



## **SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE**

(An Autonomous Institution)

Puducherry – 605 107

### **Distinguished Alumni Award 2023**

#### **1. Purpose:**

SMVEC is recognized as an institute of academic excellence in the field of Engineering, Computer Applications and Management Studies, Architecture, Arts and Science, Allied Health Sciences, Agricultural Sciences and Physiotherapy. The reputation of an institute is evinced publicly by the achievements of its alumni. The majority of SMVEC alumni are distinct in their professions, industrial service, and contribution to their communities. The considerable number of bright and skillful scholars graduated from the Institute has distinguished themselves in their chosen professions which are explicated by their extraordinary accomplishments and contributions to the society at large.

To recognize, honor and felicitate the outstanding former students and to celebrate the achievements of inspiring achievers and contributors who have made their alma-mater proud, SMVEC has instituted the **Distinguished Alumni Award (DAA)** from the year 2022.

#### **Distinguished Alumni Awards:**

**1.1 Category 1 – Excellence in Entrepreneurship**

**1.2 Category 2 – Professional Excellence - Men**

**1.3 Category 3 – Professional Excellence - Women**

**1.4 Category 4 – Excellence in Academics**

**1.5 Category 5 – Excellence in Societal/Community/General Service**

**1.6 Category 6 - Excellence in Technology Innovation / R & D**

**1.7 Category 7 - Excellence in Alma-mater Associateship**

#### **2. General guidelines:**

The Distinguished Alumni Award recognizes and celebrates the SMVEC graduates for their varied achievements and outstanding contributions to profession, community and the society. The Association will receive nominations for the Distinguished Alumni Awards from Alumni/Nominee. Call for nominations will be circulated in the month of May/June\_of the relevant year. The selection is done by a committee appointed by the Management and Director cum Principal, SMVEC. The awards are presented during “Alumni Meet” to be held in the month of August each year.

### **3.1 Award Category and parameters for Evaluation:**

#### **Category 1 – Excellence in Entrepreneurship**

Significant entrepreneurial skills & accomplishments, company formation with high turnover and employment, creation of support structure for entrepreneurs and coaching, mentoring & advisory activities, success of start-ups in establishing market presence, scale of operation & reach to society, awards & recognition. Their Enterprise should have been in continuous existence, at least for the past 5 years in any part of the world.

#### **Category 2 – Professional Excellence - Men**

Exceptional management skills, leadership position with company, awards & recognition, Board Memberships, Fellowships, testimonials, global stature, Collaborations with academia, community service, team leadership, mentoring track-record, membership of professional associations & industry bodies.

#### **Category 3 – Professional Excellence - Women**

Exceptional management skills, leadership position in a company with awards & recognition, Board Memberships, Fellowships, testimonials, global stature, Collaborations with academia, community service, team leadership, mentoring track-record, membership of professional associations & industry bodies.

#### **Category 4 – Excellence in Academics**

Academic achievements and honors, intellectual contributions to the field of expertise/ pioneering work, journal papers & citation indices, conference papers, books and book chapters, number of Ph.D. scholars guided, funded research projects executed, visiting professorships, lectureships, fellowships in professional associations, student mentoring & welfare activities, peer testimonials, awards & recognition. It is given to an individual who has demonstrated exceptional and sustained leadership in his/her community, professional field, or personal commitments, and has given a significant contribution of time and talent to the Institute associated with.

#### **Category 5 – Excellence in Societal/Community/General Service**

Significant accomplishments in diverse areas-service to society, excellence in public administration, notable achievements in humanities, media, literature, fine arts, community development, environment & sustainable living, leadership and innovation, scale of impact, awards & honors received, advisor to CEO, CTO, CFO or top positions, strategist to leading companies etc.

#### **Category 6 - Excellence in Technology Innovation / R & D**

Innovations in application of technology, design & development, achievements, awards & recognition (external & internal), technical leadership activities & positions, fellowships in professional organizations, patents & publications, industry standards activities, collaborations with

academia, community service; Demonstrated excellence in their field (professional, academic, research or community); Demonstrated leadership and innovation; Evidence of contribution to and recognition by their profession or community at a local, national or international level, inventor with granted and filed patents, innovations, and technology commercialization etc.

### **Category 7 - Excellence in Alma-mater Associateship**

Service to the Institute, service to alumni, promotion of industry-institute interaction, significant leads & referrals secured, supportive/affirmative actions in institution promotion & development, membership of institute committees/bodies, guest lectures/invited talks/student project guidance/co-guidance, training & mentoring, liaison/facilitation with external agencies/resources, support to & participation in institutional programs & events etc.

### **3.2 Eligibility:**

Nominations can be made for outstanding achievements under the following categories:

- The Distinguished Alumnus Award (DAA) should be given to a person who has been awarded a degree from SMVEC to recognize his/her outstanding contributions in one of the above seven award categories. Eligible candidates must satisfy the following:
  - Achieved success in their business or profession
  - Exceptionally demonstrated vision and leadership
  - Exhibits strong commitment to community
  - An alumnus/alumna, who is an employee of SMVEC, shall not be eligible for the award during his/her service period except when he/she has accomplished with truly outstanding of highest order recognized widely.
- The nominee should be the registered user in the SMVEC portal (alumni).

### **Nomination / Selection procedure:**

1. The Selection Committee shall send out invitations for nomination. Nominations shall be solicited through advertisements in the College website, SMVEC portal (alumni) and through the LinkedIn and Facebook pages of SMVEC or any other forum deemed appropriate by the Selection Committee.
2. Nominations for the DAA can be made by a statutory committees' member/ faculty of SMVEC/Head or an appropriate person of the organization where the alumnus or alumna concerned has been working/ any other alumni. Self-nominations are also accepted.
3. Nomination must be submitted through the link provided at the SMVEC portal (alumni) only.

4. If the Selection Committee is not able to find a suitable candidate nominated for the award in any year, the Committee may take up appropriate measures to come up with a suitable decision.
5. The decision of the Selection Committee is final and binding.
6. Candidates can be awarded in any one of the categories in a year.
7. Candidate is applicable to receive one award once in every five years.
8. Past award recipients may not be re-nominated for the same award.
9. Winners must be available to receive the award in person at the Awards Banquet.

### **3.3 Selection Criteria:**

**The Distinguished Alumni Award recognizes graduates in following aspects:**

- Specific Achievement
- A series or a career of noteworthy accomplishments

To assess and compare nominations, the selection committee may consider the following into accountability:

- Level of difficulty faced and sacrifices made to obtain the success
- Volunteer work
- Achievements as an individual or as part of a group or organization
- Nature and length of activity or service
- Service to Society: The recipient exhibits integrity and commitment to service in advancing the lives of others through volunteer efforts.
- Service and Support to SMVEC: The recipient should reflect his deeds in educational training, being proud to be an alma mater and loyalty to the home institution SMVEC, as demonstrated through their interest in supporting the Institute; SMVEC Alumni Association and its programs.

### **3.4 Nomination Process**

**Nominees are requested to send nominations to Principal, SMVEC**

**Via [www.smvec.ac.in/alumni](http://www.smvec.ac.in/alumni)**

1. Availability of Nomination Form in the Alumni Registration Portal from 1.9.2023
2. Last date for accepting nominations: 30.11.2023

3.4.1. To give a nominee the best support, please provide the following documentation:

- Completed Nomination Form
- A current CV and other relevant supporting documentation such as media coverage and information on previous awards and recognition.
- A statement of purpose (500-1000 words) with clear examples of how the nominee meets the selection criteria and how they have gone beyond what could be reasonably expected of someone in that position.
- A narrative nomination letter or brief is vital and helps to understand out of the ordinary, remarkable, and distinctive achievements of the nominee. Your letter or brief should highlight the achievements and impact of the nominee as it relates directly to the award criteria.

3.4.2 A nominee may be asked to clarify or submit further information as required

3.4.3 Anonymous or incomplete nominations are not accepted

3.4.4 Nominees and nominators will be contacted by the SMVEC Office to confirm their availability to attend the presentation ceremony.

3.4.5 Nomination is a simple process and filling the form. It involves providing some basic information and highlights all her/his achievements that may make her/him a deserving recipient of the award.

### **3.5 Selection Process**

The Principal, SMVEC will form a selection committee comprising of following:

- Director, SMVEC – Chairman
- Dean(s)/ HoD(S) – Member(s)
- Alumni Association President, SMVEC – Member
- Alumni Association Secretary, SMVEC – Convener
- Two Experts from outside SMVEC– Member
- Four Students(IV year) of SMVEC (Two from Hard-core branches and Two from Soft-core Branches)

The Alumni Awards Selection Committee will apply the following guidelines for the selection of Award Recipients.

- SMVEC will submit the nominations to the Alumni Awards Selection Committee.
- The Alumni Awards Selection Committee will review the nominations and Recipients are then selected upon and submitted to the Principal, SMVEC (or representative) for final consideration and approval.

### **3.6 The Award**

The award includes a citation and a specially designed plaque embodying the spirit of SMVEC with traditional felicitation from dignitaries in presence of SMVEC alumni, invitees and guests. This will have wide coverage in print & electronic & social media. The award winner will be encouraged to make a presentation about their achievements and Journey towards the award.

### **3.7 Award Presentation**

- Recipients will be announced in advance and presented the Distinguished Alumni Awards during SMVEC Alumni Meet which is to be held every year in the month of August\_in SMVEC Campus.
- All alumni and guests as well as donors, supporters, students, staff and general members of the community are invited to attend this social and inspirational event.
- The award has to be received by the recipient in person.

For any enquiries, please write to us through [principal@smvec.ac.in](mailto:principal@smvec.ac.in) ; feel free to contact through 0413-2642000, 2641151, 2640040, and 2641136(Fax).

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#### **Note:**

Nominations that didn't meet the guidelines including the supporting letters will be returned to the nominator.

1. Availability of Nomination Form in the Alumni Registration Portal from 1.9.2023
2. Last date for accepting nominations: 30.11.2023
3. Selection of awardees will be announced soon

Nomination form is to be filled and submitted through the link.