



SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE

(An Autonomous Institution)
(Approved by AICTE, New Delhi & Affiliated to Pondicherry University)
(Accredited by NBA-AICTE, New Delhi, Accredited by NAAC with "A" Grade)
Madagadipet, Puducherry - 605 107



SMVEC/Academic/Circular-Grievance/2022-23/01

08.08.2022

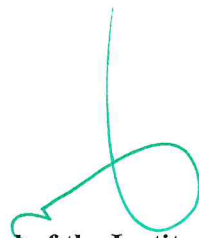
CIRCULAR

A Grievance redressal committee meeting is scheduled on 11.08.2022. All the committee members are requested to attend the meeting at 12.30 pm in the Conference Hall. The following will be the agenda of the meeting.

Agenda of the Meeting:

1. Review of previous meeting
2. Assistance to students for applying scholarships
3. Increase in internet Bandwidth
4. To address individual student grievances
5. Parking of two wheeler and four wheelers
6. Any other matters with the permission of chair


Convenor-Grievance Redressal Committee
(Dr. S. Anbumalar)


Head of the Institution
(Dr. V.S.K. Venkatachalapathy)



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ATTENDANCE SHEET

Sl. No.	Name of the Member and Designation	Signature
1.	Dr. S. Anbumalar Dean Academics Sri Manakula Vinayagar Engineering College Puducherry	
2.	Dr. S. Sundararaman Professor and Head Department of Civil Engineering Sri Manakula Vinayagar Engineering College	
3.	Dr. M. Ganesan Professor Department of Computer Science and Engineering Sri Manakula Vinayagar Engineering College Puducherry	
4.	Dr. A. Vijayalakshmi Professor and Head Department of Bio Medical Engineering Sri Manakula Vinayagar Engineering College Puducherry	
5.	Dr. N. Danapaquiame Professor and Head Department of Computer Science Engineering and Business Systems Sri Manakula Vinayagar Engineering College Puducherry	



GRIEVANCE REDRESSAL COMMITTEE


Minutes of Meeting

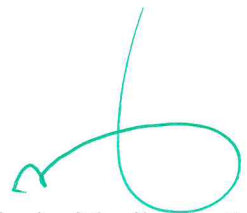
Date :11.08.2022

Venue: Conference Hall

Time: 12.30 pm

1. Member secretary welcomed all the members and the minutes of the previous meeting briefed to all members.
2. The committee decided to release circulars and notifications on the scholarship issuing departments along with start and end dates so that students will be able to apply on time.
3. In order to make the campus as Wi-fi enabled one, Committee recommended to increase the internet band width.
4. Member secretary insisted the members to attend to each student grievance and need to be resolved within short span depending on its seriousness and frequency.
5. The committee decided to allow the parking of student two and four wheelers inside the college campus in its allotted parking area. Students are informed not to park their vehicles outside the campus as it may lead to thefts.
6. As there is no other matter put forth before the members, chairperson presented the vote of thanks to all the members.


Convenor-Grievance Redressal Committee
(Dr. S. Anbumalar)


Head of the Institution
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SMVEC/Academic/Circular-Grievance/2022-23/02

10.05.2023


CIRCULAR

A Grievance redressal committee meeting is scheduled on 12.05.2023. All the committee members are requested to attend the meeting at 12.30 pm in the Conference Hall. The following will be the agenda of the meeting.

Agenda of the Meeting:

1. Review of last meeting
2. Reported grievances if any during the academic year 2022-2023
3. Educating on the existing online grievance portal
4. Timings of central library for student book reference
5. Any other matter with the permission of chair


Convenor-Grievance Redressal Committee
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GRIEVANCE REDRESSAL COMMITTEE

Minutes of Meeting

Date :12.05.2023

Venue: Conference Hall

Time: 12.30 pm

1. The chairperson welcomed all the members present and apprised on the points discussed in last meeting

Sl.No.	Points Discussed	Action Taken
1	increase the internet band width.	Internet bandwidth increased to 500 Mbps
2	Resolving student grievances	Heads of the Department provides solution for any issues raised by student in the monthly Quality Circle Meeting
3	Parking of two and four-wheeler vehicles	Students are parking the vehicles in the designated parking area inside the campus

2. There are no grievances reported and the chairperson requested the members to retain the same status in the upcoming academic years also.
3. The chairperson insisted the members to keep on reminding the department students on the facility of the online reporting of grievances in our college portal. This will help the students to come up with any kind of problems they might face inside the campus without hesitation.
4. As there are no other points to be discussed, the chairperson delivered the vote of thanks and concluded the meeting.


Convenor-Grievance Redressal Committee
(Dr. S. Anbumalar)


Head of the Institution
(Dr. V.S.K. Venkatachalapathy)



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