. Martin
Dr.L.Martin
 Associate Professor
 Dept of Mechanical Engineering,
 SMVEC,
 Pudhucherry.

Declaration by Dean/MBA

I am aware that the above information provided by the department will be validated by the Academic and Administrative Audit (AAA) committee during the visit

D. S. Fu
25/11/24

Dean/MBA



**SRI MANAKULA VINAYAGAR
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Puducherry - 605 107



INTERNAL QUALITY ASSURANCE CELL

**ACADEMIC AND ADMINISTRATIVE AUDIT
NON COMPLIANCE - REPORT
ACADEMIC YEAR 2023-2024**



**SRI MANAKULA VINAYAGAR
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INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/INT/AAA/ 2023-24 /01

23-04-2024

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Electrical and Electronics Engineering
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg

Ref : SMVEC / IQAC / 02 / Note / 24 /01 dated 27-03-2024

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 10th April 2024. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – III: TEACHING, LEARNING AND EVALUATION		
3.4	Activities for Slow and Advanced Learners	A copy of Sample evidence of Advanced Learners and slow learners have to be maintained in the department
3.5	Counseling and Mentoring	Mentoring record sheets have to be arranged chronologically as the student progresses to the higher semesters for ready reference
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.3	Faculty Publications	It is found that the most of the publications are UGC indexed. Action may be initiated to publish research articles in SCI indexed journals

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before April 27, 2024

Thanking You

Yours Truly

Dr.AA. Arivalagar
IQAC Coordinator



SMVEC / IQAC/INT/AAA/ 2023-24 /01

23-04-2024

NON-CONFORMANCES IN AAA

To

The Head of the Department

Department of Electronics and Communication Engineering

Sri Manakula Vinayagar Engineering College

Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg

Ref : SMVEC / IQAC / 02 / Note / 24 /01 dated 27-03-2024

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 10th April 2024. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – II: CURRICULAR ASPECTS		
2.2	Participation of the Faculty in the Curriculum development for courses offered in UG and PG programs	Involvement of faculty members in curriculum development has to be improved
2.7	List of Mandatory Courses offered by the Department	Relevant documents like induction program, physical education and professional ethics are not maintained in order.
SECTION – III: TEACHING, LEARNING AND EVALUATION		
3.4	Activities for Slow and Advanced Learners	The requisite evidence of sample copy of advanced and slow learners have to be maintained in the Department
3.5	Counseling and Mentoring	The relevant records have to be updated and maintained in order.
SECTION – VI: COLLABORATIONS AND LINKAGES		
6.1	Functional Memorandum of Understanding (MoU)	The outcomes of MoUs are not noticed.

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before April 27, 2024

Thanking You

Yours Truly



Dr.AA. Arivalagar
IQAC Coordinator



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INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/INT/AAA/ 2023-24 /01

23-04-2024

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Computer Science and Engineering
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg

Ref : SMVEC / IQAC / 02 / Note / 24 /01 dated 27-03-2024

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 8th April 2024. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.3	Faculty Publications	Need to improve publications and action has to be initiated to have faculty publications in scopus and SCI Indexed journals
SECTION – VI: COLLABORATIONS AND LINKAGES		
6.4	6.1 Functional Memorandum of Understanding (MoU)	Need to have more MoUs and related activities

SECTION – IX: ACHIEVEMENTS

9.3	Details of Faculty Appointed / Nominated on Editorial Boards /Reviewers bodies	Need to involve faculty members as resource persons on editorial boards and reviewer bodies
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You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before April 27, 2024

Thanking You
Yours Truly



Dr.AA. Arivalagar
IQAC Coordinator



**SRI MANAKULA VINAYAGAR
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INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/INT/AAA/ 2023-24 /01

23-04-2024

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Information Technology
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg

Ref : SMVEC / IQAC / 02 / Note / 24 /01 dated 27-03-2024

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 8th April 2024. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	Need to focus on funding projects Need to improve on Patent Grant

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before April 27, 2024

Thanking You

Yours Truly

Dr.AA. Arivalagar
IQAC Coordinator



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INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/INT/AAA/ 2023-24 /01

23-04-2024

NON-CONFORMANCES IN AAA

To

The Head of the Department

Department of Mechanical Engineering
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg

Ref : SMVEC / IQAC / 02 / Note / 24 /01 dated 27-03-2024

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 8th April 2024. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – III: TEACHING, LEARNING AND EVALUATION		
3.7	Learning Outcomes	CO-PO attainment has to be computed for all the courses

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before April 27, 2024

Thanking You

Yours Truly

Dr.AA. Arivalagar
IQAC Coordinator



**SRI MANAKULA VINAYAGAR
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Puducherry - 605 107



INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/INT/AAA/ 2023-24 /01

23-04-2024

NON-CONFORMANCES IN AAA

To

The Head of the Department

Department of Instrumentation and Control Engineering
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg

Ref : SMVEC / IQAC / 02 / Note / 24 /01 dated 27-03-2024

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 9th April 2024. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.2	Consultancy Works	Consultancy work to be improved
5.3	Faculty Publications	Focus on to publish SCI indexed journals by the faculty members Focus on to publish books and book chapters by the faculty members
SECTION – VI: COLLABORATIONS AND LINKAGES		
6.2	Sponsored / Industry Projects	Need to get sponsored projects from Industries

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before April 27, 2024

Thanking You

Yours Truly

Dr.AA. Arivalagar
IQAC Coordinator



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INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/INT/AAA/ 2023-24 /01

23-04-2024

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Civil Engineering
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg

Ref : SMVEC / IQAC / 02 / Note / 24 /01 dated 27-03-2024

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 9th April 2024. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.3	Faculty Publications	Focus on more publications by faculty members
SECTION – VI: COLLABORATIONS AND LINKAGES		
6.2	Sponsored / Industry Projects	Need to improve on funded projects through industries
SECTION – VII: STUDENT PROGRESSION		
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT		
8.1	Technical Event / Workshop for Student	Data on the conduction of technical events/workshops to be updated

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before April 27, 2024

Thanking You

Yours Truly

Dr.AA Arivalagar
IQAC Coordinator



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INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/INT/AAA/ 2023-24 /01

23-04-2024

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Mechatronics
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC / 02 / Note / 24 /01 dated 27-03-2024

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 12th April 2024. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – II: CURRICULAR ASPECTS		
2.1.2	Faculty subject preferences	Need to use standard format for faculty course willingness and allotment
SECTION – III: TEACHING, LEARNING AND EVALUATION		
3.3	3.1 List of Expert Lectures / Workshop Conducted	Need to conduct the invited lectures as per the academic plan
3.7	Learning Outcomes	Attainment of CO-PO outcomes have to be submitted for all courses
SECTION – IV: STRUCTURED FEEDBACK		
4.1	Student, Parent and Alumni Feed back	Need to improve the number of feedbacks from all stake holders
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	Need focus to get more research grants
5.2	Consultancy Works	Need to improve the consultancy project
5.3	Faculty Publications	Need to improve the faculty publications

SECTION – VI: COLLABORATIONS AND LINKAGES		
6.4	Functional Memorandum of Understanding (MoU)	Need to improve more functional MoUs
SECTION – IX: ACHIEVEMENTS		
9.2	Participation of teachers in various activities as a Members of Committees at University Level / State Level / National Level / International Level bodies	Need to improve the participation of faculty members

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before April 27, 2024

Thanking You

Yours Truly



Dr.AA. Arivalagar
IQAC Coordinator



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INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/INT/AAA/ 2023-24 /01

23-04-2024

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Biomedical Engineering
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg

Ref : SMVEC / IQAC / 02 / Note / 24 /01 dated 27-03-2024

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 9th April 2024. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.3	Faculty Publications	Need to focus on more publications from faculty members and filing of patents
SECTION – VI: COLLABORATIONS AND LINKAGES		
6.2	Sponsored / Industry Projects	Need to improve on funded projects from Industries

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before April 27, 2024

Thanking You

Yours Truly

Dr.AA, Arivalagar
IQAC Coordinator



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INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/INT/AAA/ 2023-24 /01

23-04-2024

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Artificial Intelligence Data Science
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC / 02 / Note / 24 /01 dated 27-03-2024

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 9th April 2024. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – III: TEACHING, LEARNING AND EVALUATION		
3.4	Activities for Slow and Advanced Learners	Need to maintain sample evidence copy for advanced and slow learners in the department
3.5	Counseling and Mentoring	Need to maintain mentoring records and relevant circulars to be arranged in chronological order
3.7	Learning Outcomes	Need to prepare CO-PO outcomes for all courses
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.3	Faculty Publications	Need to improve faculty publications
SECTION – VI: COLLABORATIONS AND LINKAGES		
6.4	6.1 Functional Memorandum of Understanding (MoU)	Need to focus on adding more MoUs
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT		
8.1	Technical Event / Workshop for Student	Need to maintain supporting documents for department activities

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before April 27, 2024

Thanking You
Yours Truly



Dr.AA. Arivalagar
IQAC Coordinator



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INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/INT/AAA/ 2023-24 /01

23-04-2024

NON-CONFORMANCES IN AAA

To

The Head of the Department

Department of Computer Science and Business Systems
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg

Ref : SMVEC / IQAC / 02 / Note / 24 /01 dated 27-03-2024

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 9th April 2024. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – III: TEACHING, LEARNING AND EVALUATION		
3.7	Learning Outcomes	Need to complete CO-PO outcomes for all courses
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.3	Faculty Publications	Need to have faculty publications in scopus and SCI indexed journals
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT		
8.1	Technical Event / Workshop for Student	Advised to conduct the number of events as planned in the academic calendar
SECTION – IX: ACHIEVEMENTS		
9.3	Details of Faculty Appointed / Nominated on Editorial Boards /Reviewers bodies	Need to involve faculty members as resource persons

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before April 27, 2024

Thanking You
Yours Truly



Dr.AA. Arivalagar
IQAC Coordinator



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INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/INT/AAA/ 2023-24 /01

23-04-2024

NON-CONFORMANCES IN AAA

To

The Head of the Department

Department of Computer and Communication Engineering

Sri Manakula Vinayagar Engineering College

Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg

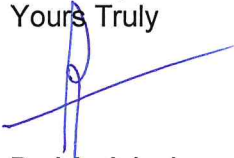
Ref : SMVEC / IQAC / 02 / Note / 24 /01 dated 27-03-2024

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 9th April 2024. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – VI: COLLABORATIONS AND LINKAGES		
6.4	Functional Memorandum of Understanding (MoU)	Need to have more MoUs and related activities
6.2	Sponsored / Industry Projects	Need to improve industry projects
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT		
8.1	Technical Event / Workshop for Student	
SECTION – IX: ACHIEVEMENTS		
9.1	Awards and Prizes Received by Students	Need to improve students participation in various events.
9.3	Details of Faculty Appointed / Nominated on Editorial Boards /Reviewers bodies	Need to involve faculty members as resource persons on editorial boards and reviewer bodies

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before April 27, 2024

Thanking You
Yours Truly



Dr.AA. Arivalagar
IQAC Coordinator



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INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/INT/AAA/ 2023-24 /01

23-04-2024

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Fashion Technology
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg

Ref : SMVEC / IQAC / 02 / Note / 24 /01 dated 27-03-2024

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 9th April 2024. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – III: TEACHING, LEARNING AND EVALUATION		
3.3	3.1 List of Expert Lectures / Workshop Conducted	Reports on department activities should be prepared in report format
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	Need to focus on research grants to get funded projects
5.2	Consultancy Works	Need to focus on consultancy works
SECTION – IX: ACHIEVEMENTS		
9.3	Details of Faculty Appointed / Nominated on Editorial Boards /Reviewers bodies	Need to involve faculty members as resource persons on editorial boards and reviewer bodies

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before April 27, 2024

Thanking You
Yours Truly



Dr.AA. Arivalagar
IQAC Coordinator



**SRI MANAKULA VINAYAGAR
ENGINEERING COLLEGE**

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Puducherry - 605 107



INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/INT/AAA/ 2023-24 /01

23-04-2024

NON-CONFORMANCES IN AAA

To
The Principal
School of Architecture
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg

Ref : SMVEC / IQAC / 02 / Note / 24 /01 dated 27-03-2024

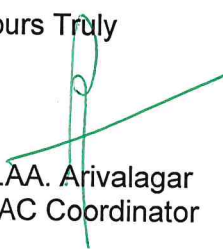
An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 9th April 2024. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – III: TEACHING, LEARNING AND EVALUATION		
3.3	3.1 List of Expert Lectures / Workshop Conducted	Need to use standard formats for preparation of reports of all activities
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	Need to focus to get research grants and industrial projects
5.2	Consultancy Works	Need to improve the consultancy works
9.3	Details of Faculty Appointed / Nominated on Editorial Boards /Reviewers bodies	Need to improve the faculty participation on editorial boards/reviewer bodies

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before April 27, 2024

Thanking You

Yours Truly



Dr.AA. Arivalagar
IQAC Coordinator



**SRI MANAKULA VINAYAGAR
ENGINEERING COLLEGE**

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Puducherry - 605 107



INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/INT/AAA/ 2023-24 /01

23-04-2024

NON-CONFORMANCES IN AAA

To
The Head of the Department
Department of Master of Computer Application
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg
Ref : SMVEC / IQAC / 02 / Note / 24 /01 dated 27-03-2024

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 9th April 2024. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	Need to get research grants and funded projects
5.3	Faculty Publications	Need to improve faculty publications
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT		
8.1	Technical Event / Workshop for Student	Need to conduct technical events as committed in the academic calendar

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before April 27, 2024

Thanking You

Yours Truly

Dr. AA. Arivalagar
IQAC Coordinator



**SRI MANAKULA VINAYAGAR
ENGINEERING COLLEGE**

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Puducherry - 605 107



INTERNAL QUALITY ASSURANCE CELL

SMVEC / IQAC/INT/AAA/ 2023-24 /01

23-04-2024

NON-CONFORMANCES IN AAA

To

The Head of the Department

Department of Master of Business administration
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub : Requesting Action taken Report for Non-Conformances in AAA – Reg

Ref : SMVEC / IQAC / 02 / Note / 24 /01 dated 27-03-2024

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2022-23 in your department on 9th April 2024. The following non-conformances were observed during the audit.

Section No.	Particular	Remarks
SECTION – IV: STRUCTURED FEEDBACK		
	Student, Parent and Alumni Feed back.	Need to submit the student exit survey
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS		
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	Need to get research grants and funded projects
5.2	Consultancy Works	Need to improve consultancy work
5.3	Faculty Publications	Need to improve faculty publications
SECTION – VII: STUDENT PROGRESSION		
7.3	Entrepreneur	Need to have evidence on the number of students turned as entrepreneurs
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT		
8.1	Technical Event / Workshop for Student	Need to conduct technical events as committed in the academic calendar

You are requested to take necessary steps to close the above observations and submit a detailed action taken report to IQAC on or before April 27, 2024

Thanking You
Yours Truly



Dr.AA. Arivalagar
IQAC Coordinator



**SRI MANAKULA VINAYAGAR
ENGINEERING COLLEGE**

An Autonomous Institution,
Accredited by NAAC with 'A' grade
Puducherry - 605 107



INTERNAL QUALITY ASSURANCE CELL

**ACADEMIC AND ADMINISTRATIVE AUDIT
ACTION TAKEN REPORT
ACADEMIC YEAR 2023-2024**



SMVEC / HEAD – EEE /INT / AAA/ 24

25-04-2024

ACTION TAKEN REPORT

To

Dr.AA. Arivalagar
IQAC Coordinator
Sri Manakula Vinayagar Engineering College
Madagadipet, Puducherry – 605 107

Dear Sir

Sub: Action taken Report submission for Non-Conformances in AAA – Reg.

Ref: SMVEC / IQAC /INT / AAA/ 2023-24 /01

An Academic and Administrative Audit (AAA) was conducted by the Internal Expert Members nominated by IQAC for the Academic Year 2023-24 in our department on 10th April 2024. It is hereby informed that we have attached the action taken report for the non-conformances in AAA as given below.

Section No.	Particulars	Remarks Given	Action Taken
SECTION – III: TEACHING, LEARNING AND EVALUATIONS			
3.4	Activities for Slow and Advanced Learners	A copy of sample evidence of advanced learners and slow learners has to be maintained in the department.	The activities carried out for the advanced and slow learners were collected and it was maintained in the department.
3.5	Counselling and Mentoring	Mentoring record sheets have to be arranged chronologically as the student progresses to the higher semesters for ready reference	Mentoring record sheets of all the students are arranged from first semester to till date. The reports were maintained in the department which helps to learn about student progression.
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS			
9.5	Faculty Publications	It is found that the most of the publications are UGC indexed. Action may be initiated to publish research articles in SCI indexed journals	• All the faculty members are requested to apply their research articles in SCI indexed Journals. • Suggestion were given to convert and apply final year projects to SCI indexed journals

Thanking You,

Yours Truly


Dr.P.Jamuna

DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

SMVEC/ECE/IQAC/INT/AAA/2023-24/01

30.4.2024

From

The Head of the Department
 Department of Electronics and Communication Engineering
 Sri Manakula Vinayagar Engineering College
 Madagadipet, Puducherry-605 107

Dear Sir

Sub: Action Taken Report for Non-Conformances in AAA –Reg

Ref: SMVEC / IQAC /INT / AAA/ 2023-24 /01 dated 23.04.2024

The following non-conformance was received during the Academic and Administrative Audit (AAA) conducted by the internal Expert members nominated by IQAC for the academic year 2023-24 in ECE on 10th April 2024.

Section No.	Particular	Remarks
SECTION- II : CURRICULAR ASPECTS		
2.2	Participation of the faculty in the curriculum development for courses offered in UG and PG programs	Involvement of faculty members in curriculum development has to be improved
2.7	List of Mandatory courses offered by the department	Relevant documents like induction program , physical education and professional ethics are not maintained in order
SECTION- III :TEACHING LEARNING AND EVALUATION		
3.4	Activities for slow, and advanced learners	The requisite evidence of sample copy of advanced and slow learners have to be maintained in the department
3.5	Counseling and Mentoring	The relevant records have to be updated and maintained in order
SECTION- VI : COLLABORATIONS AND LINKAGES		
6.1	Functional Memorandum of Understanding (MoU)	The outcomes of MoUs are not noticed.

In response to the previously mentioned non-conformance the following measures are being put in to effect.



DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

SMVEC / Head-CSE /INT / AAA/ 24

29-04-2024

Sir,

Sub: Action taken report for Non-conformances in AAA – Reg.

Ref: SMVEC / IQAC INT/ AAA/ 2023-2024 /01

Action taken report for Non-conformances in AAA, which was held on 08-04-2024. The following sections are Non-conformances and their action plan.

Section No.	Particular	Remarks	Action Plan
SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS			
5.3	Faculty Publications	Need to improve publications and action has to be initiated to have faculty publications in Scopus and SCI indeed journals.	Faculties are instructed to publish papers in Scopus and SCI indexed journals within six months.
SECTION – VI: COLLABORATIONS AND LINKAGES			
6.2	Functional Memorandum of Understanding (MoU)	Need to have more MoUs and related activities.	We have planned to sign three more MoUs in the upcoming months and to conduct activities regarding that.
SECTION – IX: ACHIEVEMENTS			
9.3	Details of faculty Appointed/ Nominated on Editorial Boards / Reviewer Bodies	Need to involve faculty members as resource persons on Editorial Boards / Reviewer Bodies	We assure you that we will take necessary actions regarding this.

Yours faithfully

HOD/CSE
Dr.K.Premkumar



**SRI MANAKULA VINAYAGAR
ENGINEERING COLLEGE**

(AN AUTONOMOUS INSTITUTION)

(APPROVED BY AICTE, NEW DELHI AND AFFILIATED TO PONDICHERRY UNIVERSITY)
(ACCREDITED BY NBA-AICTE, NEW DELHI, ACCREDITED BY NAAC WITH "A" GRADE)
MADAGADIPET, PUDUCHERRY - 605 107



DEPARTMENT OF INFORMATION TECHNOLOGY

SMVEC/Head-IT/INT/AAA/24

27.04.2024

Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

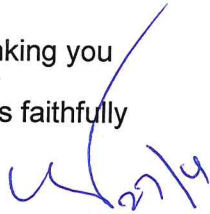
Ref: SMVEC / IQAC / INT / AAA/ 2023-24 /01

Action Taken Report for Non-Conformances in AAA, which was held on 08th April 2024.

Section No.	Particular	Comments	Remarks
SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS			
5.1	Research grants, Projects completed and on-going from various funding agencies	Need to focus on funding Projects Need to improve on Patent Grant	Necessary steps have been initiated for the funding projects and Patent Grant.

Thanking you

Yours faithfully


HoD/IT
(Dr.R.Raju)



DEPARTMENT OF MECHANICAL ENGINEERING

SMVEC/ Head-Mechanical /INT/AAA/01

27.4.2024

Respected Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

Ref: SMVEC/IQAC/INT/AAA/2023-24/01

This is informing you that the internal academic and administrative audit was conducted on 09.4.24 at 2 PM in the Department of Mechanical Engineering.

Action Taken Report for Non-Conformance in AAA:

Section No.	Particular	Comments	Remarks
SECTION – III: Teaching, learning and evaluation			
3.7	Learning outcomes	CO-PO attainment has to be computed for all courses	Informed faculties to submit the CO-PO attainment for their respective courses.

Thanking you

Yours faithfully

HoD – Mechanical
(Dr.G.G.Sozhamannan)



DEPARTMENT OF INSTRUMENTATION AND CONTROL ENGINEERING

SMVEC/Head-ICE/INT/AAA/24

27.04.2024

Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

Ref: SMVEC / IQAC /INT /AAA/ 2023-24 /01

Action Taken Report for Non-Conformances in AAA, which was held on 23.04.2024

Section No.	Particular	Contents	Remarks
SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS			
5.2	Consultancy Works	Consultancy work to be improved	Each faculty are advised to visit one company to get consultancy work within the month of July.
5.3	Faculty Publications	Focus on to publish SCI Indexed journals by the faculty members Focus on to publish books and book chapters by the faculty members	Faculty members are advised to publish in SCI Indexed journal only. One faculty must publish one paper per semester.
SECTION –VI : COLLABORATIONS AND LINKAGES			
6.2	Sponsored/Industry Projects	Need to get sponsored projects from industries	Will focus more on Sponsored and Industry projects within the last week of August.

Thanking you

Yours faithfully

Dr. L. M. Varalakshmi
26/4/24

HoD – ICE
(Dr.L.M.Varalakshmi)



DEPARTMENT OF CIVIL ENGINEERING

SMVEC/Head-Civil/INT/AAA/24

27.04.2024

Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

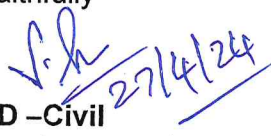
Ref: SMVEC / IQAC / INT/ AAA / 2023-24 / 01

Action Taken Report for Non-Conformance in AAA, which was held on 09.04.2024

Section No.	Particular	Comments	Remarks
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS			
5.3	Faculty Publications	Focus on more publication by faculty members	Faculties awaiting for publication acceptance for the Academic year 2023-2024 will be intimated to IQAC as and when the research work is accepted.
SECTION – VI: COLLABORATIONS AND LINKAGES			
6.2	Sponsored / Industry Projects	Need to improve on funded projects through industries	Consultancy work has been carried out and in the process of applying funds through industries under project.
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT			
8.1	Technical Event Workshop for Student	Data on the conduction of technical events/workshops to be updated	Data Updated and submitted to IQAC.

Thanking you

Yours faithfully


HoD –Civil
(Dr.S.Sundararaman)

SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE
 (An Autonomous Institution)
 Puducherry - 605 107

DEPARTMENT OF MECHATRONICS

SMVEC / Head-MCTR / INT/ AAA/23-24

27-04-2024

Action taken report for Non-conformances in AAA

To

The IQAC Coordinator

Sri Manakula Vinayagar Engineering College

Puducherry – 605107

Sir,

Sub :Action Taken Report for Non-Conformances in AAA – Reg.

Ref :SMVEC / IQAC /INT / AAA/ 2023-2024 /01

Section No.	Particular	Comments	Remarks
SECTION – I: CURRICULAR ASPECTS			
2.1.2	Faculty subject preferences	Need to use standard format for faculty course willingness and allotment	Documents modified and standard format maintained faculty course willingness and allotment
SECTION 3: TEACHING, LEARNING AND EVALUATION			
3.3	3.1 List of experts lectures/Workshop Conducted.	Need to conduct the invited lectures as per the Academic plan	Three guest lectures are conducted for this semester as per the plan remaining guest lectures are arranged for the fourth coming semester
3.7	Learning Outcomes	Attainment of CO-PO outcomes have to submitted for all courses	Faculty members were informed during the department meeting about the completion of this file for the upcoming fourth semester.
SECTION – IV :STRUCTURED FEEDBACK			
4.1	Student,Parent and Alumini feedback	Need to improve the number of feedbacks from all stake holders	Records gathered and kept in the department for the fourth coming semester



SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE

(An Autonomous Institution)

Puducherry - 605 107

DEPARTMENT OF BIOMEDICAL ENGINEERING

SMVEC / Head-BME / INT/ AAA / 24

27-4-2024

Action taken report for Non-conformances in AAA

To

The IQAC Coordinator

Sri Manakula Vinayagar Engineering College

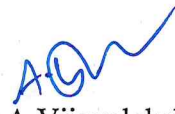
Puducherry – 605107

Sir,

Sub : Action Taken Report for Non-Conformances in AAA – Reg.

Ref : SMVEC / IQAC / INT / AAA / 2023-24 /01

Section No.	Particular	Comments	Remarks
SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS			
5.3	Faculty Publications	Need to focus on more publications from faculty members and filing of patents.	Efforts taken to publish Research Papers in the reputed journals during the month of June / July 2024 and to file patents
SECTION – VI: COLLABORATIONS AND LINKAGES			
6.2	Sponsored / Industry Projects	Need to improve on funded projects from industries.	Project guides are instructed to interact and collaborate with the industries to do industry oriented projects for the upcoming batch students


Dr.A.Vijayalakshmi
HOD/BME



DEPARTMENT OF ARTIFICIAL INTELLIGENCE AND DATA SCIENCE

SMVEC/ Head-AI&DS /INT/AAA/24

27.04.2024

Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

Ref: SMVEC / IQAC / INT/ AAA / 2023-24 / 01

Action Taken Report for Non-Conformance in AAA, which was held on 9.04.2024.

Section No.	Particular	Comments	Remarks
SECTION –3: TEACHING, LEARNING AND EVALUATION			
3.4	Activities for Slow and Advanced Learners	Need to maintain sample evidence copy for advanced and slow learners in the department	Implemented a comprehensive system for maintaining sample evidence copies tailored specifically for both advanced and slow learners within the department. This includes regular updates, and collaborative efforts among faculty members to ensure inclusivity and effectiveness in our educational approach.
3.5	Counselling and Mentoring	Need to maintain mentoring records and relevant circulars to be arranged in chronological order	We have established a systematic approach to maintain mentoring records and relevant circulars, arranging them in chronological order for easy access and reference. This ensures the organization and accessibility of pertinent information, facilitating effective counselling and mentoring processes within the department.
3.7	Learning Outcomes	Need to prepare CO-PO outcomes for all courses	We have initiated the process of preparing Course Outcomes (CO) and Program Outcomes (PO) for all courses within the department. This involves comprehensive analysis in measuring learning outcomes across the curriculum.



DEPARTMENT OF COMPUTER SCIENCE AND BUSINESS SYSTEMS

SMVEC/ Head-CSBS /INT/AAA/24

27.04.2024

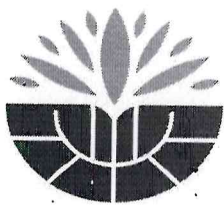
Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

Ref: SMVEC / IQAC / INT/ AAA / 2023-24 / 01

Action Taken Report for Non-Conformance in AAA, which was held on 09.04.2024.

Section No.	Particular	Comments	Remarks
SECTION –3: TEACHING, LEARNING AND EVALUATION			
3.7	Learning Outcomes	Need to complete CO-PO outcomes for all courses	We have initiated the process of preparing Course Outcomes (CO) and Program Outcomes (PO) for all courses within the department. This involves comprehensive analysis in measuring learning outcomes across the curriculum.
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS			
5.3	Faculty Publications	Need to have faculty publications in scopus and SCI indexed journals	We have implemented measures to enhance faculty publications by providing support for research activities, facilitating collaboration opportunities, and offering resources for academic writing and publishing. These initiatives aim to improve the quality and quantity of faculty publications, enhancing the reputation and scholarly contributions of our department.
SECTION – VIII: ACTIVITY CONDUCTED / ORGANIZED BY THE DEPARTMENT			
8.1	Technical Event / Workshop for student	Advised to conduct the number of events as planned in the academic calendar	We have initiated to conduct Technical Event / Workshop for student as planned in the academic calendar.



DEPARTMENT OF COMPUTER AND COMMUNICATION ENGINEERING

SMVEC/Head-CCE/INT/AAA/2024

29.04.2024

Sir,

Sub: Action taken report for Non-conformances in AAA – Reg.

Ref: SMVEC / IQAC /INT/ AAA/ 2023-24 /01

Action taken report for Non-conformances in AAA, which was held on 9.04.2024. The following section are Non-conformances and their action plan.

S.No	Particular	Comments	Action plan
Section –III: Teaching, Learning and Evaluation			
Section-VI: Collaborations and Linkages			
6.2	Sponsored / Industry Projects	Need to improve Industry-oriented projects and MOU's related activities	Approached the Industry for sponsored projects. To be achieved in upcoming academic year.
6.4	Functional Memorandum of Understanding (MoU)		
Section – VIII: Activity Conducted / Organized by the Department			
8.1	Technical Event/Workshop for Students	Need to organize more events for students.	Taken initiatives and organized additional events and workshops for students during this even semester. Proof will be submitted in upcoming academic year.
Section – IX: Achievements			
9.1	Awards and Prizes Received by Students	Need to improve students participation in various events.	By encouraging the students, they received awards and prizes in both technical and non-technical events during this even semester. All the faculties are insisted to develop in their expertise areas and they will be recognized for their achievements.
9.3	Details of faculty Appointed/ Nominated on Editorial Boards/ Reviewers bodies.	Need to involve faculty members as resource persons on editorial boards and reviewer bodies.	

Thanking you
Yours faithfully

V. Bharathi

HOD/CCE
Dr.V.Bharathi



FASHION TECHNOLOGY

From

DATE: 27.04.2024

The Head of the Department
Department of Fashion Technology
Sri Manakula Vinayagar Engineering College,
Madagadipet – 605107.

To

Internal Quality Assurance Cell,
Sri Manakula Vinayagar Engineering College,
Madagadipet – 605107.

Sub: Action Taken report on circular SMVEC/IQAC/INT/AAA/2023-2024/01 . Reg.

Respected Sir,

This is to inform you sir that, as per your Non-Conformances in AAA letter as a report of Academic and Administrative Audit (AAA) which was conducted in school of architecture on 9th April 2024, the following is the Action taken in our department.

Section No.	Particulars	Action Taken
SECTION-III: TEACHING ,LEARNING AND EVALUATION		
3.3	List of Expert Lectures / Workshop Conducted	Insisted the Faculty to follow the standard formats for preparation of reports of all activities.
SECTION-V: RESEARCH,INNOVATION AND PUBLICATIONS		
5.1	Research Grants,Projects completed and ongoing from various funding agencies	Insisted the faculty members to focus to get research grants and industrial projects.
5.2	Consultancy Works	Insisted the faculty members to improve the consultancy works.
9.3	Details of Faculty Appointed / Nominated on Editorial Boards / Reviewers bodies	Insisted the Faculty members to participate more on editorial boards or reviewer bodies.

Thanking You

Yours Sincerely,

HOD/Fashion Technology



SCHOOL OF ARCHITECTURE

From

DATE: 27.04.2024

The Principal,
School of Architecture,
Sri Manakula Vinayagar Engineering College,
Madagadipet – 605107.

To

Internal Quality Assurance Cell,
Sri Manakula Vinayagar Engineering College,
Madagadipet – 605107.

Sub: Action Taken report on circular SMVEC/IQAC/INT/AAA/2023-2024/01 . Reg.

Respected Sir,

This is to inform you sir that, as per your Non-Conformances in AAA letter as a report of Academic and Administrative Audit (AAA) which was conducted in school of architecture on 9th April 2024, the following is the Action taken in our department.

Section No.	Particulars	Action Taken
SECTION-III: TEACHING ,LEARNING AND EVALUATION		
3.3	3.1 List of Expert Lectures / Workshop Conducted	Insisted the Faculty to follow the standard formats for preparation of reports of all activities. (Old Activity reports formats were revised)
SECTION-V: RESEARCH,INNOVATION AND PUBLICATIONS		
5.1	Research Grants,Projects completed and ongoing from various funding agencies	Insisted the faculty members to focus to get research grants and industrial projects.
5.2	Consultancy Works	Insisted the faculty members to improve the consultancy works.
9.3	Details of Faculty Appointed / Nominated on Editorial Boards / Reviewers bodies	Insisted the Faculty members to participate more on editorial boards or reviewer bodies.

Thanking You

Yours Sincerely,


Ar.S.Manoharan

**DEPARTMENT OF MASTER OF COMPUTER APPLICATIONS**

SMVEC/Head-MCA/INT/AAA/23

27.04.2024

Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.**Ref:** SMVEC / IQAC / INT/ AAA / 2023-24 / 01

Action Taken Report for Non-Conformance in AAA, which was held on 09.04.2024

Section No.	Particular	Comments	Remarks
SECTION – V : RESEARCH, INNOVATION AND PUBLICATIONS			
5.1	Research Grants, Projects completed and on going from various Funding	Need to get research grants and funded projects.	Necessary steps taken to get Grants and funding projects.
5.3	Faculty Publications.	Need to improve faculty Publications	Faculties are initiated to convert final year projects into journals.
SECTION – VI: COLLABORATIONS AND LINKAGES			
8.1	Technical Event/Workshop for student	Need to conduct technical events as committed in the academic calendar.	Necessary actions are taken to conduct workshop and technical event in forthcoming academic calendar.

Thanking you

Yours faithfully

HoD –MCA

(Mr.R.Ramakrishnan)



DEPARTMENT OF MANAGEMENT STUDIES

SMVEC/Head-MBA/01/AAA/24

27.04.2024

Sir,

Sub: Action Taken Report for Non-Conformances in AAA – Reg.

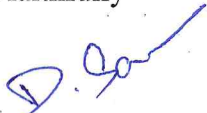
Ref: SMVEC / IQAC / 02/ Note/24/01 dated 27-03-2024

Action Taken Report for Non-Conformances in AAA, which was held on 09.04.2024.

S.NO	PARTICULARS	COMMENTS	ACTION TAKEN
SECTION – IV: STRUCTURED FEED BACK			
	Student, Parents, Alumni feedback	Need to submit the students Exit Survey	The document was prepared as per the instruction given by the internal audit committee members.
SECTION – V: RESEARCH, INNOVATION AND PUBLICATIONS			
5.1	Research Grants, Projects completed and ongoing from various Funding Agencies	Need to get research grants and funded projects	Instructed eligible faculties to apply various funding agencies to get research grants and projects
5.2	Consultancy Works	Need to improve consultancy work	Encouraged all the faculties to approach the industries to get projects for consultancy works.
5.3	Faculty Publications	Need to improve faculty publications	Instructed all faculties to publish the articles in Scopus, Web of science, ABDC. Etc. Indexed journals
SECTION – VII: STUDENTS PROGRESSION			
7.3	Entrepreneur	Need to have evidence on the number of students as entrepreneurs	For the past 6 months there is no entrepreneurs our department.
SECTION – VIII: ACTIVITY CONDUCTED/ORGANISED BY THE STUDENTS			
8.1	Technical Event/Workshop for Students	Need to conduct technical events as committed in the academic calendar	Three events have been successfully held according to the academic calendar, and the remaining events are scheduled to take place soon.

Thanking you

Yours faithfully


Dean/MBA
(Dr.D.Saravanan)



SRI MANAKULA VINAYAGAR
ENGINEERING COLLEGE
(AN AUTONOMOUS INSTITUTION)



Approved by



ज्ञान-विज्ञान विमुक्तये



Accredited by

