



SRI MANAKULA VINAYAGAR
ENGINEERING COLLEGE
(An Autonomous Institution)
Puducherry - 605 107

1st Governing Body Meeting

Date and Time

10-09-2020, 2.30 pm

Venue

Conference Hall
Sri Manakula Vinayagar Engineering College

MINUTES OF THE MEETING

Minutes of the Governing Body meeting of Sri Manakula Vinayagar Engineering College (An Autonomous Institution) held at 2.30 pm on 10th September 2020 in the Conference Hall, Sri Manakula Vinayagar Engineering College.

The meeting of the Governing Body commenced with a welcome note by the Chairman Shri M. Dhanasekaran, Sri Manakula Vinayagar Educational Trust. In his address he informed that he will try to continue the practices of his predecessors for the development of the institution in the capacity of a Chairman. He expressed confidence in getting the cooperation and support from other members of the Governing Body in effective discharge of his duties.

The following members of Governing Body were present in the venue

Sl. No	Name of the Member	Designation
1	Shri. M. Dhanasekaran, Chairman and Managing Director, Sri Manakula Vinayaga Educational Trust.	Chairman
2	Shri. S. V. Sugumaran, Vice Chairman, Sri Manakula Vinayaga Educational Trust.	Member – Management
3	Dr. K. Narayanasamy, MBBS., M.Sc. Radiology., Secretary, Sri Manakula Vinayaga Educational Trust.	Member – Management
4	Mrs. K. Nalini, Trustee, Sri Manakula Vinayaga Educational Trust.	Member – Management
5	Mrs. D. Geetha, Trustee, Sri Manakula Vinayaga Educational Trust.	Member – Management
6	Dr. S. Anbumalar Professor and Head, Dept. of EEE, SMVEC	Member - Academic
7	Dr. K. Velmurugan Professor and Head, Dept. of Mechanical, SMVEC	Member - Academic
8	Prof. A. Amuthan Department of Computer Science and Engineering Pondicherry Engineering College, Puducherry	Member – State Government Nominee
9	Dr. V.S.K. Venkatachalapathy, Director cum Principal, SMVEC	Ex-Officio
10	Dr. J Abbas Mohaideen, Registrar, SMVEC	Invited Member
11	Dr.S.Jayakumar Controller of Examinations, SMVEC	Invited Member

The following members of Governing Body were present in Online

Sl. No	Name of the Member	Designation
1	Shri. Sriram Joshi Business HR Head, TCS, Chennai	Member – Industry
2	Prof. Hareshkumar M. Patel Dept. of Civil Engineering M.S. University of Baroda, Vadodara, Gujarat	Member – UGC Nominee
3	Dr. K. Chandrasekar Rao Dean – CDC, Pondicherry University	Member – Pondicherry University Nominee

The Governing Body Member Secretary Dr. V.S.K. Venkatachalapathy, welcomed the members of the Governing Body, introduced all the members, and thanked them for their presence amidst their busy schedule. The Member Secretary proceeded with the overview of the institution's accreditation, autonomous status and the meeting subsequently discussed the agenda items

MINUTES OF MEETING

GB 2020.9.01

To apprise the Governing Body about the Trust, College and Various Recognitions/Credentials of the college

Sri Manakula Vinayagar Engineering College” was established in the year 1999 under Sri Manakula Vinayaga Educational Trust, with a vision to offer quality education to the weaker sections of the society and to widen technical education in the society. The institution is affiliated to Pondicherry University and approved by AICTE New Delhi.

The institution was started with four undergraduate programmes with an intake of 180 and now it has grown into autonomous status UGC vide letter number F.22-1/2017(AC) dated 26.09.2019 from UGC and Pondicherry University letter number PU/AW4/17/MVEC/2020-21/166 dated 19.06.2020 for 10 years 2019-2029. Now it offers 14 UG Programmes, 8 PG Programmes and one Research Programme in Mechanical Engineering.

Credentials of the college

The following are the few important Credentials of our college

- Our college received the Atal Ranking Award – ARHA2020(26-50 Rank–B-band of all over India) for the Innovation Achievements by **MHRD**.
- 1015 students got placed in various companies including TCS
- Best Performing Institution by Innovation Council of India
- Best Engineering College from National Educational Excellence

- India's Education Excellence Award by Berkshire Media Pvt. Ltd.,
- Education world, a Human Development Magazine has ranked the college as one among the top 100 private Engineering Institutions in India
- Best College Award for "Sustainable Industry Partnership (SIIP)" by SEED.
- Best Institution Award among the top 15 colleges in India by IBM – TGMC
- Recipient of Awards of Excellence from Innovation of Engineering and Technology
- Recipient of Awards of Excellence from Innovation of Engineering Council of India
- Recipient of Astra Achiever Award
- EDU RAND has ranked our college as the best Engineering College in Puducherry State and one among the 50 colleges in Tamil Nadu
- Data Quest ranked our college as 57th among top 100 Technical schools overall (Government and Private Institutions) in India.
- India Today ranked as 188 in the top college category in National level.
- Winner of National level MOBIWIZ contest continuously from 2014 with a cash prize of Rs.1 lakh organized by TCS.
- Winner of Testimony contest organized by TCS with a cash prize of Rs.1 lakh every year from 2014 onwards.
- Winner of Innovate – contest conducted by TCS with a cash award of Rs.25, 000/- continuously from 2016-2019.

Noted and Appreciated

GB 2020.9.02

To apprise the Governing Body about the grant of Autonomous Status by UGC – Autonomous Regulation 2018 and Approval of Pondicherry University

Sri Manakula Vinayagar Engineering College, Madagadipet, Puducherry was conferred with **Autonomous Status** by UGC vide **UGC letter No.F.22-1/2017 (AC), dated 26.09.2019** and approval was given by **Pondicherry University vide Letter No. PU/AW4/17/MVEC/2020-21/166 dated 19.06.2020.**

Noted

GB 2020.9.03

To apprise and approve the constitution of various statutory bodies and non-statutory committees as per UGC Regulations 2018

Statutory Bodies	Non- Statutory Committees
i. Governing Body ii. Academic Council iii. Board of Studies and iv. Finance Committee	1. Planning and Evaluation Committee 2. Examination Committee 3. Library Committee 4. Admission Committee 5. Student Welfare Committee 6. Grievances and Appeals Committee 7. Sexual Harassment Committee 8. Extra-curricular Activities Committee 9. Academic Audit Committee 10. Anti – Ragging Committee 11. Alumni Committee 12. Hostel Committee 13. News Letter Committee 14. Website Monitoring and updation Committee 15. Internal Quality Assurance Cell 16. Women Empowerment Cell 17. R & D Cell 18. Entrepreneur Development Cell 19. Training and Placement Cell 20. Monitoring – SC/ST Cell 21. Discipline Committee 22. Sports Committee

Noted and Approved

[Details of Statutory Committee is attached]

GB 2020.9.04

To apprise and approve the Organization structure of Autonomous system

[Details of Organization Structure is attached]

Noted and Approved

With the following Suggestions

- The organization structure should be highly flexible with activity based.
- Different levels of hierarchy with freedom and transparency should be implemented in future.

GB 2020.9.05

To consider and approve the recommendation of the Academic Council for introduction of new programmes in UG, increase in intake in MBA (PG) and introduction of New Ph.D programmes from the Academic Year 2020-2021

I New UG Programmes introduced from the academic year 2020-2021

1. B. Tech. – Computer Science and Business System
2. B. Tech. – Computer and Communication Engineering
3. B. Tech. – Artificial Intelligence and Data Science
4. B. Tech. – Fashion Technology

II Increases in intake from 120 to 180 in MBA (PG) programme the academic year 2020-2021

III New Ph.D Programmes introduced from the academic year 2020-2021

1. Ph.D.- Electrical & Electronics Engineering
2. Ph.D.- Electronics & Communication Engineering
3. Ph.D.- Computer Science & Engineering
4. Ph.D.- Information Technology
5. Ph.D.- Civil Engineering
6. Ph.D.- Management Studies
7. Ph.D.- Physics
8. Ph.D.- Chemistry
9. Ph.D.- Mathematics
10. Ph.D.- English

Noted and Approved With below mentioned suggestion

More number of multi-domain and multi-disciplined societal development oriented programmes to be introduced to maintain and develop the ecosystem in the institution. Example: interdisciplinary Courses like Automation, Internet of Things etc.

GB 2020.9.06

To consider and ratify the Recommendations of the Academic Council about the Research Facilities and Approved Research Supervisors by Research Advisory committee of the various Departments from the Academic Year 2020-2021.

All the departments have state-of-art infrastructure facilities to carry our research work. Research Supervisors are also available to guide the Research Scholars. Moreover, the Professors/ Associate Professors who are eligible to be Research Supervisor as per UGC are scrutinized by the Research Advisory Committee and they are given approval to be a Research Supervisor.

Sl. No	Department	Number of Research Supervisor		
		Already approved by Pondicherry University	Approved by Research Advisory Committee	Total
1	EEE	1	4	5
2	ECE	1	7	8

3	CSE	1	6	7
4	IT	1	4	5
5	Mechanical	4	2	6
6	Civil	1	1	2
7	Management		2	2
8	Physics		3	3
9	Chemistry		3	3
10	Mathematics		2	2
11	English		2	2
Research Supervisors				45

[Details of Research Facilities & Research Supervisor are attached]

Noted and Ratified

Suggestions given by the members

- Advanced Research Centres with consultancy services to be improved.
- The students with GATE score can be exempted for appearing entrance examinations and his / her candidature can also be considered for admission into Ph.D Programme.
- Separate Budget for R&D / Society Oriented activities is recommended.

GB 2020.9.07

To apprise the Governing Body about the various activities of Internal Quality Assurance Cell (IQAC) for Academic Year 2020-2021

Noted

[Details of IQAC meeting is attached]

GB 2020.9.08

To apprise and approve the Admission procedure followed for the student admitted under Government and Management Quota of various UG and PG programmes.

Admission Procedure

- The institution surrender 50% of sanctioned in each course to the Centralized admission Committee (CENTAC) of the Government of Puducherry for nominating students.
- Rest of 50% of seats are filled by the Management through the Common Entrance Test conducted by the committee for the Private Engineering Colleges Common Entrance Test for Puducherry Private Engineering Colleges (CETPEC). Admission is based on the performance in the Common Entrance Test.
- Norms of Pondicherry Government for reservation is strictly observed for the admissions in all the courses

Noted

	<p>With the below-mentioned suggestion</p> <p>At present the existing admission policies of Government of Puducherry to be followed in the Academic Year 2020-2021. In future the institution can frame its own admission policies to admit various categories of students.</p>
<p>GB 2020.9.09</p>	<p>To apprise the Governing Body about the Excellent Academic performance and other achievements of the students for the Academic Year 2016-17, 2017-18 & 2018-19</p> <p style="text-align: right;">[Details of Academic Performances and other Achievements are attached]</p> <p style="text-align: right;">Noted and Appreciated</p> <p>With the below mentioned suggestion</p> <p>In addition to the existing Excellent Academic Performance, the Institution can encourage and motivate the students to excel in the competitive examinations like GATE, IES etc.,</p>
<p>GB 2020.9.10</p>	<p>To apprise the Governing Body about the various Memorandum of Understanding established between SMVEC and various Industries and Institutions to promote collaborative works</p> <p style="text-align: right;">[Details of MoU signed is attached]</p> <p style="text-align: right;">Noted</p> <p>Suggestions given by the members</p> <ul style="list-style-type: none"> • Advised to establish MOU's with Foreign Universities.
<p>GB 2020.9.11</p>	<p>To apprise the Governing Body about the establishment of 17 Centre of Excellences to provide 75 Associate level International Certification Courses by executing MoU between Train Lab Academy and SMVEC from the Academic Year 2019-2020.</p> <p>Ethnotech Academic Solutions is a regional Leader in knowledge Consulting, technology driven programs and career oriented programs. As a proven partner to more than 50 Institutions across the country we are focused on building the future of our beloved students. "TrainLab" Academy as a part of Ethnotech Academic Solution signed an MOU with Sri Manakula Vinayagar Engineering College and established 17 Centre of Excellence to provide 75 Associate Level International Certification to the Students.</p> <p style="text-align: right;">Noted and Appreciated</p> <p style="text-align: right;">[Details of Centre of Excellence is attached]</p>
<p>GB 2020.9.12</p>	<p>To apprise the Governing Body about the various funds received from AICTE Quality Improvement Schemes (AQIS) for the Academic Year 2019-2020.</p>

Our college has been received the financial assistance for the below mentioned Schemes under the AICTE Quality Improvement Schemes (AQIS)

Faculty Development Schemes

1. Faculty Development Programme
2. Short Term Training Programme

Institutional Development Schemes

1. Modernization And Removal Of Obsolescence (MODROB)
2. Share And Mentor Institutions (MARGDARSHAN)
3. Skill And Personality Development Programme Centre For SC/ST Students

Student Development Schemes

1. Smart India Hackathon 2019

Noted

GB 2020.9.13

To apprise the Governing Body about the R&D and Consultancy Proposals granted by various organizations with completion status in the Academic Year 2019-2020.

Our College has been relentlessly promoting Research & Development (R&D) and Consultancy work.

The summary of various R&D and Consultancy Proposals conducted in our college is below:

S. No	Category	Number of Proposals / Projects	Granted Sanctioned Amount (Rs.)
1	Industry sponsored Projects	30	24,31,000
2	Projects sponsored by the University / College	12	3,75,000
3	Students Research Projects (other than compulsory by the college)	5	30,000

Noted and Approved

GB 2020.9.14

To apprise the Governing Body about the Value Added Courses conducted to enhance multi-domain knowledge of the students in the Academic Year 2019-2020

Noted and Appreciated

[Details of Value added courses conducted in the Academic Year 2019-20 is attached]

GB 2020.9.15

To apprise the Governing Body about the Remarkable Achievements in Placement of our Institution in the Academic Year 2019-2020.

Training and Placement Cell in SMVEC plays a vital role in making students industry ready and placing them in top MNCs. As there are large numbers of Engineering colleges in India, the competition for employment is increasing every day and creating placement opportunity is becoming a challenging one. In order to face this challenge our college had full-fledged placement cell functioning with a full time placement officer and training officer.

Every year more than 50 top MNC companies visit our campus for the campus recruitment and nearly 85% to 90% of our students are getting placed in these companies.

The Highest package was 11 lakhs per annum in 2019-2020 batch, the median salary is 3.36 lakhs per annum and minimum salary is 2 lakhs

Noted and Appreciated

With the following Suggestions

- The Overall placement activities and placements for the students are really good. However, the placement for M.B.A students is to be improved by focusing some more orientation programmes like Good Attitude and Communication skill development programmes, internship for students.
- Alumni are to be invited to take part in the growth of the college and for the entrepreneurship development.

GB 2020.9.16

To consider and approve the Fee Structure for various UG, PG and Ph.D Programmes, Examination Fee, Evaluation Fee, Transport Fee and Hostel Fee as approved by the finance committee for the Academic year 2020-2021.

Based on the Finance Committee meeting held on 26th August 2020, the following fee structures is approved for various programmes

Tuition Fee Structure

S. No	Name of the Programme	Fees Structures (Rs) / Year	
		CENTAC	Management
1	Bachelor of Technology (B. Tech) – Regular	59500	90000
2	Bachelor of Technology (B. Tech) – Lateral Entry	59500	80000
3	Bachelor of Architecture (B. Arch)	59500	100000
4	Master of Technology (M. Tech)	50000	30000
5	Master of Business Administration (MBA)	40000	60000
6	Master of Computer Applications (MCA)	35000	40000

7	Research Programme (PhD- Full time / Part time)	35000	35000
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Hostel Fee Structure

Hostel Fees Students (Rs) : 60000

- Boarding and Lodging per Annum (Rs) : 55000
- Caution Deposit (Rs) : 5000

Noted and Approved

GB 2020.9.17

To consider and approve the Recommendations of the Academic Council about the Students Scholarship, Fellowships and other Awards instituted by the Management from the Academic Year 2020-2021.

To consider and approve the Academic Council about the Students Scholarship, Fellowship, Awards instituted by the Management from the Academic Year 2020-21.

1. Scholarship for the Students

The Scholarship is a financial aid granted by our organization to the students to pursue their education. This money can be used to pay for different expenses like books, tuition fees, project work or any other expenses incurred on studies. Students need not repay this money.

However our management is intended to provide some special Scholarship scheme from the Academic Year 2020-21 for the meritorious students, especially for the single parent students and students not having their parents alive can get full fees (College fee, Tuition fee, Hostel fee etc..) exemption for their studies.

2.Fellowship

A fellowship provides financial support to graduate students to pursue graduate studies without associated teaching or research responsibilities (as they are in a teaching or research assistantship). Fellowships are generally merit-based internal or external awards to support a student in a full-time course of study.

It has been planned to give “Research Fellowship” from the Academic Year 2020-21 to the Ph.D Scholars of all departments. It comprises of a stipend of Rs.10000/month and permission to access the research facilities inside the Trust colleges to perform their research activities.

3.Awards

1. Research Excellence Award
2. Best Teacher Awards-SMVEC (for both Male and Female)
3. Best Teacher Awards for School Teachers
4. Best Students Awards – SMVEC
5. Rewards and Cash Prizes for the Gold Medalists and Top Rank Holders in the Autonomous System.

	<p>6. To identify the real talented people with artistic gesture from the society, it has been decided to introduce the following awards from the Academic Year 2020-2021</p> <p>7. Lifetime Achievement Award</p> <p>8. Youth Award for Best Young Men and Women from the society.</p> <p style="text-align: right;">Noted and Approved</p> <p>With the below mentioned Suggestions</p> <p style="text-align: center;">The “Best Alumni Award” has to be Instituted.</p>
<p>GB 2020.9.18</p>	<p>To apprise the Governing Body about Faculty Publications, Participation in FDPs / Conferences / AICTE – UKIERI Technical Leadership programme, Online Certification Courses / Seminars / Webinars etc., in the Academic Year 2019-2020.</p> <p style="text-align: right;">[Details of Faculty Publications, Participation in FDPs/ Conferences / AICTE – UKIERI are attached]</p> <p style="text-align: right;">Noted and Approved</p> <p>Suggestions given by the members</p> <ul style="list-style-type: none"> • Separate funds to be allotted every year for supporting/motivating the Faculty to attend more FDPs, Seminars, International conferences etc.
<p>GB 2020.9.19</p>	<p>To consider and approve the Recommendations of the Academic Council about the Regulations for Sports and Extra-curricular activities implemented from the Academic Year 2020-2021</p> <p style="text-align: right;">Noted and Approved</p> <p style="text-align: right;">[Details of Regulations for sports and Extra-curricular activities implemented is attached]</p>
<p>GB 2020.9.20</p>	<p>To apprise the Governing Body about the College Day / Cultural Programmes “SPARK 19” conducted in the Academic Year 2019-2020.</p> <p style="text-align: right;">[Details of College Day / Cultural Programmes “SPARK 19” is attached]</p> <p style="text-align: right;">Noted</p> <p>With the below mentioned suggestion</p> <ul style="list-style-type: none"> • Students should be motivated as a team to organize various “students’ activities based programmes to develop leadership and organizational skill among the students.
<p>GB 2020.9.21</p>	<p>To apprise the Governing Body about the extension activities through NSS, NCC, Nila CRS and Swachh Bharat Programmes carried out in the academic year 2019-2020.</p> <p style="text-align: right;">[Details of extension activities through NSS,NCC, Nila CRS and Swachh Bharat programmes are attached]</p>

	<p style="text-align: right;">Noted and Appreciated</p> <p>With the following suggestions</p> <ul style="list-style-type: none"> • To encourage collaborative work with Nationally recognized institutions / organizations like Jipmer, Auroville etc to provide solution for health care issues and also invent lifesaving instruments in the pandemic situation like Covid-19 • In every department there should be an innovation club with more participation of students as a team to develop lot of innovation idea and finally convert idea in to products.
GB 2020.9.22	<p>To approve the number of Faculty to be recruited for the New programmes in the Academic Year 2020-2021.</p> <p style="text-align: right;">[Details of Faculty to be recruited is attached]</p> <p style="text-align: right;">Noted and Approved</p> <p>Suggestions given by the members</p> <ul style="list-style-type: none"> • A new recruitment policy and formula to be farmed by focusing the importance of Research and developmental activities and also the multidimensional growth of the Institution.
GB 2020.9.23	<p>To apprise the Governing Body about the Examination Manual/Software developed for smooth conduct of End Semester Examinations in the Autonomous system with effect from Academic Year 2020-2021.</p> <p style="text-align: right;">Noted and Approved</p> <p style="text-align: right;">[Details of Examination System to be adopted is attached]</p>
GB 2020.9.24	<p>To consider and approve the Modification of HR Manual for the Academic Year 2020-2021.</p> <p style="text-align: right;">Noted and Approved</p> <p>Suggestions given by the members</p> <ul style="list-style-type: none"> • A new committee has to be constituted with External member to revise/modify HR Policies by considering legal implications on implementation and also focusing the development of the Institution in accordance with the New Educational Policy (NEP).
GB 2020.9.25	<p>To consider and approve the Budget allotted for the Infrastructural development for various programmes in Engineering, Architecture, Central library etc., approved by the Finance Committee for the Academic Year 2020-2021</p> <p style="text-align: right;">Noted and Approved</p>
GB 2020.9.26	<p>To apprise and approve the recommendations of the Academic council about the Proposed New Courses and increase in intake in existing Engineering courses for the Next Academic Year 2021-2022</p> <p style="text-align: right;">[Details of Proposed New Courses and increase in intake in existing Engineering courses is attached]</p>

Noted and Approved

with the following suggestions

The members advised that the new courses are to be introduced in future after analyzing the following

- Feasibility Study
- Future Manpower Requirement
- Student carrier point of view.
- More number of Industry Sponsored / Emerging Trend programmes like Cyber Security, IOT, Data Science etc.

GB 2020.9.27

Any other item with the permission of the Chair

The members given the following suggestions for the development of Institution

- 5 Year plan for the future development of the Institution.
- In collaboration with Foreign Universities, student exchange, Faculty Exchange Programmes are to be encouraged.
- To encourage consultancy work, Faculty Incentives model to be created with 50 % incentives for faculty and 50 % incentives for institute.
- To implement National Skills Qualification Framework (NSQF) Programmes.

MEMBERS OF GOVERNING BODY


Shri. M. DHANASEKARAN

Chairman and Managing Director,
Sri Manakula Vinayaga Educational Trust (SMVET).
Chairman


Shri. S. V. SUGUMARAN

Vice Chairman, SMVET.
Management Member


Dr. K. NARAYANASAMY

Secretary, SMVET.
Management Member


Mrs. K. NALINI

Trustee, SMVET.
Management Member


Mrs. D. GEETHA

Trustee, SMVET.
Management Member

INDUSTRY MEMBER

Shri. SRIRAM JOSHI

Business HR Head, TCS, Chennai
Industry Member

MEMBER – STATE GOVERNMENT NOMINEE

Dr. A. AMUTHAN

Professor

Department of Computer Science and Engineering
Pondicherry Engineering College, Puducherry

MEMBER – PONDICHERRY UNIVERSITY NOMINEE

Dr. K. CHANDRASEKAR RAO

Dean – CDC, Pondicherry University
Member – University Nominee

MEMBER – UNIVERSITY GRANTS COMMISSION NOMINEE

Dr. HARESHKUMAR M. PATEL

Professor, Dept. of Civil Engineering
M.S. University of Baroda, Vadodara, Gujarat

ACADEMIC MEMBER

Dr. S. ANBUMALAR

Professor and Head
Dept. of EEE, SMVEC

Dr. K. VELMURUGAN

Professor and Head,
Dept. of Mechanical, SMVEC

MEMBER SECRETARY

Dr. V.S.K. VENKATACHALAPATHY,

Director cum Principal