



MINUTES OF THE TENTH MEETING OF FINANCE COMMITTEE

The Tenth Meeting of the Finance Committee of Sri Manakula Vinayagar Engineering College (Autonomous) was convened on Saturday, 24th January 2026, at 11.00 AM in the Boardroom, with the Director cum Principal presiding.

The following members were in attendance:

Sl. No.	Name of the Member	Designation	Signature
1.	Dr. V.S.K. Venkatachalapathy Director cum Principal Sri Manakula Vinayagar Engineering College	Chairman of the Finance Committee	
2.	Dr. S. Jayakumar Controller of Examinations Sri Manakula Vinayagar Engineering College	Governing Body Nominee	
3.	Dr. A.A. Arivalagar Dean Academics-II, Sri Manakula Vinayagar Engineering College	Member	
4.	Mr.B.Hariram Singh, Internal Auditor, Sri Manakula Vinayagar Engineering College	Member Secretary	
5.	Dr. S. Anbumalar Dean Academics-I Sri Manakula Vinayagar Engineering College	Invited Member	
6.	Dr. K. Velmurugan Dean, Research & Development Sri Manakula Vinayagar Engineering College	Invited Member	
7.	Dr.P. Raja Professor and Head, Dept. of ECE Sri Manakula Vinayagar Engineering College	Invited Member	
8.	Dr. R. Raju Professor and Head, Dept. of IT Sri Manakula Vinayagar Engineering College	Invited Member	
9.	Dr. R. Sivakumar Assistant Professor Department of Management Studies Sri Manakula Vinayagar Engineering College	Invited Member	

Agenda for the Tenth Meeting of the Finance Committee

<i>Agenda</i>	<i>Description</i>
FC/2025/ 10.1	To confirm the minutes of the Ninth meeting of the Finance Committee held on 28 th March 2025.
FC/2025/ 10.2	<p>To review and approve the proposed budget for additional expenses for the Academic Year 2025-26, including:</p> <ul style="list-style-type: none"> • Salary of teaching and non-teaching staff members • Salary for newly recruited faculty members • Infrastructure facilities for new programmes/increase in intake for existing courses • Books and journals for the Central and Department Libraries • Laboratory equipment for new and existing programmes • Expenditure for consumables for all departments • Academic and student services expenses • Maintenance expenses of the institution • Miscellaneous expenses
FC/2025/ 10.3	<p>To consider and approve the budget for Research and Development activities for the Academic Year 2025-26</p> <ul style="list-style-type: none"> • Grant for Promotion of Interdisciplinary Research among Faculty (GPIRF) • Seed fund financial assistance for research projects and startups • Establishment of a new Centre of Excellence to promote research and innovation • Expenditure towards Consumable and non-consumable items for R&D • Expenses for patent filings and research paper publications • Training and travel expenses, including: <ul style="list-style-type: none"> ➤ Guest lectures ➤ Short-term skills training programmes, workshops, technical events, and non-technical events
FC/2025/ 10.4	To consider and approve the budget for the conduct of End Semester Examinations, including valuation for all existing and new programmes, with expenses for the Academic Year 2025-26
FC/2025/ 10.5	To consider and approve the budget expenditure towards all payments to statutory bodies regarding approvals and other fees and deposits for existing and new programmes for the Academic Year 2025-26

FC/2025/ 10.6	To consider and approve the revised fee structure for existing and new programmes for the Academic Year 2025 – 2026
FC/2025/ 10.7	To consider and approve the budget expenditure towards the procurement of machineries and consumables for IDEA lab during the Academic Year 2025-26
FC/2025/10.8	To consider and approve the budget allocated for the Training and Placement for the Academic Year 2025-26
FC/2025/ 10.9	To consider and approve the budget allocated for the graduation day ceremony for students graduating in 2021,2022,23, and 24, planned to be conducted in the Academic Year 2025-26
FC/2025/ 10.10	<p>To consider and approve for the budget allotted for the projected proposals for the 2025-26</p> <ul style="list-style-type: none"> • Proposed new sports grounds • Construction of a boy's hostel
FC/2025/ 10.11	<p>To consider and approve the budget allocated for the activities planned for</p> <p>(i) Green Initiative activities on campus</p> <p>(ii) Institutional Social Responsibility Cell during the Academic Year 2025-26</p>
FC/2025/ 10.12	<p>Any other item with the permission of the Chair</p> <p>(i) Management Scholarships and Freeships</p>

MINUTES OF THE MEETING

Dr. V.S.K. Venkatachalapathy, Chairman of the Finance Committee and Director cum Principal, warmly welcomed everyone to the meeting. He expressed his sincere appreciation to all the members for attending the meeting. Following the introduction, the Chairman promptly moved forward with the agenda for the meeting.

FC / 2025 / 10.1

To confirm the minutes of the Ninth meeting of the Finance Committee held on 28th March 2025.

Consolidated Revenue of the Institution

Description	Approx. Revenue (₹)
Total Fee Component	44,81,55,856
Indirect Income	10,36,76,990
Total Income	55,18,32,846

Consolidated Expenditure of the Institution

Expense Category	Anticipated Expenditure (₹)
Capital Expenditures	19,10,46,518
Lab Consumables and Maintenance	78,06,889
Salaries and Benefits	23,72,11,587
Miscellaneous Expenditure (Stationery and Office Supplies, Postage and Courier, Travel and Conveyance, Small Donations and Contributions)	52,91,671
Library	1,65,00,000
Maintenance and Running Expenditures	1,79,24,869
Other Expenses (Legal and Professional Fees, Security Services, Bank Charges, Advertising and Promotions)	1,68,00,897
Fee Payment to Regulatory Bodies	75,00,000
Research and Development	2,27,90,000
Consumables for IDEA Lab	6,00,000
Placement & Training	2,35,77,103
Exam Cell Expenses	2,25,08,600
Sports and Extra-Curricular Activities	72,89,845
Expenditure for scholarships and free-ships	68,12,754
Silver jubilee celebration	1,72,54,888
Graduation day ceremony	17,25,000
Green Initiative activities	1,08,55,767
Total	61,34,96,388

The Ninth Finance Committee meeting took place on Friday, 28th March, 2025. During the meeting, 13 agenda items were presented and thoroughly discussed. After extensive deliberation, all the items were unanimously accepted and approved by the committee members.

Accepted and Approved by the Finance Committee

Minutes of the 10th Meeting of Finance Committee

To review and approve the proposed budget for additional expenses for the Academic Year 2025-26, including:

- Salary of teaching and non-teaching staff members
- Salary for newly recruited faculty members
- Infrastructure facilities for new programmes/increase in intake for existing courses
- Books and journals for the Central and Department Libraries
- Laboratory equipment for new and existing programmes
- Expenditure for consumables for all departments
- Academic and student services expenses
- Maintenance expenses of the institution
- Miscellaneous expenses

The Chairman provided a summary of the projected income for the Academic Year 2025-26, excluding the students who have already graduated in April/May 2025.

Sl.	School Name	Number of students			Revenue (₹)
		Currently enrolled	First Year Admitted	Total	
1	Sri Manakula Vinayagar Engineering College B.Tech	3823	1622	5445	27,23,96,628
2	M.Tech	18	31	49	20,42,040
3	B.C.A & M.C.A	156	273	429	2,10,21,000
4	B.B.A & M.B.A	269	320	589	4,15,10,000
5	Ph.D	23	-	23	9,20,000
6	School of Architecture	82	32	114	50,16,000
7	School of Arts and Science	1261	584	1845	7,97,22,000
8	School of Allied Health Sciences	386	138	524	2,28,06,332
9	School of Agricultural Sciences	368	77	445	3,67,36,000
10	School of Physiotherapy	341	96	437	1,97,10,000
11	SMVEC-Centre of Legal Education	420	272	692	2,81,20,000
12	School of Pharmacy	120	100	220	1,65,00,000
Earnings from the fee		7267	3545	10812	54,65,00,000
Revenue from other sources					12,11,00,000
Projected total Income of the year 2025 – 2026					66,76,00,000

Total Salaries and Benefits Expenditure Budgeted: ₹ 25,64,00,000/-

Salaries and Benefits	Proposed Budget (₹)
Salary (Teaching and Non- Teaching)	25,01,00,000
PF & ESI Contribution	35,00,000
Honorarium Paid	18,00,000
Staff Welfare	10,00,000
Total Amount (Rs)	25,64,00,000

Total Infrastructure facilities Expenditure: ₹ 3,15,03,792/-

Sl. No.	Expenditure Head	Proposed Budget (₹)
1.	Sri Manakula Vinayagar Engineering College	18,625,797
2.	School of Architecture	2,94,500
3.	School of Arts and Science	55,63,279
4.	School of Allied Health Science	5,00,000
5.	School of Agricultural Sciences	12,60,000
6.	School of Physiotherapy	16,24,670
7.	SMVEC-Centre of Legal Education	6,52,706
8	School of Pharmacy	29,82,840
	Total Amount (Rs)	3,15,03,792

Total Lab Equipment, Consumables and Maintenance Expenditure: ₹ 2,77,16,134/-

Sl. No	School	Proposed Budget (₹)
1	Sri Manakula Vinayagar Engineering College	1,05,36,935
2	School of Architecture	10,21,000
3	School of Arts and Science	37,65,839
4	School of Allied Health Sciences	12,45,000
5	School of Agriculture Sciences	14,77,860
6	SMVEC- School of Physiotherapy	56,07,500
7	SMVEC- Centre of Legal Education	6,00,000
8	SMVEC - School of Pharmacy	34,62,000
	Total Amount (Rs)	2,77,16,134

Total Miscellaneous Expenditure Budgeted: ₹ 1,32,08,000/-

Sl. No	School	Proposed Budget (₹)
1	Transportation Expenses towards office work	25,00,000
2	Security Services	50,00,000
3	Advertising and Promotion	51,00,000
4	Other expenses	6,08,000
	Total Amount (Rs)	1,32,08,000

Budget requested for Library information centre for the Academic Year 2025 – 2026:

The respective departments/schools have requested the following funds for library resources for the Academic Year 2025-2026. The funds will be allocated based on resource availability:

Total Budgeted Library Expenditure: ₹1,70,92,000/-

Sl. No	School	Quantity to be Purchased Books for Existing / New courses	Proposed Budget (₹)
1	Sri Manakula Vinayagar Engineering College	5250	60,67,000
2	School of Architecture	750	22,50,000
3	School of Arts and Science	2700	16,20,000
4	School of Allied Health Sciences	720	7,20,000
5	School of Agriculture Sciences	750	4,50,000
6	SMVEC- School of Physiotherapy	300	2,25,000
7	SMVEC- Centre of Legal Education	6000	45,00,000
8	SMVEC- School of Pharmacy	1200	12,60,000
	Total Amount (Rs)		1,70,92,000

Budget for Maintenance and Running expenditure for the Academic Year 2025-2026

The budgeted amount for Maintenance and Running: ₹2,04,00,000/-

Sl. No	Description of the item	Amount (₹)
1.	Electricity & Water Charges	1,15,00,000
2.	Repairs & Maintenance	49,00,000
3.	Vehicle Maintenance	17,00,000
4.	RO Water Plant Maintenance	4,00,000
5	AMC & Computer Upgradation Charges	19,00,000
	Total Amount (Rs)	2,04,00,000

Budget for Administrative and Office Expenses for the Academic Year 2025-2026

The budgeted amount for Maintenance and Running: ₹5,72,00,000/-

Sl. No	Description of the item	Amount (₹)
1.	Office Expenses	5,00,000
2.	General Expenses	10,00,000
3.	Printing & Stationeries	61,00,000
4.	Postage & Telegraph	4,00,000
5	Internet Charges	16,00,000
6	Telephone Expenses	7,00,000
7	Interest Paid	4,50,00,000
8	Bank Charges	3,00,000
9	Insurance (Students & Staff)	7,00,000
10	Pooja Expenses	9,00,000
Total Amount (Rs)		5,72,00,000

Budget for Academic and Student Services for the Academic Year 2025-2026

The budgeted amount for Academic and Student Services: ₹1,95,00,000/-

Sl. No	Description of the item	Amount (₹)
1.	Department Club and Professional Bodies activities	1,02,00,000
2.	College Function, Seminar and Hackathon Expenses	53,00,000
3	Purchase towards A.C, Air Cooler, Vessels, Gymnasium equipment	40,00,000
Total Amount (Rs)		1,95,00,000

Consolidated Budget Allocation for all of the above: ₹44,30,19,506-

Budget allotted	Estimated cost (₹)
Total Salary and Benefits Expenditure Budgeted	25,64,00,000
Infrastructure facilities	3,15,03,372
Lab Equipment, Consumables, and Maintenance	2,77,16,134
Miscellaneous Expenditure	1,32,08,000
Library	1,70,92,000
Maintenance and Running Expenditure	2,04,00,000
Administrative and Office Expenses	5,72,00,000

Academic and Student Service	1,95,00,000
Total Amount (Rs)	44,30,19,506

The Chairman deliberated the above agenda items in details; thereupon the Committee unanimously approved the above-budgeted expenditure.

Accepted and Approved by the Finance Committee

FC / 2025 / 10.3	
To consider and approve the budget for Research and Development activities for the Academic Year 2025-26	
<ul style="list-style-type: none"> Grant for Promotion of Interdisciplinary Research among Faculty (GPIRF) Seed fund financial assistance for research projects and startups Establishment of a new Centre of Excellence to promote research and innovation Expenditure towards Consumable and non-consumable items for R&D Expenses for patent filings and research paper publications Training and travel expenses, including: <ul style="list-style-type: none"> ➤ Guest lectures ➤ Short-term skills training programmes, workshops, technical events, and non-technical events 	

Proposed budget for the Research and Development activities for the Academic year 2025 - 2026. ₹2,63,23,500/-

Sl.No	Description	Proposed Budget (₹)
1	Grant for Promotion of Inter Disciplinary Research among Faculty (GPIRF)	40,00,000
2	Seed fund financial Assistance to research Projects and Startups	46,00,000
3	Establishment of New Centre of Excellence to promote research and innovation	50,00,000
4	Consumable and non-consumable items for R&D	20,00,000
5	Training and Travel: <ul style="list-style-type: none"> Expenses towards Guest lecture Expenses Toward short-term skills training programme / workshop / Technical Events/Non-technical events	5,00,000
6	Expenditure for Patent & Research paper Publications	80,00,000
7	Innovation and Incubation Center Expenses: <ul style="list-style-type: none"> Patent Expenses Incubation unit Training expenses Incubation study centre expenses 	15,00,000

	<ul style="list-style-type: none"> Income received from Startup: <ul style="list-style-type: none"> Venture Capital Angel investment 	
8	Entrepreneurship Development Cell Expenses	7,23,500
	Total Amount (Rs)	2,63,23,500

The Dean (R&D) submitted a request for the allocation of funds to procure the necessary resources for the smooth conduct of Research and Development activities for the Academic Year 2025-2026.

Accepted and Approved by the Finance Committee

FC / 2025 / 10.4

To consider and approve the budget for the conduct of End Semester Examinations, including valuation for all existing and new programmes, with expenses for the Academic Year 2025-26

The Controller of Examinations has submitted a comprehensive budget to cover the expenses related to conducting End-Semester Examinations, evaluating answer scripts, and publishing results for all programs. This budget is now presented for the Committee's approval.

The budgetary proposal for CoE Office for 2025-26: **Rs. 3,26,00,000/-**

Description	Proposed Budget (₹)
End Semester Exam Answer Booklet (Theory and Practical)	36,15,000
Grade Sheet	42,40,000
Remuneration – Evaluation	74,30,000
Remuneration – Practical	63,50,000
Remuneration – Question Paper Setter	35,00,000
Remuneration – Chief Superintendent, ACS, Invigilators, Clerical, Group D, Dummy number pasting and Technical Assistant	14,10,000
Remuneration – Lab Refreshment bills and Honorarium	9,14,000
Remuneration – Question Paper Answer Key Preparation	13,50,000
Remuneration – Food and Accommodation for Evaluation Examiners	7,39,000
Pondicherry University (Provisional and Degree Certificate) Payment	1,940,000
Stationary (CoE Office and Exam Cell)	5,70,000
Bar Code Sticker and Other Expenses	5,42,000
Total Amount (Rs)	3,26,00,000

Accepted and Approved by the Finance Committee

FC / 2025 / 10.5

To consider and approve the budget expenditure towards all payments to statutory bodies regarding approvals and other fees and deposits for existing and new programmes for the Academic Year 2025-26.

Various payments are to be made to Statutory and Regulatory Bodies as Affiliation Fee, etc. The budgeted funds allocation for the same is thus presented:

Statutory Bodies	Proposed Amount (₹)
All India Council for Technical Education (AICTE)	10,00,000
Council of Architecture (CoA)	1,00,000
Pharmacy Council of India (PCI)	4,13,000
Bar Council of India (BCI)	12,00,000
Total Amount (Rs)	27,13,000

Accepted and Approved by the Finance Committee

FC / 2025 / 10.6

To consider and approve the revised fee structure for existing and new programmes for the Academic Year 2025 – 2026.

The revised Fee Structure for the Existing and New programmes for the Academic Year 2025 – 2026:

Programme	Existing fee per Annum (AY 2024-2025)	Revised Fee per Annum (AY 2025-2026) (₹)
B.Tech. (CENTAC)	65,000	70,000

Accepted and Approved by the Finance Committee

FC / 2025 / 10.7

To consider and approve the budget expenditure towards the procurement of machineries and consumables for IDEA lab during the Academic Year 2025-26

S. No.	Items	Amount in (Rs)
1	IDEA Lab Expenses	12,50,300
	Total Amount (Rs)	12,50,300

Accepted and Approved by the Finance Committee

To consider and approve the budget allocated for the Training and Placement for the Academic Year 2025-26

The Placement and Training and Value-Added Courses Etc

To consider and approve the budget for career guidance and training for students in the Academic Year 2025-26: The Training and Placement Cell of the College has proposed several training programs and placement drives for the upcoming academic year. The budget for these career guidance and training activities is summarized as follows:

The fund allocation for various activities such as Placement and Training, Value Added Courses, Invited Lectures, and Alumni Activities for the AY 2025-26

Description of Expenditure	Proposed Budget (₹)
Placement and training programs	49,50,000
Value added courses (Skill Development Courses) to all the students	1,94,75,500
Expenses towards the invited lectures from Academic and Industrial experts	4,50,000
Expenditure for the conduct of Placement Drives	6,50,000
Alumni Activities and alumni meeting expenditure	3,50,000
Specialized Pega Training	10,00,000
Total Amount (Rs)	2,68,75,500

Accepted and Approved by the Finance Committee

To consider and approve the budget allocated for the graduation day ceremony for students graduating in 2021,2022,2023, and 2024, planned to be conducted in the Academic Year 2025-26

The Chairman presented a summary of the budget allocated for the Graduation Day ceremony for students graduating in 2021,2022,2023, and 2024, planned to be conducted in the Academic Year 2025-26, as detailed below.

Budget allotted for	Proposed Budget (₹)
Cash award for the Top three Ranks	8,00,000
Graduation Certificates folders and mementos	10,00,000

Stage arrangements and decorations	25,00,000
Miscellaneous	6,00,000
Total Amount (Rs)	49,00,000

Accepted and Approved by the Finance Committee

FC / 2025 / 10.10

To consider and approve for the budget allotted for

- Proposed new sports grounds
- Construction of a boy's hostel
- Infrastructure – Partition

Description of Expenditure	Estimated Budget (₹)
Proposed new sports grounds	75,00,000
Construction of a boys' hostel	10,83,00,000
Infrastructure – Partition	13,12,000
Total Amount (Rs)	11,71,12,000

Accepted and Approved by the Finance Committee

FC / 2025 / 10.11

To consider and approve the budget allocated for the activities planned for

- Green Initiative/SDG Initiative activities on campus
- Institutional Social Responsibility Cell during the Academic Year 2025-26

The budget allocated for the Green Initiative/SDG Initiative during the Academic Year 2025-2026:

S. No.	Items	Amount in (Rs)
1	Corpus allocated for SDG's	1,16,50,000
	Total Amount (Rs)	1,16,50,000

Accepted and Approved by the Finance Committee

The budget allocated for the Social Responsibility cell during the Academic Year 2025-2026:

S. No.	Item	Amount in (Rs)
1	NILA CRS Committee	11,09,000
2	Physical Education and Wellness	28,15,450
3	Vaanavil Art Academy	11,15,000
4	Cultural Events Committee	27,25,000
5	Literary Association Committee	3,00,000
6	Competition and Technical Events	12,35,000
7	National Service Scheme (NSS)	7,74,000
8	Unnat Bharat Abhiyan (UBA)	10,00,000
9	Women Empowerment Cell	2,03,000
Total Amount (Rs)		1,12,76,450

Accepted and Approved by the Finance Committee

FC / 2025 / 10.12

Any other item with the permission of the Chair

- (i) Management Scholarships and Freeships

The budget allocated for the scholarships and freeships provided to the students during the Academic Year 2025-2026:

Budget allotted for	Estimated cost (₹)
Scholarships and freeships	1,12,00,000
Total Amount (Rs)	1,12,00,000

Accepted and Approved by the Finance Committee

Consolidated Revenue of the Institution

Income Source	Anticipated Revenue (₹)
Tuition Fees	54,65,00,000
Revenue from other sources	12,11,00,000
Total Amount (Rs)	66,76,00,000

Tuition Fees + Revenue from other sources = Rs. 66,76,00,000/-

(Sixty-six crore, seventy-six lakhs only)

Minutes of the 10th Meeting of Finance Committee

Details of Expenditure of the Institution

Capital Expenditures:	
Academic Infrastructure and Facilities Development (Lecture Hall, Construction, Faculty Offices)	3,15,03,372
Infrastructure Development and Construction Projects (Concrete Road, new Sports ground, Boys hostel, Partition)	11,71,12,000
Lab Equipment	1,73,22,584
Total Capital Expenditures	16,59,37,956
Operational Expenditures:	
Lab Consumables and Maintenance	1,03,93,550
Salaries and Benefits	25,64,00,000
Administrative and Office Expenses	5,72,00,000
Academic and Student Service	1,95,00,000
Library	1,70,00,000
Transportation Expenses towards office work	25,00,000
Maintenance and Utilities	2,04,00,000
Other Expenses (Security Services, Advertising and Promotions & Miscellaneous Expenses)	1,08,00,000
Fee Payment to Regulatory Bodies	27,13,000
SDG Initiatives	1,16,50,000
Social Responsibility Cell	1,12,76,450
Research and Development	2,75,73,800
Placement & Training	2,68,75,500
Exam Cell Expenses	3,26,00,000
Expenditure for scholarships and free-ships	1,12,00,000
Graduation day ceremony	49,00,000
Total Operational Expenditures	52,29,82,300
Total Expenditures:	
Total Capital Expenditures	16,59,37,956
Total Operational Expenditures:	52,29,82,300
Total Expenditures (Projected)	68,89,20,256

Total Projected Expenditure: ₹68,89,20,256/-

(Sixty-eight crore eighty-nine lakh twenty thousand two hundred and fifty-six only)

Dr. V.S.K. Venkatachalapathy
Chairman – Finance Committee
Director cum Principal



Dr. S. Jayakumar

Governing Body Nominee



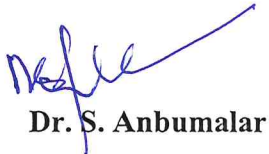
Dr. A.A. Arivalagan

Member



Mr. B. Hariram Singh

Member Secretary



Dr. S. Anbumalar

Invited Member



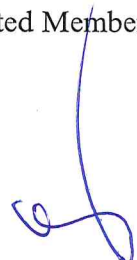
Dr. K. Velmurugan

Invited Member



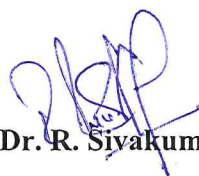
Dr. P. Raja

Invited Member



Dr. R. Raju

Invited Member



Dr. R. Sivakumar

Invited Member