



**MINUTES OF THE  
29<sup>th</sup> INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING**

The 29<sup>th</sup> Meeting of the Internal Quality Assurance Cell (IQAC) is held on Saturday, July 26, 2025, at 2:00 pm in the Board Room, Engineering Block. Dr. V.S.K. Venkatachalapathy, Director cum Principal extended a warm welcome to expert members and members of the cell and expressed gratitude for their commitment and their continued support in promoting the quality as culture in teaching, learning, research, and administration. He appreciated the IQAC team for their collective efforts which contribute to the institution's overall performance and growth.

Dr. A.A. Arivalagar, IQAC Coordinator, warmly welcomed the IQAC members and expressed appreciation for their willingness to contribute to the institution's quality assurance and development. The IQAC coordinator proceeded the meeting subsequently and discussed the agenda items.

**IQAC 2025.07.29.1**

Review and approval of minutes of 28<sup>th</sup> IQAC meeting held on 09-05-2025

The minutes of the 28<sup>th</sup> IQAC meeting held on 09-05-2025 were reviewed and approved without any modifications.

Sl. No	Suggestions	Action Taken
1	It is suggested to share the details related to Indian Institute of Future Skills can be shared	<p>SMVEC has signed an agreement with Train Lab Academy, Bangalore and National Skill Development Corporation (NSDC), New Delhi.</p> <p>NSDC has declared our institution as "Indian Institute of Future Skills", first of its kind in India.</p> <p>Indian Institute of Future Skills, under this umbrella 26 Centre of Excellence have been established, in collaboration with respective departments, with a total dedicated area of 85000 Sq. ft.</p>

***Members review the action taken report and confirm the Minutes of 28<sup>th</sup> IQAC Meeting***

**IQAC 2025.07.29.2**

To apprise the Quality Initiatives proposed / implemented in our Institution through IQAC during the fourth quarter of academic year 2024-2025

IQAC Coordinator has presented following initiatives to the expert members for their insights and useful comments as a part of continuous improvement

**IQAC Day Celebration**

March 13 is celebrated as Institutional IQAC Day since its inception. This year two eminent experts, Dr. R.S. Valarmathi, Professor and Dean of the School of Electrical and Communication Engineering and Dr. S. Ravichandran, Professor, Department of Mechanical Engineering from Vel

Tech Rangarajan, Dr. Sagunthala R & D Institute of Technology, (*Deemed to be University*), Avadi, Chennai conducted a one-day seminar on "Pedagogy in Teaching Learning and Assessment" on March 14, 2025, Seminar hall, Third Floor. Totally 87 faculty members attended the program and stand benefitted.

### **IQAC Calendar**

IQAC event calendar for the academic year 2024-25 was presented before the expert members for their suggestions and ratification.

### **Institution Development Plan**

The Co-ordinator also apprised the sequence of preparation process of Institution Development Plan 2026 - 2035 (10-year plan) which involved the formation of IDP Core Committee, Situational Analysis, Stakeholder Consultation, Defining Vision, Mission, and aligning Goals, Strategic Planning, Budget Planning and Resource Mobilization, Drafting the IDP Document, Internal Review and adopted.

Then the Institution Development Plan 2026-2035 was presented to the committee for their approval. The key focus of this IDP is to ensure Holistic and Inclusive growth, Digital empowerment, Enhancing Employability, fostering entrepreneurship, Integrating skill-based courses, Internationalization, Faculty and student exchange programs and Collaborative partnerships. The IDP was drafted based on the University Grants Commission (UGC) guidelines including eight enablers.

Then the approval process was also placed before the IQAC committee which consists of Presentation to Internal Authorities namely College Development Council (CDC), then IQAC. Then it will be placed before the Academic Council and Governing Body for approval and ratification. After the process, this will be hosted in the college website and submitted to external bodies if required.

The IQAC Core team is responsible for effective implementation and monitoring

### **Targets for the Academic Year 2025-2026**

Targets for the Academic Year 2025-2026 in line with the institutional vision for continuous quality enhancement and NAAC accreditation parameters was assigned to all the departments and informed. All department heads are requested to align their yearly plans with the targets and in turn they submitted an action plan how it is planned to be executed in four quarters of the coming academic year 2025-26.

### **Academic and Administrative Audit for Odd semester of Academic Year 2023-2024.**

The Internal Academic and Administrative Audit was conducted from March 7-8, 2025, for all undergraduate programs and post graduate programs. The report of the Academic and Administrative Audit, including observations and actions taken, was submitted to the IQAC for approval.

### **Memorandum of Understanding (MoUs)**

The Co-ordinator also apprised about Memorandum of Understanding (MoUs) updating to the expert members. Total number of MoUs Signed during the fourth Quarter is 5 and during the academic year 2024-25 is 15 and in total, 84 functional MoUs are available in force.

### **Non-statutory committees, Professional Bodies and Clubs**

The Co-ordinator also apprised details about functioning of 34 non-statutory committees, 16 professional bodies and 45 department clubs and its updation about its composition for the academic year 2025–2026.

**The members are appreciated about the Quality Initiatives proposed by the IQAC. The IDP is recommended to Statutory Bodies for further approval process.**

**IQAC 2025.07.29.3**

To apprise and review of Academic activities and events including Silver Jubilee celebration conducted during the fourth quarter of academic year 2024-2025.

Dr.S.Anbumalar, Dean Academic, apprised the following details to all the members present in the meeting

- Dean-Academics briefed about the 9<sup>th</sup> BoS conducted with dates for all programs of engineering and department of management studies and computer applications.
- Dean-Academics summarized the total of number of invited lectures 167 conducted against the target of 164, seminars 37 and workshops / hands on training 39 during the fourth quarter.
- Dean-Academics also detailed about the number of activities conducted under NSS (16 Nos), Swachh Bharat (16 Nos), Gender sensitization (17 Nos) and extension activities (16 Nos) during the fourth quarter.
- Dean-Academics also detailed about the contribution of IIC in Yukthi -Innovation Repository wherein 904 students registered, 195 innovations were submitted. Finally, 112 innovations were recommended.
- Dean-Academics also highlighted the participation of Institution in SMARTMED 2025 (Strategic Meet in Academic Research Transfer in Medical Devices) during May 23-25, 2025 organized by AICTE and MoE, Punjab State Council for Technology and DST-TEC, Punjab university, Chandigarh. Totally eight proposals in interdisciplinary nature were submitted and five teams have reached to the advanced Level.
- She also highlighted the successful participation of students and faculty members in NPTEL programs during May-June 2025 as a process of continuous empowerment through self-learning. Totally 5621 students enrolled and 2053 students registered for exams. 1388 students have cleared the NPTEL exams successfully. Out of 443 staff members enrolled, 67 registered for exams and 48 have cleared the exams successfully. Out of 47 mentors assigned, 38 have received Mentors certificates, out of which two staff members received Gold Medal and 16 received Elite Medal Mentor certificates.
- Dean Academics apprised the members that SMVEC in its sustained effort to cultivate civic awareness and democratic engagement among youth, actively participated in the "Viksit Bharat Yuva Connect" Viksit Bharat Yuva Connect – An initiative of Ministry of Youth Affairs and Sports by Government of India. The institution hosted a Mock Youth Parliament and Debate Competition on 28th July 2025, exploring the impactful theme "*The Emergency Period in India.*" The event served as a platform to deepen students' understanding of constitutional values, the evolution of democratic governance, and the significance of informed dialogue in fostering civic responsibility. Furthering its engagement with the initiative, SMVEC students successfully registered on the My Bharat Portal, reinforcing institutional support for national-level developmental outreach and inclusive youth participation.
- She also detailed about the silver jubilee celebration happened during last quarter of the academic year. Totally 90 events were conducted which include Celestia grand Cultural Day, Azure AI Day, Jubilation Day and Documentary Screening of our Institution during 25 years to all staff members.

**Noted and Appreciated**

**IQAC 2025.07.29.4**

To discuss and apprise on End Semester Examinations process and Evaluation during the fourth quarter of academic year 2024-202

Dr. S. Jayakumar, Controller of Examinations, provided a detailed presentation on the schedule of the End Semester Examinations for both undergraduate (UG) and postgraduate (PG) programs. He outlined the start and end dates of the examinations, ensuring clarity on the academic timeline.

**Noted and Appreciated**

**IQAC 2025.07.29.5**

To discuss and apprise the progress on Research, Innovation and Development and Extension Activities during the fourth quarter of academic year 2024-2025.

The research outcomes during the Fourth Quarter of Academic Year 2024-2025

S.No.	Details	Accomplishment
1	Research Publications	281
2	Research Projects	Rs.16.8 Lakhs
3	Patent	30
4	Conferences Attended	67
5	Book Chapters	239
6	Consultancy Work	Rs. 13.42 Lakhs
7	AICTE IDEA Lab Activities	34 Events (656 Participants)

**Noted and suggested to improve the funding projects**

**IQAC 2025.07.29.6**

To discuss and apprise on the Training and Placement details during the fourth quarter of academic year 2024-2025.

Dr.N.S.N. Cailassame, Dean-Placement presented the activities carried out by the Training and Placement Cell during the Fourth Quarter of the Academic Year 2024-2025.

- Aptitude, technical and company specific trainings were imparted to the students through various renowned training institutes namely FACE, SMART Training Resources, Innate talent, and Talent 64.
- Students were also trained in Assessment Platform, Programming platform and Aptitude Platform through AON, Skill Rack, Aptitude Buster and SHL.
- Totally 1000 plus offers were obtained by students during the Academic year 2024-25. He also highlighted totally 65 companies visited our campus for recruitment. He made a detailed presentation on details of students placed department wise, pay band wise to the expert members.
- He also presented the details about the internship underwent by students. Totally 839 students have undergone internship, out of which 154 students were paid stipend. It was observed that the highest stipend was Rs 35000/-
- He also detailed about the number of students pursued the higher studies both abroad and in India
- He also highlighted the details of faculty members underwent Industrial training like WIPRO CPPE – 5 Faculties, Wipro Embedded – 2 Faculties, TCS ITIS – 2 Faculties

**Noted and Appreciated**

**IQAC 2025.07.29.7**

To apprise the Recognitions, Awards and Achievements of our Institution of academic year 2024-2025

---

Dr.P.Raja, Professor and Head, Department of Electronics and Communication Engineering presented a comparative with the Engineering Institutions available in Puducherry Union Territory.

- First comparative study was based on parameters like IIC recognition, credentials of NAAC, NBA and NIRF ranking.
- Another parameter considered was the Media Rankings which involved India Today, Education world and Data Quest
- Other parameters considered were ICT Academy of Bridge Award, Top T Schools Rankings, AICTE IDEA Lab, Corporate Partnerships, Placement excellence and Research Collaboration.
- He also highlighted areas of strengths and areas of improvement required and future outlook of the Institution.
- Finally, he highlighted the participation of SMVEC in various Ranking Processes in the coming academic year.

**Noted and Appreciated**

**IQAC 2025.07.29.8**

To discuss and apprise the Curricular / Co-Curricular / Research and innovations / Extension activities/Achievements during the fourth quarter of academic year 2024-2025

---

Dr.S. Manoharan, Principal, School of Architecture presented the various academic, co-curricular and Extra Curricular activities carried out in the School of Architecture during the fourth quarter of the Academic Year 2024-2025.

- Detailed the Architectural and Design Projects (4 events) were conducted and 108 students were benefitted.
- Also detailed about invited lectures (3 nos), case study visit (1 no) and workshop/Hands on training (3 nos) conducted.
- He also highlighted Terracotta Modelling by all students of School of architecture conducted on March 21, 2025.
- The School of Architecture arranged a book release function by students on 13.03.2025 under the name URBAN RURAL NEXUS" that explains about "Thanjavur" Urban City and "Ananthathandavapuram" Village in Mayavaram.
- Highlighted the successful completion of NPTEL courses and book chapters authored by faculty members
- Also highlighted that School of Architecture is the only test centre in Pondicherry where National Aptitude Test for Students of Architecture (NATA) conducted by Council of Architecture (CoA) for qualifying the students for B.Arch admission

**Noted and Appreciated**

**Suggestions made by Dr.N.Alagumurthi, Academic Expert**

- Suggested to give summary of the assessment during that period by IQAC Co-ordinator at the end of the meeting

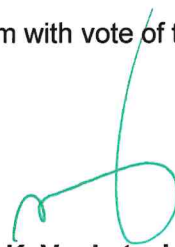
**Suggestions made by Mr. N.Sridhar, Industrial Expert**

- Suggested to share the feedbacks received from companies on the method of recruitment and actions taken to enhance the skills of students in repeated recruitment companies

Dr. A.A. Arivalagar IQAC Coordinator concluded the meeting at 3.30 pm with vote of thanks.



(Dr.Arivalagar.AA)  
IQAC Co-ordinator



(Dr.V.S.K. Venkatachalapathy)  
Director cum Principal





INTERNAL MEMBERS

Dr. S. Jayakumar  
Controller of Examinations

Dr. S. Anbumalar  
Dean Academics

Dr. N.S.N. Cailassame  
Dean – Placement & Management Studies

Ar. S. Manoharan  
Principal  
School of Architecture

Dr. P. Raja  
HoD / ECE

Dr. P. Jamuna  
HoD / EEE

Dr. R. Raju  
HoD / IT

Dr. K. Premkumar  
HoD / CSE

Dr. G. G. Sozhamannan  
HoD / Mechanical

Dr. P. Arunagiri  
HoD / ICE

Dr. A. Vijayalakshmi  
HoD / BME

Dr. S. Sundararaman  
HoD / Civil Engg

Dr. J. Madhusudanan  
HoD / AI & DS and Training Coordinator

Dr. A. Thiagarajan  
HoD / Mechatronics



*[Signature]*  
26/7/24

Dr.R. Ramya  
HoD / CCE

*[Signature]*  
26/7/24

Dr. R. Ravishankar  
HoD / FT

*[Signature]*  
26/7/25

Dr. N. Danapaquame  
HoD / CSEBS

*[Signature]*

Dr.S. Savithri  
HoD / Chemistry

*[Signature]*  
26/7/24

Mr.. R. Ramakrishnan  
HoD / MCA

*[Signature]*

Dr. D.Jaichithra  
HoD / English

*[Signature]*  
26/7/24

Mrs.B. Kavitha  
HoD / Mathematics

*[Signature]*  
26/7/24

Dr. T. Jayavarthanam  
HoD / Physics

*[Signature]*  
Mr. S. Anon  
F/o A. Sivasan,  
HR. Association Manager  
Tech Mahindra Pvt Ltd  
Chennai

*[Signature]*

Mrs. Chitra Shan  
Director - Saiya Special School  
Puducherry





**ACADEMIC REPRESENTATIVE**

*[Signature]* 26/12/12

Dr. N. Alagumurthi  
Professor and Head,  
Mechanical Engineering,  
Pondicherry Technological University,  
Puducherry.

**INDUSTRY REPRESENTATIVE**

*[Signature]*

Mr. N. Sridhar  
Head - Engineering  
LUCAS TVS Ltd.,  
Puducherry

**PARENT**

*[Signature]*

Mr. B. Arun  
F/o A. Srivasan,  
HR, Association Manager  
Tech Mahindra Pvt Ltd  
Chennai

**NON-GOVERNMENTAL ORGANIZATION**

*[Signature]*

Mrs. Chitra Shah  
Director – Satya Special School  
Puducherry



**ALUMNI**

*Mr. R. Hariharan*

Mr.R.Hariharan,  
Senior Teradata Developer  
HCL Technologies, Chennai

*Mr. S. Aroulvel*

Mr.S. Aroulvel  
Technical Leader  
CISCO, Bengaluru

**STUDENT REPRESENTATIVES**

*S. Abarajidha*

S. Abarajidha  
BME / III Year / 22UBM001

*P. Prasanth*

P.Prasanth  
Civil / III Year / 22UCE007

*S. Lokesh*

S. Lokesh  
IT / II Year / 23UIT075

*S. Abinayashri*

S. Abinayashri  
AI & DS / III Year / 22UAI004