



# SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE

(An Autonomous Institution)

Puducherry

## FINANCE COMMITTEE

### Minutes of the First Meeting of the Finance Committee to be held on Tuesday, the 26<sup>th</sup> August 2020

The First Meeting of the Finance Committee of Sri Manakula Vinayagar Engineering College (Autonomous) was held on Tuesday, the 26<sup>th</sup> August 2020, at 2.30 pm at the Conference Hall and through online mode, with the Director cum Principal in the Chair.

The following members were present in the meeting:

Sl. No.	Name of the Member	Designation
1.	<b>Dr. V.S.K. Venkatachalapathy,</b> Director cum Principal,	Chairman of the Finance Committee
2.	<b>Dr. Amaresh Samantaraya,</b> Finance Officer, Pondicherry University, Puducherry.	Finance Officer of the Affiliating University
3.	<b>Sri K. Krishnasamy,</b> Senior Accounts Officer, Sri Manakula Vinayagar Medical College and Hospital, Puducherry.	Governing Body Nominee
4.	<b>Dr. A.S. Kannan,</b> Professor, Department of Management Studies	Senior-most Teacher of the Institution
5.	<b>Dr. J. Abbas Mohaideen,</b> Registrar,	Member Secretary
6.	<b>Dr. S. Jayakumar,</b> Controller of Examinations	Invited Member

### Agenda of the Meeting

Agenda	Description
<b>FC 1.1</b>	Consider and approve the fees structure under various heads for the existing programmes for the AY 2020-21 in respect of: <ul style="list-style-type: none"><li>• Engineering (UG and PG Programs)</li><li>• MBA and MCA Programs</li><li>• B.Arch.Program</li><li>• Ph.D. Programs</li></ul>
<b>FC 1.2</b>	To consider and approve the fee to be charged for transport services to the students for various routes of operations for the AY 2020-21
<b>FC 1.3</b>	To consider and approve the fee to be charged from the hostel dwellers towards the cost of boarding and lodging for the AY 2020-21
<b>FC 1.4</b>	To deliberate and approve the budgets for AY 2020-21 received from various departments of:

	<ul style="list-style-type: none"> <li>• Engineering (UG and PG Programs)</li> <li>• MBA and MCA Programs</li> <li>• B.Arch. Program</li> </ul>
<b>FC 1.5</b>	To consider and approve the budget proposed for the additions in Central Library for the AY 2020-21
<b>FC 1.6</b>	To finalise the total recurring and non-recurring expenditure for the AY 2020-21
<b>FC 1.7</b>	To consider and approve <ul style="list-style-type: none"> <li>• the rates of remuneration, TA &amp; DA payable, and honoraria payable to various persons in connection with examinations work such as QP setting, Scheme of Evaluation, Scrutiny, Script Evaluation, etc for the AY 2020-21, and</li> <li>• the budget of expenditure for the conduct of examinations by the Controller of Examinations</li> </ul>
<b>FC 1.8</b>	To consider any other item with the permission of the Chair

### **MINUTES OF THE MEETING**

Dr. V.S.K. Venkatachalapathy, Chairman - Finance Committee, and the Director cum Principal, opened the meeting with a warm welcome and introduced the members and expressed his gratitude for their presence in the meeting.

The Chairman then proceeded with the agenda of the meeting one by one.

<b>Agenda</b>	
<b>FC 1.1</b>	Consider and approve the fees structure under various heads for the existing programmes for the AY 2020-21 in respect of: <ul style="list-style-type: none"> <li>• Engineering (UG and PG Programs)</li> <li>• MBA and MCA Programs</li> <li>• B.Arch.Program</li> <li>• Ph.D. Programs</li> </ul>

The fee structure of various existing programmes (UG, PG and PhD programmes) are provided in Annexure - 1

***Accepted and Approved***

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<b>Agenda</b>	
<b>FC 1.2</b>	To consider and approve the fee to be charged for transport services to the students for various routes of operations for the AY 2020-21

Transport fee to the students for various routes operation is given in Annexure - 2

***Accepted and Approved***

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**Agenda**

<b>FC 1.3</b>	To consider and approve the fee to be charged from the hostel dwellers towards the cost of boarding and lodging for the AY 2020-21
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Fee to be charged from the hostel dwellers towards the cost of boarding and lodging Transport fee to the students for various routes operation is given in Annexure - 3

***Accepted and Approved***

The Finance officer suggested that the cost of boarding and lodging may be fully recovered from the beneficiary students

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**Agenda**

<b>FC 1.4</b>	To deliberate and approve the budgets for AY 2020-21 received from various departments of: <ul style="list-style-type: none"><li>• Engineering (UG and PG Programs)</li><li>• MBA and MCA Programs</li><li>• B.Arch. Program</li></ul>
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Budget for various departments are provided in Annexure - 4

***Accepted and Approved***

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**Agenda**

<b>FC 1.5</b>	To consider and approve the budget proposed for the additions in Central Library for the AY 2020-21
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Budget proposal for Central Library is provided in Annexure - 5

***Accepted and Approved***

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**Agenda**

<b>FC 1.6</b>	To finalise the total recurring and non-recurring expenditure for the AY 2020-21
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Recurring and non-recurring expenditure are provided in Annexure - 6

***Accepted and Approved***

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**Agenda**

<b>FC 1.7</b>	To consider and approve <ul style="list-style-type: none"><li>• the rates of remuneration, TA &amp; DA payable, and honoraria payable to various persons in connection with examinations work such as QP setting. Scheme of Evaluation, Scrutiny, Script Evaluation, etc for the AY 2020-21, and</li><li>• the budget of expenditure for the conduct of examinations by the Controller of Examinations</li></ul>
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***Accepted and Approved***

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**Agenda****FC 1.8** To consider any other item with the permission of the Chair

The Finance officer suggested the following

- Moderately upscale the Honorarium payable to renowned academicians and eminent personalities at the rate of Rs.3000
- For Industry leaders and reputed CEOs upto Rs. 10000 may be provided for Invited talks

Dr. V.S.K. Venkatachalapathy, Chairman - Finance Committee, and the Director cum Principal, of the College, concluded the meeting at 3.30 pm with vote of thanks.

Members:

Sl. No.	Name of the Finance Committee Member	Signature
1	<b>Dr. V.S.K. Venkatachalapathy</b> Director cum Principal Chairman - Finance Committee	
2	<b>Dr. Amaresh Samantaraya,</b> Finance Officer, Pondicherry University, Puducherry.	
3	<b>Sri K. Krishnasamy,</b> Senior Accounts Officer, Sri Manakula Vinayagar Medical College and Hospital, Puducherry.	
4	<b>Dr. A.S. Kannan,</b> Professor. Department of Management Studies	
5	<b>Dr. J. Abbas Mohaideen,</b> Registrar,	
6	<b>Dr. S. Jayakumar,</b> Controller of Examinations	