



SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE

(An Autonomous Institution)

Puducherry - 605 107



ANTI – RAGGING

Policy

Version 2.0





SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE
(An Autonomous Institution)
NOTIFICATION

Ref: **SMVEC / IQAC / ACAD / JAN 2023**

Date: **10-01-2023**

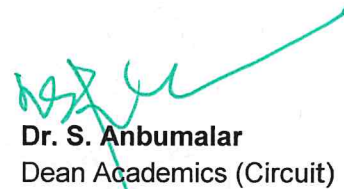
In the pursuance of the resolution passed by the Governing Body Meeting at its meeting held on December 31, 2022 in its resolution no. GB 2022.05.09 and the decision was taken by the Management of SMVEC

It is hereby notified for information of all concerned that the Sri Manakula Vinayagar Engineering College, Puducherry has published the policy for Anti-Ragging. This will come into force with immediate effect.

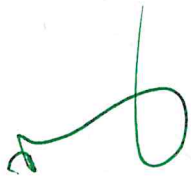

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POLICY FOR ANTI-RAGGING OF SRI MANAKULA VINAYAGAR ENGINEERING COLLEGE, PUDUCHERRY

INTRODUCTION

To ensure compliance with the provision of UGC regulation 2009 at the institute level, Anti-ragging committee is headed by the Head of the Institution, and consisting of representatives from civil and police administration, Non-Government Organizations involved in youth activities, faculty members, parents, students belonging to the fresher's category, senior students, non-teaching staff and shall have a diverse mix of membership in terms of level as well as gender.

WHAT CONSTITUTES RAGGING

Ragging constitutes one or more of any of the following acts:

- a) Any conduct by any student or students, whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student
- b) Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student
- c) Asking any student to do any act which such student will not do in the ordinary situation and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student
- d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher
- e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students
- f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students
- g) Any act of physical abuse including all variants such as sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person
- h) Any act or abuse by spoken words, emails, posts, public insults which would also

include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student

- i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student

ANTI-RAGGING COMMITTEE

The anti-ragging committee will be constituted at the beginning of the academic year. The anti-ragging committee will meet once in a month for first three months of the start of academic year or whenever incidents warrants to understand the functioning of anti-ragging squad, review any case of ragging and its action taken thereof. The composition of committee members are given below:

Composition

1. The Head of Institution as the Chairman, Ex-officio
2. One senior faculty member in the rank of Professor and Head as Member Secretary
3. A senior member from each department is represented as members
4. A Non-teaching staff as a member
5. A Police Personnel
6. A Representative from Non-Governmental Organization
7. Parents and
8. Students (fresher and seniors) as members

The list of committee members (Senior Members of the Institution) with their email and phone numbers are displayed in prominent places and made visible to all students and visitors. Anti-Ragging Committee in its first meeting will constitute Anti-Ragging Squad of a 3- member team to conduct surprise raids at important points like bus boarding points, canteen, hostels etc.

ANTI-RAGGING SQUAD

The anti-ragging squad will conduct surprise raids in academic blocks/hostels and other places vulnerable to incidents of and having the potential of ragging. Anti-ragging squad will ensure close monitoring and conduct on the spot enquiry/action into any incident of ragging if noticed. Anti-Ragging Squad shall maintain the record in the register of the surprise visits.

STANDARD OPERATING PROCEDURE

- All the enrolled students shall submit an Anti-ragging Affidavit and an Undertaking by Parent/Guardian on Anti-ragging through their respective Heads of the Department.
- Once a complaint is received on ragging through any means online (phone calls or E-mail)/Offline or through Anti-ragging squad to the committee members, the complaint will be immediately taken for its enquiry.
- The Member Secretary of the anti-ragging committee will be apprised on the received complaint immediately, if any of the member receives a complaint on ragging.
- The members of anti-ragging committee will be informed on the incident through a note from the Member Secretary of the committee and a meeting will be immediately convened, calling for enquiry of the incident.
- The individual, reported on ragging incident, will be asked to appear before the anti-ragging committee (internal members) immediately on the same day.
- The committee will conduct enquiry on the incident to ensure that whether the incident comes under the act of ragging.
- On confirmation of the incident, the wrong doer of such activity will be asked to be present before the committee (internal members) for preliminary investigation.
- The student indulged in ragging will be immediately suspended from the college till further enquiry process and informed to the parent concerned on the action taken against the concerned individual.
- The Member Secretary with the consultation of other members of anti-ragging committee (internal and external) will fix up a date for enquiry and convene an enquiry within 24 hours from the date of incident.
- The affected individual and the student indulged in ragging should bring their parents on the day and are permitted to present their views on this case to the committee members
- The affected person and the wrong doer appear before the anti-ragging committee and present their point of view and justifications of the incident that happened.
- Depending on the fact of incident of ragging and nature and gravity of the incident of ragging established, the Anti-Ragging Committee may recommend one or more of the following punishments, namely;
 - Cancellation of admission
 - Suspension from attending classes
 - Withholding/withdrawing scholarship/fellowship and other benefits

- Debarring from appearing in any test/examination or other evaluation process
 - Withholding results
 - Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - Suspension/expulsion from the hostel
 - Rustication from the institution for period ranging from 1 to 4 semesters
 - Expulsion from the institution and consequent debarring from admission to any other institution.
- Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.
 - The action taken on the incident of ragging along with its proceedings and action taken need to be apprised to University and UGC Anti-ragging cell from time to time.
 - An appeal against the order of punishment by the Anti-Ragging Committee shall lie with the Vice-Chancellor of Pondicherry University.