



**CIRCULAR**

Ref. No.: SMVEC-IQAC/2025/01

Date: 04.07.2025

This is to inform that Socio-Economically Disadvantaged Groups (SEDGs) has been constituted with following members in accordance with the guidelines issued by the University Grants Commission (UGC), New Delhi, to provide equitable opportunities for Socio-Economically Disadvantaged Groups (SEDGs).

S.No	Name	Category	Designation
1	Dr.V.S.K.Venkatachalapathy	Chairman	Director cum Principal
2	Dr.K.Velmurugan	Senior Professor Member	Dean R&D
3	Dr.A.Arivalagar	Coordinator of IQAC	Dean Academics
4	Dr.P.Raja	OBC Representative Member	Professor and Head/ECE
5	Dr. G. Balamurugan	SC/ST Representative Member	Professor /MECH
6	Dr. M. Auxilia	In-charge of Internal Complaint Committee Member	Professor and Head/CSEBS
7	Mrs. B. Kavitha	Member Secretary	Associate Professor and Head/Maths
8	S. Nishan	Student Representative	3 <sup>rd</sup> year CSE
9	V. Sudhir	Student Representative	3 <sup>rd</sup> year MECH

**Objectives of the Cell:**

1. To protect all constitutional rights of students belonging to SEDGs.
2. To ensure that HEIs provide inclusive, safe, and secure environments for students from SEDGs.
3. To provide socio-emotional and academic support, including mentoring, to students belonging to SEDGs through proper counselling and monitoring programmes.
4. To ensure the effective implementation and monitoring of orientation and bridge courses designed by HEIs for the benefit of SEDGs students.
5. To ensure the implementation of programmes designed and developed by HEIs to enhance the participation of SEDGs students in academic activities.

6. To ensure the implementation of Government policies, including reservation policies and various schemes, programmes, facilities, and guidelines for SEDGs students.
7. To ensure that HEIs develop appropriate outreach programmes to enable SEDGs students to avail themselves of various educational and academic opportunities offered by the HEIs.
8. To ensure the proper implementation of preventive measures and laws against discrimination and atrocities, and to safeguard the rights of students belonging to categories under SEDGs.
9. To circulate, publicize, facilitate, and monitor the implementation of all UGC and Government guidelines and instructions issued from time to time with reference to SEDGs.
10. To redress the grievances and complaints of SEDGs students within 15 days through a Grievance Redressal Committee (GRC), without compromising the safety, privacy, and dignity of the complainant.

**Functions of the SEDGs Cell:**

1. To coordinate with other existing cells and statutory bodies of the HEIs to enable the implementation of existing schemes and provisions, including scholarships and fellowships of the Government of India and the respective State Governments.
2. To ensure the effective implementation of orientation and bridge courses, earn-while-learn schemes, and outreach programmes designed and developed by HEIs for SEDGs.
3. To provide socio-economic, academic, and psychological support, including mentoring, to students belonging to SEDGs through proper counselling and mentoring programmes.
4. To ensure the sensitization of faculty members, staff, counsellors, and students on SEDGs-related issues and their inclusion in all aspects of HEIs.
5. To coordinate with the Internal Quality Assurance Cell (IQAC) to promote awareness and monitor the implementation of policies aimed at inclusive and equitable quality higher education.
6. To function as a “Single Window” system for students belonging to SEDGs to address grievances and access basic needs, amenities, facilities, welfare measures, and scholarships and fellowships.



7. To circulate, publicize, and facilitate existing welfare schemes such as remedial coaching, NET coaching, coaching for entry into services, and residential coaching for SC/ST/OBC (Non-Creamy Layer), Minority Community, and Persons with Disabilities (PwD) students.
8. To focus on the overall personality and skill development of SEDGs students, including professional and soft skills, with a view to enhancing their employability.
9. To organize periodic meetings to monitor the progress of various schemes, and to maintain a comprehensive database of such schemes for SEDGs in the HEIs.
10. To review, monitor, and ensure the disposal of all grievances within a period of 15 days.
11. To inform all students during induction and counselling sessions about the zero-tolerance policy towards any form of discrimination.

  
IQAC- Coordinator

  
Director cum Principal  
**DIRECTOR CUM PRINCIPAL**  
SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE  
(An Autonomous Institution)  
Madagadipet, Puducherry-605 107.

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SEDGs Cell